

**MINUTES OF THE
ETHICS COMMITTEE**

**MEETING OF
March 26, 2025**

The Ethics Committee held a meeting on Wednesday, March 26, 2025, at the Salem Town Hall, 33 Geremonty Drive, Salem, NH.

Committee Members Present: Donna Sytek; Donna Loranger (*arrived at 4:11pm*); Pam Russell; Marybeth Stramaglia; Anthony Conte

1. Call to Order

The meeting was called to order at 4:03 pm.

2. Adoption of Minutes of August 14, 2024

The Committee reviewed the minutes from August 14, 2024. No comments were made.

MOTION BY: Anthony Conte

Move to approve the Ethics Committee minutes of August 14, 2024.

SECOND BY: Marybeth Stramaglia

VOTE: 4-0-0

The motion passed unanimously.

3. Reappointment of members whose terms expires April 2025

Ms. Stramaglia and Ms. Russell's appointments are both up in April 2025. Both intend to reapply for the position.

4. Changes to complaint form to reflect Charter amendments

The Committee discussed section 6.3.7 and what was recommended from the Ethics Committee from last year versus what was adopted at Town Meeting. Ms. Sytek presented an updated complaint form to reflect the changes with the 2025 Charter amendments.

MOTION BY: Anthony Conte

Move to approve the updated complaint form to reflect the 2025 Charter amendments.

SECOND BY: Marybeth Stramaglia

VOTE: 4-0-0

The motion passed unanimously.

Donna Loranger arrived at 4:11 pm.

5. Training for new and returning EAOs

Ms. Sytek discussed the various new EAOs and that the new ones will need to complete that Ethics training. The Committee plans to hold a few general Ethics training sessions this year rather than going to each board. EAOs who have completed the training will not need to complete it again. The Committee discussed reviewing the presentation and updating it.

1
2 **6. Other business**

3 None.
4

5 **7. Date for next meeting**

6 The next meeting will be Wednesday, April 16 at 4:30 pm after the DVAC meeting.
7

8 **8. Adjourn**
9

10 **MOTION BY:** Anthony Conte

11 Move to adjourn at 4:25 pm

12 **SECOND BY:** Donna Loranger

13 **VOTE:** 5-0-0

14 The motion passed unanimously.
15

16 **ADJOURNMENT AT 4:25 PM**
17

18 Notes/minutes taken by: Crayton Brubaker