

A G E N D A

TOWN COUNCIL MEETING

September 25, 2023

Salem High School
44 Geremonty Drive, Salem, NH

6:30 p.m. CALL TO ORDER

Non-Public Session
RSA 91-A:3,II(c)

7:00 p.m. PUBLIC SESSION

1. Pledge of Allegiance
2. Meeting Minutes
(The Council will review and vote on the approval of meeting minutes.)
3. Chairman Comments
4. Approve Consent Agenda
(The consent agenda is a list of documents signed by the Council as required. The Council approves the consent agenda at each Council meeting.)
5. Additions and/or Requests by Public or Council by Vote
6. Discussion on Resident Request to Lower Speed Limit on Meisner Road
(The Council will discuss a request from a resident of Meisner Road to lower the speed limit from 30 MPH to 25 MPH)
7. Municipal Services Department – Accept Donations for Audio and Electrical Upgrades at the Town Common:
 - a. \$3,500.00 from Salem Lions Club
 - b. \$3,000.00 from American Legion Post 63, American Legion Auxiliary Unit 63, and AmVets Post 2*(The Town received two donations from the Salem Lions Club to assist with the audio and electrical upgrades to the Town Common including the Gazebo. The Council needs to accept donations as part of a public meeting.)*
8. Police Department and Fire Departments – Accept Donations
 - a. Police Department
 - \$100.00 in Gift Cards to Dunkin Donuts from James & Claudia Mottram
 - \$100.00 in Gift Cards to Aroma Joe’s from James & Claudia Mottram
 - \$100.00 in Gift Cards to Aroma Joe’s from Andreea Ocraim

- \$50.00 in Gift Cards to Main Street Bagel & Deli from Steve & Kathy Marullo
- \$150.00 in Gift Cards to Ralphie’s Café Italiano from Duncan & Cynthia Bird
- \$750.00 from Salem Lions Club for Salem Police Youth Program
- \$500.00 from Salem Lions Club for National Night Out

(The Police Department received donations of gift cards from several residents. The Police Department also received donations from the Salem Lions Club for the Police Youth Program and National Night Out. The Council needs to accept donations as part of a public meeting.)

b. Fire Department

- \$50.00 Gift Card to Hawksie’s Ice Cream from Anonymous Donor
- \$200.00 Visa Gift Card from Steve and Nina Goulet
- \$30.00 Gift Card to Romano’s Pizza from Cartier Family

(The Fire Department received donations of gift cards from several residents. The Council needs to accept donations as part of a public meeting.)

9. Municipal Services Department - Public Hearing – Proposed Amendment and Adoption of Salem Municipal Code Chapter 417 – Stormwater Management Regulations

(This is a requisite public hearing for the Council to adopt and make amendments to Salem Municipal Code Chapter 417 relating to Stormwater Management Regulations. The proposed amended code is available on the Town’s website under the news and calendar page of the website.)

10. Finance Department – Discussion and Selection of Financial Audit Firm

(Each year the Town is audited by a certified public accountant. The newly adopted charter (Article 4.10.2) states the Council will select an auditor to review the Town’s financials. The Council will review the proposals and select a firm for this purpose.)

11. Department Updates: Community Services Department

(Katie Duffey, Community Services Director, will provide an update of the Community Services Department.)

12. Municipal Services Department – Authorize Town Manager as Representative for Designation of Authorities for \$100,000.00 Clean Water State Revolving Loan Fund for Sewer I & I Program

(At the 2023 Town Meeting, voters approved an appropriation of \$100,000.00 for sewer Infiltration and Inflow as part of the EPA/DES MS4 Permit requirements. The approval was contingent upon the Town successfully receiving a Clean Water State Revolving Loan Fund with a \$100,000.00 principal forgiveness on the loan. The application was approved, and the Council needs to authorize the Town Manager to sign the documents to effectuate the final agreement.)

13. Municipal Services Department - Municipal Building Advisory Committee (MBAC) Update

(Municipal Services Director Roy Sorenson will provide an update to the Council on the Municipal Building Advisory Committee with the main focus on the Town Hall, District Court, and Police Station.)

14. **Municipal Services Department – Pavement Condition Index (PCI) Update**
(Municipal Services Director Roy Sorenson will provide an update to the Council on the Pavement Condition Index (PCI) as it relates to the 183 miles of roads in Town.)
15. **Municipal Services Department – Road Committee Update**
(Municipal Services Director Roy Sorenson will provide an update to the Council on the status of the Road Program.)
16. **Town Manager’s Report/Questions from Town Council**
17. **Old Business/Tabled and Pending**
18. **Upcoming Meetings**
 - October 2, 2023 (Regular Meeting – 7:00 p.m.)
 - October 11, 2023 (Budget Reviews – 6:30 p.m.)
 - October 12, 2023 (Budget Review – 6:30 p.m.)
 - October 16, 2023 (Budget Votes/Regular Meeting – 6:30 p.m.)

Adjourn

**CONSENT AGENDA ITEMS - TOWN COUNCIL
MEETING OF SEPTEMBER 25, 2023**

	<u>TYPE OF ITEM SIGNED</u>	<u>DATE SIGNED</u>	<u>TYPE OF SIGNATURE</u>
1	Assessing - Salemhaven - Tax Exemption Request (Deny)	9/11/2023	In Person
2	Finance - Payment Check Register (09-12-23)	9/13/2023	DocuSign
3	Finance - Payment Check Register (09-18-23)	9/22/2023	DocuSign
4	Finance - Payroll Check Register (09-11-23)	9/12/2023	DocuSign
5	Finance - Payroll Check Register (09-18-23)	9/19/2023	DocuSign
6	Cemetery Deed	9/25/2023	In Person