

**Town of Salem  
Joint Loss Management Committee  
Meeting Agenda**

**Date: 1/19/2023**

**Time: 11:30**

**Location: Knightley Meeting Room**

**Roll Call:**

(Chair) Open \_\_\_\_

Heather Craig- LIB (Vice Chair) \_\_\_\_

Maureen Witley-TM (Secretary)\_\_\_\_

Robin Lynch-HR \_\_\_\_

James Pacheco-DPW \_\_\_\_

Mike Galipeau-FD\_\_\_\_

Brian Lawrence-PD\_\_\_\_



**Inspection Committee:**

James Pacheco

Mike Galipeau

Robin Lynch

1. Welcome, Sign-In/Meeting called to order
2. Approval of 11/17/2022 MINUTES
3. Appoint JLMC Chair
4. Panic Alarm Testing date?
5. Site Inspections-update- James
6. Review Injury Log-Robin
7. Status of updated Safety Manual Review-Given to TM for review
8. Ergo. keyboard wrist rests, mouse pads, standing desks, standing desk mats, office chairs part of wellness fund improvements for employees in 2022
9. Questions/Suggestions?
10. Next meeting Scheduled: March 16, 2023 @ 11:30
11. Motion to adjourn