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**MINUTES OF THE
MUNICIPAL BUILDING ADISORY COMMITTEE (MBAC)
REGULAR MEETING OF June 1, 2023
Salem Town Hall, 33 Geremonty Drive, Salem, NH Knightly Room**

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PRESENT: Voting Members Chairman Roy Sorenson (Municipal Services Director) Jeff Boyer (Budget Committee Representative) Keith Stramaglia (Town Council Representative) Jacob LaFontaine (Town Planning Director) Nicole McGee (Finance Director)

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ALSO PRESENT: Non-Voting Members John Klipfel (Director of Engineering) James Pacheco (Facilities Foreman)

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ALSO PRESENT: Joel Dolan (Police Chief) Shane Smith (Deputy Chief) Larry Best (Fire Chief) Marc Lehoullier (Trident) Ted Galante (TGAS)

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ABSENT: Joe Devine (Assistant Town Manager)

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CALL TO ORDER: Chairman Sorenson called the meeting to order at 03:10

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Motion by: Member Boyer to approve meeting minutes from May 25, second by Member Stramaglia

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Member Sorenson – Yes

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Member LaFontaine - Yes

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Member Stramaglia – Yes

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Member Boyer – Yes

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Member McGee – Yes

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The motion passed 5-0

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TGAS: Ted Galante from The Galante Architecture Studio (TGAS <https://www.galantearchitecture.com/>) introduced himself to the group, and town (via recording) he said he specializes in public safety facilities design. Ted went through Paolo Carissimi's tour of the PD and said they started a Draft Program Book which outlines the building and requirements for all aspects of the building.

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Marc mentioned the interviews at the PD, he said he sent him a draft schedule several weeks ago, the goal is to get to a work product to present to the Town Council (TC) in the fall that is vetted cost wise and programmatically, and graphically for introduction to the community, and a possible warrant article. Marc said they allocated 8 weeks for programming, and he's going to rely on them for the schedule. He asked what the next steps are on the programming side. Ted said programming and schematic design will start to overlap soon, they want to sort out the documents and make adjustments. He thinks they will have the book ready quicker than 8 weeks and they will develop floor plans at the same time. Next step is to get the book ready to a level of finality (about 1-2 weeks) then sketch into a plan. The other component they need to work into this is where on the site (given wetlands, trailers, buildings) can they locate the facility, and will they need to phase this.

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Marc asked if there will be another session with the PD, Ted said yes, they want to verify everything was heard correctly on both sides.

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Member McGee went through the schedule for warrant articles.

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TGAS will meet with TC on June 26th.

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Member Boyer asked if they have seen a situation like ours, or are they starting from scratch? Ted said some parts are typical, some parts they need to dive into deeper. Member Stramaglia asked about solar panels and if that is a possibility, Ted said yes.

45 **Town Council Presentation:** Chairman Sorenson went over the presentation that will be given to TC on
46 Monday night. Discussed what's needed for sub committees, and expectations and roles from specific
47 groups. Marc said he's noticed a growing support of the project in the community and said unanimous
48 support from the Budget Committee, Town Council, and the Police Department is key.
49 Chief Dolan said there should be a PD member on the comms group for institutional knowledge.

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51 **Next Meeting:** 6/15

52 **Motion by:** Boyer to adjourn at 4:21 **Second** by Stramaglia

53 **Member Sorenson – Yes**

54 **Member Stramaglia – Yes**

55 **Member Boyer – Yes**

56 **Member LaFontaine – Yes**

57 **Member McGee - Yes**

58 **The motion passed 5-0**

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60 Notes/minutes taken by: Kim Babaian

61 Approved: MBAC Committee

62 Date: June 15, 2023