

**MINUTES OF THE
ETHICS COMMITTEE**

**MEETING OF
June 26, 2025**

The Ethics Committee held a meeting on Thursday, June 26, 2025, at the Salem Town Hall, 33 Geremonty Drive, Salem, NH.

Committee Members Present: Donna Sytek; Donna Loranger; Marybeth Stramaglia; Anthony Conte and Kevin Breen

Also Present: Assistant Town Manager Colleen Mailloux

1. Call to Order

The meeting was called to order at 4:00 pm.

2. Adoption of Minutes of May 15, 2025

The Committee reviewed the minutes from May 15, 2025. No comments were made.

MOTION BY: Anthony Conte

Move to approve the Ethics Committee minutes of May 15, 2025 as presented.

SECOND BY: Kevin Breen

VOTE: 5-0-0

The motion passed unanimously.

3. Non-Public Session

MOTION BY: Anthony Conte (4:01PM)

Move to enter non-public session under RSA 91-A:3, II (c)

SECOND BY: Donna Loranger

Roll Call Vote:

Donna Sytek – Yes

Marybeth Stramaglia – Yes

Donna Loranger – Yes

Anthony Conte – Yes

Kevin Breen - Yes

VOTE: 5-0-0

The motion passed unanimously.

Other persons present during non-public session: Assistant Town Manager Colleen Mailloux

Chair Sytek indicated that the Ethics Committee received an anonymous complaint through the online complaint form regarding a member of a Town Board and potential use of influence. The complainant was advised that all complaints must be signed by the complainant. The

complainant subsequently withdrew the complaint. It is beyond the scope of the ethics committee to follow up further on this matter.

The Committee discussed the use of influence section of the Town Charter and updating it to include language regarding “to cause a detriment” in addition to “to achieve a benefit”. A. Conte stated that if language is too broad, it may inhibit the ability of Boards and Committees to function. M. Stramaglia offered suggested language to better define use of influence.

The Committee agreed that their action item is to develop language to further discuss at a future meeting and to proposed a Charter amendment to clarify the use of influence. The Committee discussed making the complaint process clear to the public.

MOTION BY: Marybeth Stramaglia (4:32pm)

Move to leave non-public session and return to public session.

SECOND BY: Anthony Conte

Roll Call Vote:

Donna Sytek – Yes

Marybeth Stramaglia – Yes

Donna Loranger – Yes

Anthony Conte – Yes

Kevin Breen - Yes

VOTE: 5-0-0

The motion passed unanimously.

The Committee discussed if the minutes should be sealed and by consensus agreed that the minutes should not be sealed.

8. Other Business

Donna Loranger is working on FAQs to add to the Ethics Committee website. She will include an FAQ explaining confidentiality in the complaint process.

9. Date for next meeting

The Committee set its next meeting for Thursday, August 7 at 4:00pm.

9. Adjourn

MOTION BY: Anthony Conte

Move to adjourn at 4:35 PM.

SECOND BY: Donna Loranger

VOTE: 5-0-0

The motion passed unanimously.

ADJOURNMENT AT 4:35 PM

1 Notes/minutes taken by: Colleen Mailloux
2
3 Approved: _____
4
5 Date Approved: _____

DRAFT