

A G E N D A

TOWN COUNCIL MEETING

September 11, 2023

Salem High School
44 Geremonty Drive, Salem, NH

6:00 p.m. CALL TO ORDER

Tour of Police Station by Members of Town Council

(Members of the Town Council were invited to take a tour of the Police Department building.)

7:00 p.m. PUBLIC SESSION

1. Pledge of Allegiance
2. Meeting Minutes
(The Council will review and vote on the approval of meeting minutes.)
3. Chairman Comments
4. Interview Session – Economic Development Committee
(The Council will interview two candidates for three open positions on the Economic Development Committee)
5. Approve Consent Agenda
(The consent agenda is a list of documents signed by the Council as required. The Council approves the consent agenda at each Council meeting.)
6. Additions and/or Requests by Public or Council by Vote
7. Public Hearing - Municipal Services Department – Request from NH Department of Transportation - Notice of Discontinuance of Portions of NH Route 28 and Rockingham Park Boulevard
(This is a required public hearing per RSA 230:56 & 231:9 regarding a request from NH DOT to discontinue a portion of Route 28 & Rockingham Park Boulevard and have Town assume ownership.)
8. Municipal Services Department – Continued Discussion on Request by Town for Underground Utilities in Main Street and Pleasant Street Area
(The Council will further discuss the need for underground utilities in the Main Street/Pleasant Street areas to service the newly constructed affordable housing units. Liberty Utilities was invited to attend to further discuss the Town's position on this matter.)

9. Community Development Department - Presentation on Intelligent Transportation System (ITS) Signal Upgrade by Town Project Consultant VHB
(The Town's consultant for ITS will make a presentation to the Council to update the Council on the status of the project.)
10. Public Hearing - Community Development Department - Accept \$22,962.38 in Energy Efficiency Funds from Liberty Utilities for Street Light Conversion to LED – Final Phase
(This is a required public hearing per RSA 31:95(b) to accept \$22,962.38 in energy efficiency funds relating to the final phase of the LED street light conversion project.)
11. Continued Discussion on Amendments to Bylaws for Communications Committee
(Communication Committee Chair Kelly Moss will review the proposed amendments of the bylaws and request the Council's acceptance as amended.)
12. Departmental Updates - Community Development Department
(Crayton Brubaker, Community Development Program Manager, will provide an update of the Community Development Department.)
13. Community Development Department – Presentation and Discussion on Capital Improvement Plan (CIP) Report
(Crayton Brubaker, Community Development Program Manager, will make a presentation to the Council on the 2024 Capital Improvement Plan.)
14. Assistant Town Manager - Discussion on Town Policies
(Assistant Town Manager Joe Devine will discuss the current policies under the purview of the Board of Selectmen (now Town Council). Policies were reformatted and amended to reflect a change from Board of Selectmen to Town Council.)
15. Consider Proposed Lease Agreement One-Year Lease Extension with State of New Hampshire for Use of 428 Sf of District Court House Space by the NH Department of Health and Human Services
(The NH Department of Health and Human Services requests the Town renew their lease agreement for the use of 428 sf in office space at the District Court House.)
16. Town Manager's Report/Questions from Town Council
17. Old Business/Tabled and Pending
18. Upcoming Meetings
 - September 25, 2023
 - October 2, 2023 (Regular Meeting)
 - October 11, 2023 (Budget Reviews – 6:30 p.m.)
 - October 12, 2023 (Budget Review – 6:30 p.m.)
 - October 16, 2023 (Budget Votes/Regular Meeting – 6:30 p.m.)

Adjourn

**CONSENT AGENDA ITEMS - TOWN COUNCIL
MEETING OF SEPTEMBER 11, 2023**

	<u>TYPE OF ITEM SIGNED</u>	<u>DATE SIGNED</u>	<u>TYPE OF SIGNATURE</u>
1	Assessing - Late Filing of A-9 Form Request (Deny) - 12 Delaney	8/23/2023	DocuSign
2	Assessing - Certification of Yield Taxes for Lumber Operations	8/1/2323	DocuSign
3	Assessing - Salvation Army - Re-Establish Tax Exempt Status (grant)	8/21/2023	DocuSign
4	Assessing/Tax Collector - Warrant for Tax Levy - Lumber Oper.	8/23/2023	DocuSign
5	Finance - MS 535 Form	9/7/2023	DocuSign
6	Finance - Payment Check Register (08/22/23)	8/23/2023	DocuSign
7	Finance - Payment Check Register (08/29/23)	8/30/2023	DocuSign
8	Finance - Payment Check Register (08/31/23)	9/1/2023	DocuSign
9	Finance - Payroll Check Register (08/22/23)	8/23/2023	DocuSign
10	Finance - Payroll Check Register (08/29/23)	8/30/2023	DocuSign
11	Finance - Payroll Check Register (09/06/23)	9/7/2023	DocuSign