



Town of Salem, NH

Schedule of Fees for Fiscal Year 2023

(Last adopted by the Board of Selectmen on 09/12/2022 - effective 1/1/2023)

Police Department

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Pistol Permits	\$ 10.00		Set by State RSA
Fingerprints	\$ 15.00	2016	
Insurance Reports (per page)	\$ 0.50	3/26/2018	Board of Selectmen
Insurance Fatal Reports/Photos (per page)	\$ 0.50	3/26/2018	Board of Selectmen
VIN Verifications	\$ 15.00	9/13/2021	
License to Sell Firearms	\$ 25.00	2016	
Pawnbroker License	\$ 1,250.00	2013	Town Ord 387
Subpoena Fee	\$ 40.00	2016	
Parking Tickets	\$15 - \$100	2010	Board of Selectmen- Town Ord 466
Kennel Fees (per day)	\$ 15.00	2016	
Outside Details			
Police Officer Detail Rate (4 hour minimum)	\$ 63.00	9/12/2022	
Strike Details	\$ 79.00	2016	
Car Detail Rate	\$ 18.00	9/12/2022	
Alarm Permits			
Residential	\$ 25.00	8/17/2020	Town Ord 178
Commercial	\$ 50.00	8/17/2020	
False Alarm Fees			
1-3 false alarms in a calendar year	No Charge	8/17/2020	
4th false alarm	\$25	8/17/2020	
5th and 6th false alarm	\$50 each	8/17/2020	
7th and 8th false alarm	\$75 each	8/17/2020	
9 or more false alarms	\$100 each	8/17/2020	

Municipal Services Department
Utilities/Public Works
Fees Governed by Board of Selectmen, except where noted

<u>Type</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>
Equipment	(rates are per hour)		
	Pick-up truck w/small tools	\$ 70.00	9/13/2021
	Dump truck w/driver	\$ 80.00	9/13/2021
	Grader w/operator	\$ 150.00	9/13/2021
	Backhoe w/operator	\$ 100.00	9/13/2021
	Van-con jet truck w/operator and driver	\$ 195.00	9/13/2021
	Air Compressor w/operator	\$ 100.00	9/13/2021
	Loader w/operator	\$ 125.00	9/13/2021
Labor Charges	(rates are per hour)		9/13/2021
	Normal work hours (7:00 a.m. - 3:30 p.m.)		9/13/2021
	Foreman	\$ 34.00	9/13/2021
	Labor/Driver	\$ 30.00	9/13/2021
Overtime	Charges for any work requested outside the hours of 7 a.m. - 5 p.m., Monday - Friday. "call-ins" (nights, weekends and holidays.) There will be no overtime charge if the request was placed prior to 5 p.m. Required payments to restore service for non-payment shut off are only accepted during normal Town Hall hours.	3-Hour minimum @ \$51.00/hour	9/13/2021
Materials	Materials such as meter parts, etc	Cost plus 10% administrative charge	
Bulk Purchase of Water	Filling tankers at DPW or WTP (\$60.00 minimum for any day in which load is taken)	2 times current rate	
Temporary Construction Meter	Meter provided to contractors in town needing water supply for construction	One (1) hour labor (for delivery, set-up and return) plus 2X consumption at the current rate	
Fines	First offense of policy regulations	\$100 and cost of services required as a result of the violation	
	Second offense of policy regulations	\$500 and cost of services required as a result of the violation	

Municipal Services Department

Utilities/Public Works

Fees Governed by Board of Selectmen, except where noted

<u>Type</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>
Administrative	Assessed every billing period and includes the cost of reading meters, billing, collection and administrative expenses	\$5.80	
Sewer Usage	Based on water consumption into building from meter readings	\$5.00/100 cubic foot \$5.10/100 cf-1/1/24	9/14/2020
Sewer	Flat fee charge if no meter on water supply	\$105.00/quarter	9/14/2020
Water Usage	Based on water consumption into building from meter readings	\$3.80/100 cubic foot	9/14/2020
Meter Costs	5/8" standard size meter and horn (for 3/4" service)	\$554.00	9/12/2022
(for home, lawn, or business)	1" size meter and horn	\$901.00	9/12/2022
	1 1/2" meter	\$1,090.00	9/12/2022
	2" meter	\$1,316.00	9/12/2022
	other sizes	call for pricing	
Final Fee	Charge for reading meter for a sale of property or change in tenancy	\$25/manual reading \$10/automated reading	
Bad Check Fee	Charge for check returned from bank for insufficient funds, etc	\$25	
Backflow Inspection	Charge for state-required inspection of backflow device - done annually or semi-annually based on degree of hazard. If the test fails, there will be a full charge for the retest after repairs.	\$40 first device tested or retest of faulty device \$21.25 discount rate for additional units in a building after the first full rate charge	
Certified Fee	Charge for certified letters sent for notification of potential water shut off for non-payment. (current U S Postal Service rate at time of charge)	refer to Postal Service for rate	
Shut Off for Nonpayment or Noncompliance Fee	Charge to customer for nonpayment	\$50.00	9/30/2019
Shut Off Fee	Charge to shut off water upon request of owner	\$15.00	

Turn On Fee	Charge to turn on water upon request of owner	\$15.00
Sewer Betterments	Existing betterment contracts from 1988 through 2006	\$254 - \$350
Water Betterments	Existing betterment contracts for 1999 through 2007	\$132 - \$207
Sewer Assessment after Feb 9, 2004 residential properties	single family home	\$7,500 lump sum or *
	single family home w/in-law/acc	\$10,200 lump sum or *
	existing single family home adding in-law/acc only	\$2,700 lump sum or *
	mobile (manufactured) home (on single parcel)	\$7,500 lump sum or *
	mobile (manufactured) home (in park)	\$5,100 lump sum or *
	two family/condex	\$11,100 lump sum or *
	three family	\$13,500 lump sum or *
	one bedroom apartment	\$3,750 lump sum or *
	two bedroom apartment	\$5,000 lump sum or *
	three bedroom apartment	\$7,500 lump sum or *
Water Assessment after Feb 9, 2004 residential properties	single family home	\$5,000 lump sum or *
	single family home w/in-law/acc	\$6,800 lump sum or *
	existing single family home adding in-law/acc only	\$1,800 lump sum or *
	mobile (manufactured) home (on single parcel)	\$5,000 lump sum or *
	mobile (manufactured) home (in park)	\$3,400 lump sum or *
	two family/condex	\$7,400 lump sum or *
	three family	\$9,000 lump sum or *
	one bedroom apartment	\$2,500 lump sum or *
	two bedroom apartment	\$3,333 lump sum or *
	three bedroom apartment	\$5,000 lump sum or *

* May be paid in annual installments for 20 years with interest calculated on Municipal Bond Bank summer/fall sale rate applied to the preceeding calendar year

**Municipal Services Department
Utilities - Out of Town Customers
Fees Governed by Board of Selectmen**

<u>Type</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Administrative	Assessed every billing period and includes the cost of reading meters, billing, collection and administrative expenses	6.67
Water Usage	Based on water consumption into building from meter readings	4.31 per 100cf 4.37 per 100cf effective 1/1/23
Meter Costs	5/8" standard size meter and horn (for 3/4" service)	625.60
(for home, lawn, or business)	1" size meter and horn	1,036.15
	1 1/2" meter	1,253.50
	2" meter	1,513.40
	other sizes	call for pricing
Final Fee	Charge for reading meter for a sale of property or change in tenancy	\$28.75/manual reading \$11.50/automated reading
Bad Check Fee	Charge for check returned from bank for insufficient funds, etc	28.75
Backflow Inspection	Charge for state-required inspection of backflow device - done annually or semi-annually based on degree of hazard. If the test fails, there will be a full charge for the retest after repairs.	\$46 first device tested or retest of faulty device \$24.44 discount rate for additional units in a building after the first full rate charge
Certified Fee	Charge for certified letters sent for notification of potential water shut off for non-payment. (current U S Postal Service rate at time of charge)	refer to Postal Service for rate plus 15%
Shut Off for Nonpayment or Noncompliance Fee	Charge to customer for nonpayment	57.50
Shut Off Fee	Charge to shut off water upon request of owner	17.25
Turn On Fee	Charge to turn on water upon request of owner	17.25
Water Assessment	single family home	5,750.00
	single family home w/in-law/acc	7,820.00
after Feb 9, 2004	existing single family home adding in-law/acc only	2,070.00
residential properties	mobile (manufactured) home (on single parcel)	5,750.00
	mobile (manufactured) home (in park)	3,910.00

two family/condex	8,510.00
three family	10,350.00
one bedroom apartment	2,875.00
two bedroom apartment	3,833.00
three bedroom apartment	5,750.00

Note: Water assessments may be paid as a lump sum or in annual installments for 20 years with interest calculated on Municipal Bond Bank summer/fall sale rate applied to the preceeding calendar year

Fines

First offense of policy regulations	\$115 and cost of services required as a result of the violation plus 15%
Second offense of policy regulations	\$575 and cost of services required as a result of the violation plus 15%

Note: Any fee not directly listed above shall be 15% above the rates charged by Salem to its in-town customers.

**Municipal Services Department
Engineering Division**

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Gas Service Permits	\$ 100.00	10/21/2013	Town Ord 182 Article III
Sewer	\$ -	10/21/2013	Town Ord 264-17, 264-45, 264-47
Street Opening	\$ 225.00	10/21/2013	Town Ord 182 Article III
Water	\$ -	10/21/2013	Town Ord 304 Article III
Driveway	\$ -	10/21/2013	Town Ord 278-6:5
Grease Interceptor	\$ 100.00	10/21/2013	Town Ord 264-17, 264-45, 264-47

Municipal Services Department
Public Works - Transfer Station and Hauler Fees

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST</u>	<u>UPDATED</u>	<u>FEE GOVERNED BY</u>
Landfill Permit Sticker	\$ 45.00	calendar year- free over 65 years of age (\$60 effective 01/01/2024)	9/13/2021 9/13/2021 9/13/2021	Board of Selectmen
C&D Coupon (LL&S)	\$ 25.00	up to 500lbs	1/1/2013	Town Ord 409
Electronic Device	\$ 10.00	per device - any device over 4 inches in diameter	7/14/2014	
Residential Haulers				
MSW	\$ 115.00	per ton	9/12/2022	
Recyclables	\$ 74.98	per ton	9/12/2022	
Annual Hauler Permit Fee	\$ 25.00			
Annual Hauler Access Fee				
	1 \$ 100.00	vehicle up to 9,000 GVW		
	2 \$ 150.00	vehicle from 9,001-18,000 GVW		
	3 \$ 200.00	vehicle from 18,001-35,000 GVW		
	4 \$ 250.00	vehicle from 35,001 GVW and over		
Small Business				
Annual Permit Fee	\$ 10.00			
Small Business	\$ 115.00	Per ton	9/12/2022	

Municipal Services Department
Public Works - Cemetery
Fees Governed by Board of Selectmen, except where noted

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>
Single Grave Lot	\$ 740.00	9/30/2019
Two Grave Lot	\$ 1,400.00	9/30/2019
Three Grave Lot	\$ 2,100.00	9/30/2019
Four Grave Lot	\$ 2,800.00	9/30/2019
Cremation lot up to four (4) cremations per lot	\$ 540.00	9/30/2019
Baby Section Lot	\$ 200.00	10/17/2011
Veteran Section Lot	\$ 50.00	10/17/2011
 Opening Fees		
Veteran Section Lot	\$ 150.00	10/17/2011
Regular Opening	\$ 620.00	9/30/2019
Cremation Opening	\$ 250.00	9/30/2019
Baby Opening	\$ 75.00	10/17/2011
Saturday	\$ 200.00	10/17/2011
Sunday and/or holiday (if approved)	\$ 1,000.00	9/13/2021
Winter Opening Fee (Dec. 1st to March 31st)	\$ 350.00	9/13/2021
Mock Burial Opening	\$ 100.00	10/17/2011
Disinterment	\$ 1,000.00	9/30/2019

Planning Board

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Subdivision			
Per Lot	\$100/lot for 1-2 lots \$125/lot for 3-6 lots \$150/lot for 7+ lots \$200 min. fee	1/10/2017	Planning Board
Lot line adjustment for 2 lots or less	\$100		
Advertising/postage costs	\$25		
Abutter Notification	\$5.00/each		
Conceptual Plan	\$200 plus advertising and notification		
Site Plan			
Per 1,000 sf of building	\$100/1,000 sf up to 9,999 sf \$125/1,000 sf 10,000 to 24,999 sf \$150/1,000 sf 25,000 sf and over		
Per Residential Unit	\$100		
Change of Use	\$50/1,000 sf (not to exceed \$5,000) \$200 min. fee		
Advertising/post costs	\$25		
Abutter notification	\$5/each		
Conceptual Discussions	\$200 plus advertising and notification		

For particularly large or complex projects that require significant amounts of staff time, the Planning Board may require that additional fees be charged based on the direct amount of staff time required for processing the application. Each applicant will be entitled to a total amount of billable staff time equal to the minimum application fee divided by \$50 per hour. If a project is deemed large/complex, any staff time over the minimum application fee will be billed at \$50 per hour. Billable staff includes the Planning Director, Planning Department staff, Senior Engineer, Public Works Director, Fire Department, Police Department Safety Officer, Chief Building Official, Town Assessor, and other Town Officials as appropriate.

Impact Fees for New Development (School, Recreation, Public Safety, Traffic)

<u>Type Unit/Units in Structure - (per unit)</u>						<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
	<u>School</u>	<u>Recreation</u>	<u>Traffic</u>	<u>Public Safety</u>	<u>Total</u>	3/10/2020	Planning Board
Residential Uses							
Single Family Detached	5,345	1,014	1,703	700	8,762		
Townhouse	2,878	830	1,321	720	5,749		
Duplex/Two Unit	4,703	839	1,321	725	7,588		
Multifamily (3+ unit structure)	2,792	659	1,321	845	5,617		
Manufactured Housing	1,389	754	902	972	4,017		
Senior Apartments (no personal care)			770	1,781	2,551		
Assisted Living			469/bed	2,425	2,894		
Seasonal to Year-Round Conversion	5,345	1,014	1,703	700	8,762		
Accessory Apartment	2,792	659	1,321	845	5,617		
Affordable Housing*							
Non-Residential Uses							
Public Safety							
Retail	\$0.56 per sf						
Lodging	\$1.50 per sf						
Office	\$0.54 per sf						
Industrial/Manufacturing	\$0.27 per sf						
Hospital	\$1.62 per sf						
Other Comm./Institutional	\$0.67 per sf						
Traffic							
General Office			\$1.76 per sf				
Single Tenant Office			\$2.03 per sf				
Medical-Dental Office Building			\$4.08 per sf				
General Light Industrial			\$0.99 per sf				
Manufacturing			\$0.71 per sf				
Warehousing			\$0.31 per sf				
Mini-Warehouse (self-storage)			\$0.27 per sf				
Hospital			\$1.45 per sf				
Day Care Center			\$1.15 per sf				
Health/Fitness Club			\$2.08 per sf				
Movie Theater			\$8.45 per sf				
Quality Restaurant			\$6.05 per sf				
High Turnover Restaurant			\$4.72 per sf				
Fast Food Restaurant			\$16.99 per sf				
Small Retail (less than 100,00 sf)			\$4.06 per sf				
Large Retail (100,000 sf or more)			\$3.04 per sf				
Pharmacy			\$5.25 per sf				
Drive-in Bank			\$3.01 per sf				
Automobile Sales			\$2.93 per sf				
Supermarket			\$4.50 per sf				
Gas Station with Convenience Store			\$3,705 per pump				
Hotel			\$1,508 per room				

For unique land use categories that are not found in the table, the traffic impact fee can be determined by multiplying the number of new daily trips generated by the new use by \$180.

*Impact Fees for certain affordable or workforce housing projects may be reduced by the Planning Board for housing units that are subject to long term covenants that limit occupancy to households with incomes at or below 50% to 60% of the area median income. Applicable reference standards for area median family income by household size are published annually by the U. S. Department of Housing and Urban Development.

The Planning Board may assess impact fees to such developments at 50% of the standard fees for units sold or rented to households with incomes at or below 50% of the HUD area median income, or at 60% of the standard fees for units sold or rented to households with incomes at or below 60% of the HUD area median income. No discounts of impact fees will be available to market rate units or units that are not subject to these income restrictions.

Zoning Board of Adjustment

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Filing Fee (application and legal notice)	\$150	10/18/2016	Zoning Board
Abutter Fee	\$5/abutter		
Re-hearing Fee	\$50		
Continuation Fee	\$50		

**Fire Department
Health Division**

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Food Service Class A	\$ 500.00	10/21/2013	Board of Selectmen
Food Service Class B	\$ 350.00	10/21/2013	
Food Service Class C	\$ 250.00	10/21/2013	
Food Service Class D	\$ 150.00	10/21/2013	
Food Service Class E	\$ 125.00	10/21/2013	
Food Service Class F	\$ 100.00	10/21/2013	
Food Service Class G:		10/21/2013	
Canobie Lake	\$ 780.00	10/21/2013	
Food Service Class H	\$ 50.00	10/21/2013	
Body Art Establishment	\$ 50.00	10/21/2013	
Body Art Practitioner	\$ 100.00	10/21/2013	
Body Art Reinspection Fee	\$ 150.00	10/21/2013	
Food Code Manual	\$ 5.00	10/21/2013	
Massage Therapy Establishment	\$ 50.00	10/21/2013	
Salvage Yards	\$ 100.00	8/17/2020	
Septic System Permit*	\$ 80.00	8/17/2020	
Well Permit	\$ 60.00	10/21/2013	

*Test Pit, Bed Bottom, Final, Reinspection, Plan Review

State law allows the Board of Selectmen to charge up to \$250 for the Salvage Yard License.

Motor Vehicle Recycling Yards and Junk Yards

Section 236:122 License Fees

The annual license fee is not more than \$250 to be paid at the time the application is made and annually thereafter in the event of renewal.

If the application is not granted, the fee shall be returned to the applicant.

Schedule of administrative fines.

Chapter 270, Food service Establishments and Retail Food Stores

The Health Officer or his/her designee shall impose administrative fines in the specified amounts for the following violations:

- (1) For willful submission of false or fraudulent information on or with an application, in violation of § 270-56, the fine shall be \$500
- (2) For failure to operate a food service establishment or retail food store only in the manner in which it is licensed to do so, in violation of § 270-56, the fine shall be \$500.
- (3) For failure to cooperate during an inspection of a food service establishment, retail food store, mobile unit or vehicle used to sell food, including but not limited to failing to allow Department representatives or inspectors to inspect food service establishment or retail food store premises and vehicles at all times, in violation of § 270-56, the fine shall be \$1,000.
- (4) For failure to notify the Department by telephone within 24 hours of any fire or other disaster that jeopardizes the safety or sanitation provided in food service establishments or retail food stores, in violation of § 270-56, the fine shall be \$100.
- (5) For failure to notify the Department pursuant to change of food service establishment ownership, pursuant to § 270-56, the fine shall be \$100.
- (6) For failure to notify the Department prior to moving the location of a food service establishment or retail food store pursuant to § 270-56, the fine shall be \$100.
- (7) For failure to submit a plan for review as required in § 270-57, the fine shall be \$200.
- (8) For failure to discard food as required under § 270-4 and in the manner instructed to do so by the Department, the fine shall be \$500.
- (9) For failure to cease operation upon notification by the Department to do so, the fine shall be \$500. Each day that a license holder fails to cease operation shall be considered a separate offense subject to an additional \$500 fine.
- (10) For failure to cease operation after a license has expired, when an application has been denied, or when a license has been suspended, the fine shall be \$500. Each day that a license holder fails to cease operation shall be considered a separate offense subject to an additional \$500 fine.
- (11) For a violation of the same critical violation as defined in § 270-3 for more than two consecutive inspections, the fine shall be \$500.
- (12) For failure to pay an administrative fine within 30 days of its imposition, or the completion of any appeal of the administrative fine, the fine shall be \$100 per day for the duration of the license.
- (13) For failure of a health inspection, with a red inspection the fine shall be ½ the annual food service license fee in addition to the fine through (12) above, if applicable.

**Fire Department
Building Division
Fees Governed by Board of Selectmen, except where noted**

	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>
Building - Commercial			
Construction	Per thousand of construction value	\$12.00/K	8/22/2016
	Minimum	\$150.00	8/22/2016
Foundation		\$150.00	8/22/2016
Inspections Required	Excavation Footing/Walls Sealing/Backfill Finish Grading	\$150.00	8/22/2016
Building - Residential			
New Construction	Finished / per square foot	.50/sq ft	8/22/2016
	Minimum	\$ 75.00	8/22/2016
	Unfinished / per square foot	.35/sq ft	8/22/2016
	Minimum	\$ 75.00	8/22/2016
Additions/Alterations	Per Square Foot Minimum	\$ 75.00	8/22/2016
Foundation	Excavation Footing/Walls Sealing/Backfill Finish Grading	\$ 150.00	8/22/2016
Detached Accessory	Per Square Foot	\$ 0.35	8/22/2016
Decks	Per Square Foot	\$ 0.35	8/22/2016
Pool - In Ground	Flat	\$ 150.00	8/22/2016
Pool - Above Ground	Flat	\$ 75.00	8/22/2016
Raze - Commercial		\$ 75.00	8/22/2016
Raze - Residential		\$ 75.00	8/22/2016
Plumbing / Gas- Commercial			
New Construction	min + per fixture	\$ 250.00	8/22/2016
Alterations/Additions	min + per fixture	\$ 75.00	8/22/2016
Multi Family >3	min + per unit	\$ 250.00	8/22/2016
Plumbing / Gas - Residential			
Single Family - New	min + per fixture	\$ 150.00	8/22/2016
Alterations/Additions	min + per fixture	\$ 75.00	8/22/2016
Duplex (New Per Unit)	min + per fixture	\$ 150.00	8/22/2016
Electric - Commercial			
New Construction	min + per fixture	\$ 250.00	8/22/2016
Additions / Alterations	min + per fixture	\$ 125.00	8/22/2016

**Fire Department
Building Division
Fees Governed by Board of Selectmen, except where noted**

	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>
Multi Family >3 Units	min/+ per unit	\$ 250.00	8/22/2016
Electric - Residential			
Single family - new		\$ 150.00	8/22/2016
Alterations/Additions	min + per fixture	\$ 75.00	8/22/2016
Duplex (New Per Unit)		\$ 150.00	8/22/2016
Service (New-upgrade-temp)		\$ 75.00	8/22/2016
Pool In Ground		\$ 75.00	8/22/2016
Pool Above Ground		\$ 75.00	8/22/2016
Building - Commercial			
Miscellaneous		\$ 75.00	8/22/2016
Change of Occupant / Use	With No Construction	\$ 75.00	8/22/2016
Casual Sales		\$ 75.00	8/22/2016
Chimney		\$ 75.00	8/22/2016
Construction Trailer		\$ 50.00	8/22/2016
Fire Place		\$ 75.00	8/22/2016
Home Business (Annual)		\$ 20.00	8/22/2016
Tent-Commercial		\$ 75.00	8/22/2016
Signs		\$ 50.00	8/22/2016
Signs (Temp)		\$ 10.00	8/22/2016
Storage Trailer		\$ 50.00	8/22/2016
Yard Sales		\$ 1.00	8/22/2016
Fee to Lift Stop Work Order		\$ 150.00	8/22/2016
Reinspection Fee		\$ 75.00	8/22/2016

After-the-Fact Permit: Applications filed after work has begun for work that requires a permit.

Fees doubled: the fee for after-the-fact permits will be calculated as a normal fee for all work and jurisdictions herein and then multiplied by 2.

Inspections Consultant Required: For after-the-fact permits or violations of codes, the Town may hire a consultant to conduct the inspections at applicants or violators cost.

Note: The categories herein are only meant to provide guidance for the classifying of fees and does not restrict the work that requires a permit to this list.

Fire Department
Fire Prevention Division
Fees Governed by Board of Selectmen, except where noted

<u>Permit Type</u>		<u>AMOUNT</u>
Exhibit/ Trade Show	daily	\$ 50.00
	minimum	\$ 125.00
Fire Alarm System	per device	\$ 1.50
	per panel	\$ 20.00
	per aux. device	\$ 10.00
	minimum	\$ 45.00
	re-inspection	\$ 75.00
Plan Review	Included in Permit Fee	
Acceptance Testing	Included in Permit Fee	
Annual Monitoring Fee	per radio box	\$ 250.00
Sprinkler System	per device (head/switch/valve)	\$ 1.50
	minimum	\$ 45.00
	re-inspection	\$ 75.00
Plan Review	Included in Permit Fee	
Acceptance Testing	Included in Permit Fee	
Extinguishing System	simple (Cooking wet chem., etc.)	\$ 50.00
Plan Review	Included in Permit Fee	
Acceptance Testing	Included in Permit Fee	
Fire Pump	new install	\$ 75.00
	modification	\$ 50.00
Flammable Liquid Tanks	< 330 gal, including residential	\$ 40.00
	> 330 gal. or multi tanks	\$ 75.00
Tank Removals	UG tank removals including propane	\$ 50.00
Propane Tanks	per tank up to 500 gal	\$ 50.00
	> 500 gal and all UG tanks	\$ 100.00
	re-inspection	\$ 55.00
Oil Burner		\$ 40.00
Wood and /or Coal	Wood/pellet/coal stoves	\$ 50.00
Fireworks display	per display (except public funded)	\$ 75.00
	maximum (except public funded)	\$ 150.00
Explosive storage	Temporary magazine < 30 days	\$ 50.00
Blasting	per job	\$ 50.00
Cutting/Welding	Hot work permit	\$ 50.00
Other inspection including non state agencies and Daycare over 6 children		\$ 50.00
Certificate of Fitness	annually	\$ 45.00
	3 year certificate with test	\$ 110.00
Place of Assembly	Annual Inspection	\$ 100.00
Site Plan Reviews		
Medical Records (per page)		\$0.50
Medical Records on digital media		Cost of digital media
Outside Private Fire-Duty Details		Firefighter/Fire Officer's overtime rate, benefits, and 5% admin fee.

**Fire Department
Ambulance**

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
BLS	\$ 1,313.12	9/11/2017	Board of Selectmen
ALS 1	\$ 1,775.63		
ALS2	\$ 2,666.06		
Mileage	\$ 40.00		

Community Services Department
Senior Services Division

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Annual Registration fee for non resident	\$50	July, 2015	RSA 41:9 & 41:9a
Outside Programs for non resident	\$25		

**Community Services Department
Recreation Division**

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
HEDGEHOG PARK PASSES			
Per day - Resident	\$ 5.00	2010	Board of Selectmen
Per day - Nonresident	\$ 10.00	2010	Board of Selectmen
Annual - Resident	\$ 25.00	2010	Board of Selectmen
Annual - Non-resident	\$ 50.00	2010	Board of Selectmen

Recreation Facility Rental (adopted by The Board of Selectmen May 2015)

	Profit based		Non-Profit	
	Salem Resident	Non-Resident	Salem Resident	Non-Resident
Facility Request \$50 \$100 \$30 \$60 Up to 4 hours	\$ 50.00	\$ 100.00	\$ 30.00	\$ 60.00
Facility Request \$75 \$150 \$55 \$110 4 to 8 hours	\$ 75.00	\$ 150.00	\$ 55.00	\$ 110.00
Facility Request \$95 \$190 \$75 \$150 8 to 12 hours	\$ 95.00	\$ 190.00	\$ 75.00	\$ 150.00
Usage of Lights	\$100 per field, per evening			

The Recreation division reserves the right to waive fees for town-owned facilities.

In addition to the facility request fees listed above, an additional fee will be assessed for Hedgehog Park based on the number of people. The additional fee is \$1.00 per resident and \$2.00 per non-resident. Participants for these activities will be provided passes for their vehicles while at Hedgehog. These passes will provide parking for only the time of the group request.

Town Clerk

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>LAST UPDATED</u>	<u>FEE GOVERNED BY</u>
Dog Licenses			
Male	\$ 9.00		Set by State RSA 466
Female	\$ 9.00		Set by State RSA 466
Spayed/Neutered	\$ 6.50		Set by State RSA 466
Owner over 65	\$ 2.00		Set by State RSA 466
Penalty after May 31	\$ 1.00	Per month	Set by State RSA 466
Forfeiture fine	\$ 25.00		Set by State RSA 466
Motor Vehicles			
Town Clerk Fee	\$ 2.00		Set by State RSA 261
Municipal Agent	\$ 3.00		Set by State RSA 261
M.V. Title Fee	\$ 2.00		Set by State RSA 261
Marriage License	\$ 50.00		Set by State RSA 457:29
Cerified Copies			
Birth, Marriage, Death	\$ 15.00		
2nd copy at same time	\$ 10.00		
Corrections/Amendments	\$ 10.00		
Voter Registration Checklist			
Print-out	\$ 25.00	for 5,000 names, plus \$1 for every 1000 names after that	
Filings			
Hospital Liens & releases	\$ 15.00		
Articles of Agreement	\$ 5.00		
Pole License	\$ 10.00		
All Town Departments			
Bad Check Fee (Tax Dept.)	\$ 25.00		
Bad Check Fee (Town Clerk)	\$ 32.00	8/22/2016	
Bad Check Fee (Other Depts)	\$ 25.00		
Photocopies	\$ 0.50	3/26/2018	