How to Log In for Online Payments

There are two ways to access your account:

1. If you have previously registered, you will use your email and password in the upper right hand corner under Sign In.

   If you have forgotten your password, select Sign In and then select "Forgot Your Password" under the blue Sign In box. They will email you a link for a new password.

2. If you have not previously registered, enter your account number:

   a. **Only enter the five digits to the left of the dash** as it appears on your bill.
      i. If your account number appears as 05217-36 on your bill, enter only the 05217) and
   b. **A portion of your name** (3 consecutive letters as they appear on your bill).

If you have registered previously, select Sign In and enter your email and password from here.

If you have not registered in the past, enter your account number and a portion of your name to the left from here.

Below is a sample of screen filled in correctly.

Please Locate Your Account

Water/Sewer Utility Bill

Search our files for your invoices using the fields below. Required fields are marked with a *.
Need help finding your invoice?

Account Number *

05027

Customer Name *

smi

Q Search Invoices

Select Search Invoices.

Please note that there may be more invoices outstanding than what shows on the first page.

Instructions for how to Pay your Invoice(s) can be found here (www.salemnh.gov/paybillsonline).