

**MINUTES OF THE
POLICE STATION BUILDING COMMITTEE
OCTOBER 9, 2024**

The Police Station Building Committee held a meeting on Wednesday, October 9, 2024 at the Salem Department of Public Works, 21 Cross St, Salem, NH

Roy Sorenson (Municipal Services Director), Joesph Devine (Town Manager), Joel Dolan (Police Chief), Robert Bryant (Town Council Representative), and Nicole McGee (Finance Director).

Also present: Marc Lehoullier (Trident, Owners Project Manager).

CALL TO ORDER

The meeting was called to order at 3:00 p.m.

The group agreed to table accepting the meeting minutes from the previous meeting.

Marc Lehoullier reviewed the Gantt chart with the committee. The items highlighted in yellow indicate the task has been completed.

Mr. Lehoullier shared that the soft furniture budget came back at around \$270,000 and the consultant fee will be around \$25,000. Mr. Lehoullier explained that Harvey should have the DD estimate this week. He also shared with the group that the police station project was presented to the Planning Board on October 8th and that it went well.

Mr. Lehoullier updated the committee on the temporary police department space at the DPW building. There was an abandoned lift cylinder that was discovered. They have properly capped lift cylinder that was discovered.

Mr. Lehoullier explained that the warm storage building will need fire protection and that was an unanticipated expense. There is contingency built into the budget so this will not cause the project to go over budget. Although it is an unexpected project cost it is a positive long term change to the building. With the fire protection installed there will no longer be restrictions for the building after the project is completed.

The committee agreed to meet after Veterans Day but did not select a specific date.

The committee took a walking tour of the DPW building and the progress that has been made there for the temporary police station. This included areas of the building that have been razed, flooring removed, and the progress at the warm storage building.

ADJOURNMENT AT 3:54 P.M.

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Notes/minutes taken by: Nicole McGee

Approved: Police Station Building Committee

Date: 11/21/24