

1 **MINUTES OF THE**
2 **MUNICIPAL BUILDING ADISORY COMMITTEE (MBAC)**
3 **REGULAR MEETING OF June 15, 2023**
4 **Salem Town Hall, 33 Geremonty Drive, Salem, NH Knightly Room**

5
6 **PRESENT: Voting Members** Chairman Roy Sorenson (Municipal Services Director) Jeff Boyer (Budget
7 Committee Representative) Nicole McGee (Finance Director) Joe Devine (Assistant Town Manager)

8 **ALSO PRESENT: Non-Voting Members** John Klipfel (Director of Engineering) James Pacheco (Facilities
9 Foreman)

10 **ALSO PRESENT:** Joel Dolan (Police Chief) Larry Best (Fire Chief) Marc Lehoullier (Trident) Laura Samoset,
11 Michelle Harrison, Missy Samondfeld, Meghan Hoy (all from NH Saves)

12 **ABSENT:** Keith Stramaglia (Town Council Representative) Jacob LaFontaine (Town Planning Director)

14 **CALL TO ORDER:** Chairman Sorenson called the meeting to order at 3:02

15 **Motion by:** Member Boyer to approve meeting minutes from June 1, second by Member McGee

16 **Member Sorenson – Yes**

17 **Member Boyer – Yes**

18 **Member McGee – Yes**

19 **Member Devine - Abstain**

20 **The motion passed 3-0-1**

22 **NH Saves:** Members from NH Saves had a meeting with Member Pacheco and they went through
23 several buildings and discussed potential projects that they can help with (HVAC, Lighting upgrades, and
24 general issues within the buildings) Their group discussed how their programs help municipalities do
25 energy efficient projects in a cost effective way. Marc asked about upcoming rebate programs, Meghan
26 said legislation set it up so there might not be anymore this year, but the program runs year to year.
27 Laura said traditionally, before 2020, there was only a rebate program, but since 2020, there are new
28 pathways for deeper energy, support, and incentives.

30 **Subcommittees Group Assignments:** Chairman Sorenson discussed the support from Town Council and
31 discussed who got appointed to which group.

32 Chief Dolan asked if we should put images on the website for those who think they don't need a new
33 facility.

34 Member Devine asked if a member from SGTV should be part of the communications group.

35 PD working group is Chief Dolan, Deputy Chief Smith, Bob Genest, and Josh Dempsey. Retirees are
36 Norcross, Marchand, and Nolan.

37 Chairman Sorenson talked about the Citizens Academy starting again in November.

38 Member Boyer asked cost. Marc said those won't be available till the fall. Chairman Sorenson said he
39 can work off a range for now.

40 Member Boyer asked Chief Best for an update on the land acquisition. Chief Best said there is no
41 update.

43 **Trident Update:** Marc said TGAS is scheduled to meet with staff (PD) on Tuesday to review the book and
44 comments. GPI has been onsite to update the wetlands flagging and for surveying. Scheduled to present
45 to TC around 10/9 (3 concepts and budgets) but may want to have them present at the end of August

46 also.
47 ICON to present to TC in August, but may be moved to July.

49 **Next Meeting:** 6/29

50 **Motion by:** Boyer to adjourn **Second** by McGee

51 **Member Sorenson – Yes**

52 **Member Boyer – Yes**

53 **Member McGee – Yes**

54 **Member Devine - Yes**

55 **The motion passed 4-0-0**

57 Notes/minutes taken by: Kim Babaian

58 Approved: MBAC Committee

59 Date: July 20, 2023