

MINUTES OF THE ETHICS COMMITTEE

MEETING OF April 16, 2025

The Ethics Committee held a meeting on Wednesday, April 16, 2025, at the Salem Town Hall, 33 Geremonty Drive, Salem, NH.

Committee Members Present: Donna Sytek; Donna Loranger; Pam Russell; Marybeth Stramaglia; Anthony Conte

Also Present: Kevin Breen; Crayton Brubaker

1. Call to Order

The meeting was called to order at 4:40 pm.

2. Adoption of Minutes of March 26, 2025

The Committee reviewed the minutes from March 26, 2025. No comments were made.

MOTION BY: Anthony Conte

Move to approve the Ethics Committee minutes of March 26, 2025 as printed.

SECOND BY: Marybeth Stramaglia

VOTE: 5-0-0

The motion passed unanimously.

3. Welcome to New Member Kevin Breen

The Committee welcomed Kevin Breen and discussed the current situation regarding membership.

4. Election of Chair and Vice Chair

This item was moved to the next meeting.

5. Review of Training Session Presentation for New and Returning EAOs

There are only 3 new EAOs that were elected / appointed this year. Everyone else was trained last year. The Committee discussed what needs to be done with the Charter in relation to the municipal code ethics sections.

The Committee discussed the presentation and made the following amendments:

- Putting the website on the presentation
- Clarifying items in the Charter provisions
- Clarifying items in administrative actions vs. quasi-judicial actions
- Removal of foundational items / background and example questions
- Clarifying items related to the 12 items of ethical provisions in the Charter

6. Determine Dates for This Year's Training Sessions

The training sessions will be on Thursday, May 29 at 7pm and Thursday, June 12 at 4pm in the Knightly Meeting Room.

7. Other Business

The Committee discussed the Use of Influence section of Article 6 of the Charter. They also discussed chapter 33 of the municipal code. Ms. Sytek will reach out to Bonnie Wright on this.

8. Date for next meeting

The next meeting will be Thursday, May 15 at 4:30 pm in the Knightly Meeting Room.

9. Adjourn

MOTION BY: Anthony Conte

Move to adjourn at 5:37 pm

SECOND BY: Donna Loranger

VOTE: 5-0-0

The motion passed unanimously.

ADJOURNMENT AT 5:37 PM

Notes/minutes taken by: Crayton Brubaker