

**MINUTES OF THE  
MUNICIPAL BUILDING ADISORY COMMITTEE (MBAC)  
REGULAR MEETING OF March 29, 2023  
Salem Town Hall, 33 Geremonty Drive, Salem, NH Knightly Room**

**PRESENT: Voting Members** Chairman Roy Sorenson (Municipal Services Director) Jeff Boyer (Budget Committee Representative) Keith Stramaglia (BOS Representative) Jacob LaFontaine (Town Planning Director) Nicole McGee (Finance Director)

**ALSO PRESENT: Non-Voting Members** Joe Devine (Assistant Town Manager) James Pacheco (Facilities Foreman) John Klipfel (Director of Engineering)

**ALSO PRESENT:** Larry Best (Fire Chief) Joel Dolan (Police Chief) Shane Smith (Deputy Chief), Gino Baroni and Marc Lehoullier (Trident)

**CALL TO ORDER:** Chairman Sorenson called the meeting to order at 3:05

**Motion by:** Member Boyer to approve meeting minutes from March 22, second by Member Stramaglia

**Member Sorenson – Yes**

**Member LaFontaine - Yes**

**Member Stramaglia – Yes**

**Member McGee – Yes**

**Member Boyer - Yes**

**The motion passed 5-0-0**

**RFQ Architectural Services Public Safety Buildings 2022-046** Marc’s opinion is that we won’t want to hold this open for 6+ months after selecting a firm. Chairman Sorenson said if we select a firm, and funding isn’t available until December, will we want to interview again because of potential substitutions, if they are assigned to other projects, we will want to make sure we can work with them. Member Boyer asked if we may see other submissions if it went back out to bid. Chairman Sorenson said this was sent to all firms that were suggested by Police and Fire.

One point of discussion was that both Harriman and Lavallee Brensinger claimed a few of the same projects. It was also clear that all three firms are qualified to do the project. The group went through their scoring cards and listed their choices in order and ultimately determined that final selection should be made based on an interview regardless of the vote on Monday.

Gino suggested a 30-minute presentation followed by questions would be the best format.

FIRM	SORENSEN	BOYER	Stramaglia	McGee	LAFONTAINE	TOTAL
Harriman	26	14	29	25	20	114
Lavallee	25	19	22	23	23	112
TGAS	9	10	24	15	19	77

**REVIEW TEAM:** Roy Sorenson, Jeff Boyer, Keith Stramaglia, Nicole McGee, Jacob LaFontaine

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36 **Alternates Scoring**

<b>FIRM</b>	<b>Devine</b>	<b>Klipfel</b>	<b>Pacheco</b>	<b>TOTAL</b>
<b>Harriman</b>	25	24	22	<b>71</b>
<b>Lavallee</b>	27	22	24	<b>73</b>
<b>TGAS</b>	10	19	25	<b>54</b>

**ALTERNATE REVIEW TEAM:** Joe Devine, John Klipfel, James Pacheco

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38 **BOS Meeting April 3, 2023:** Chairman Sorenson showed slides on several different buildings and the 32  
39 slide presentation from November. Member Stramaglia said he will be making a motion this week.

40 **Motion by:** Boyer to adjourn at 4:40 PM, **Second** by Stramaglia

41 **Member Sorenson – Yes**

42 **Member Boyer – Yes**

43 **Member LaFontaine – Yes**

44 **Member Stramaglia – Yes**

45 **(Alternate) Member Devine - Yes**

46 **The motion passed 5-0-0**

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48 Notes/minutes taken by: Kim Babaian

49 Approved: MBAC Committee

50 Date: April 12, 2023