



# Town Hall Times

Salem, New Hampshire

VOLUME 1, ISSUE 9

JULY 24, 2017

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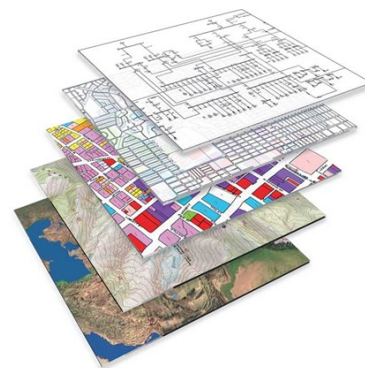
## New GIS Manager Joins the Team

The Community Development Department is pleased to welcome the town's newest employee, John Vogl, who serves as the Geographic Information System (GIS) Manager/Planning Coordinator. John previously worked for the Town of Londonderry in a similar position for 13 years. John has over 20 years of experience in this field and brings a solid understanding of municipal practices and needs.

In Londonderry, he served as the GIS Manager/Comprehensive Planner. As GIS Manager, he was hired to implement a startup program for the Town. The implementation was successful by all measures and resulted in the GIS becoming an indispensable function of government. As Comprehensive Planner, he was involved with long-range planning efforts and support to the Planning Board, including managing the Capital Improvements Program (CIP), Heritage Commission, Master Plan Implementation Advisory Committee and carrying out updates to the Town's zoning ordinance and site plan/subdivision regulations, among other things.

A GIS combines traditional mapping with databases to make information about areas or features accessible for viewing, editing or analysis, all organized around each feature's place. The system has wide ranging applications for nearly every department in Salem, including most notably Municipal Services, Police, Fire, Assessing and Community Development. There are also broad applications to the Planning Board and Conservation Commission to view and analyze development proposals. In the Fire Department, for instance, emergency dispatching is aided immensely by maps that display the call location and nearby features to help in locating and responding to service calls, including the location of hy-

drants, driveways/access points, helicopter landing zones, transmission poles, gas lines and other relevant features.



GIS was established in Salem in the early 2000s and the Town has since assembled a rich library of mapped resources including base features such as roads/buildings/sidewalks/addresses/parking and operational features such as the municipal water, sewer and drainage networks, parcel boundaries, zoning districts, voting districts, conservation areas, public trails and recreation areas.

The GIS provides for strong analytical tools to examine and present trends in data in a spatial (mapped) context for special studies or ongoing reporting and analysis. In addition to mapped information, the Town has a vast library of records that tie and add information to the features, particularly regarding water and sewer facilities. The job of the GIS Manager entails actively managing this library so that the information is available to the parties who need it and most importantly, the content is kept current. The first goal of the new position will be assessing the information and planning for necessary updates. The public should stay tuned for updates to specific layers or tools as they become available.

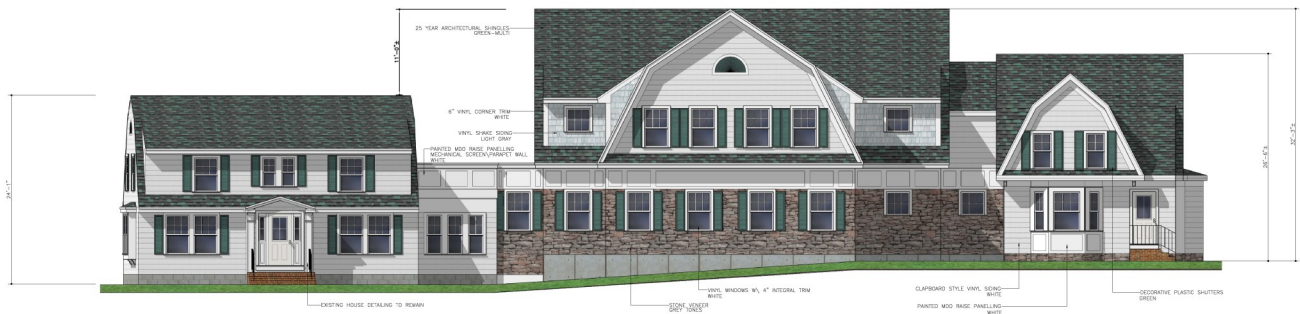
## JULY/AUGUST 2017

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 23  | 24  | 25  | 26  | 27  | 28  | 29  |
| 30  | 31  | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  | 29  | 30  | 31  |     |     |

### Schedule of Meetings

- } July 24 — Board of Selectmen, 7 PM
- } July 25 — Planning Board, 7 PM
- } July 31 — Board of Selectmen, 7 PM
- } August 1 — Zoning Board, 7 PM
- } August 2 — Conservation Commission, 7 PM
- } August 8 — Planning Board, 7 PM
- } August 9 — Budget Committee, 7 PM
- } August 14 — Board of Selectmen, 7 PM
- } August 21 — Board of Selectmen, 7 PM
- } August 22 — Planning Board, 7 PM
- } August 28 — Board of Selectmen, 7 PM

## Planning Board Review



A new 8,700 square foot office building has been proposed by BHT Realty at 25 Main Street that will connect two existing office buildings. The Planning Board is currently reviewing the site plan for this project.

# Beach Testing

On July 12 & 14, 2017, water samples from association and public beaches in Salem were collected and submitted for microbiological analysis to the New Hampshire Department of Environmental Services Laboratory in Concord. The samples were analyzed for bacteria, (E. coli), the indicator organism utilized to determine safe swimming conditions. At a freshwater beach, an advisory is posted if either two samples exceed the state standard of 88 counts or when one sample exceeds 158 counts. Two samples were collected from each beach in accordance with the NH DES "Standard Operating Procedure for Bacteria Sampling". A No Swimming Advisory was issued for Camp Otter at Captains Pond. This advisory has been removed after subsequent testing indicated the beach was safe for swimming. All of these beaches are in compliance with the guidelines established by the NH Department of Environmental Services for safe swimmable waters at this time. Additional testing will be conducted in early August. Any questions, please feel free to contact the Health Officer at 890-2050. Note: A visual inspection was conducted of these beaches to determine if Cyanobacteria (blue-green algae) were present. No algae blooms were noted at these beaches.

| Location                          | 6/14/17<br>E. coli<br>Results |    | 7/12/17<br>E. coli<br>Results |     | 7/14/17<br>E. coli<br>Results |    |
|-----------------------------------|-------------------------------|----|-------------------------------|-----|-------------------------------|----|
| Hedgehog Pond                     | 6                             | 20 | 48                            | 17  |                               |    |
| Shadow Lake                       | 26                            | 24 | 68                            | 10  |                               |    |
| Captain's Pond                    |                               |    |                               |     |                               |    |
| Camp Otter                        | 8                             | 13 | 579                           | 816 | 28                            | 19 |
| Camp Y-Wood                       | 14                            | 14 | 10                            | 12  |                               |    |
| Millville Lake                    | 82                            | 78 | 28                            | 27  |                               |    |
| Arlington Pond                    |                               |    |                               |     |                               |    |
| Arlington Pond Improvement Assoc. | 19                            | 42 | 75                            | 113 |                               |    |
| Second Street Beach               |                               |    | 1                             | 12  |                               |    |



Community Development Intern  
Katharine Labrecque

## Intern Profile

Katharine Labrecque will be interning with the Community Development Department beginning this summer and continuing through the fall and possibly beyond. Katharine is a resident of Methuen, MA, although most of her time growing up was spent in Salem at the Boys and Girls Club, parks, and later on, the retail district. She graduated from Whittier Tech in Haverhill, Massachusetts in 2011. She also attended Houghton College in western New York, and graduated with a Bachelor's degree in Political Science and International Development in 2015. After graduating, Katharine spent a year and a half working in finance at Fidelity Investments. This fall she will begin working on a Master's degree in Public Administration at the University of New Hampshire. In her free time Katharine enjoys running, hiking, art and crafts, and playing soccer. Katharine is currently working with the Community Development Department on projects such as: the Town's Master Plan update, Salem-Pike-Ped Corridor grant opportunities, and a potential Town LED lighting initiative. "I am grateful for the opportunity to learn from experts in the field, assist with the Town's development projects, and attain the relevant skills necessary to thrive in this field," says Katharine.

The Community Development Department is happy to have Katharine on the team and wishes her the best of luck as she begins graduate school!



## Senior Volunteer

Senior Volunteer Jim Rand has been a great help in the Community Development Department. He catalogued hundreds of old drainage, wetland, traffic, and other reports that were sitting in boxes and developed a searchable spreadsheet with key information on each report. He then organized and boxed the reports so they could be stored in another location, which resulted in a much cleaner and orderly filing system for the Department. A big thanks to Jim for all his work!



## Join us on the Rail Trail!

In celebration of the completion of the first phase of the Salem Bike-Ped Corridor, we will be holding a family-friendly event on the trail. Everyone is invited to join in for a walk, bike, run, or roll along the newly completed one-mile stretch of rail trail. The event will begin at the intersection of Route 28 and Old Rockingham Road and continue north to the Route 28/Range Road intersection. This is not a race, and people of all ages and abilities are welcome. We encourage everyone to dress up and/or decorate their bikes according to the railroad theme. Prizes will be awarded for the best costumes in both group and individual categories.

Parking will be available at Pentucket Bank (North Broadway) and Univex Corporation (Therese Road). Please use the crosswalks to safely reach the entrance to the Bike-Ped Corridor. You can view the event map [here](#).

Please contact Karri Makinen with any questions at [kmakinen@salemnh.gov](mailto:kmakinen@salemnh.gov) or 603-890-2086.

**Saturday, August 13, 2017**  
**9:30 AM - 11:30 AM**

Rain Date: August 27

**ALL ABOARD!**

**Celebrate the Salem Bike-Ped Corridor and its railroad heritage**

**WALK, RUN, BIKE, OR ROLL**  
**SUNDAY, AUGUST 13**  
**9:30-11:30**  
(RAIN DATE: AUGUST 27)

Prizes will be awarded for best railroad-themed costumes/decorations

Beginning at the intersection of Route 28 and Old Rockingham Road

Please visit [www.salemnh.gov/community-development](http://www.salemnh.gov/community-development) for more details

**Free and open to all**

Contact the Community Development Department with questions: 603-890-2086



# Water Safety Tips from Salem Fire

## Make Water Safety Your Priority

- Swim in designated areas supervised by lifeguards.
- Always swim with a buddy; do not allow anyone to swim alone. Even at a public pool or a lifeguarded beach, use the buddy system!
- Ensure that everyone in the family learns to swim well. Enroll in age-appropriate Red Cross water orientation and Learn-to-Swim courses.
- [Never leave a young child unattended near water](#) and do not trust a child's life to another child; teach children to always ask permission to go near water.
- Have young children or inexperienced swimmers wear U.S. Coast Guard-approved [life jackets](#) around water, but do not rely on life jackets alone.
- Establish rules for your family and enforce them without fail. For example, set limits based on each person's ability, do not let anyone play around drains and suction fittings, and do not allow swimmers to hyperventilate before swimming under water or have breath-holding contests.
- Even if you do not plan on swimming, be cautious around [natural bodies of water](#) including ocean shoreline, rivers and lakes. Cold temperatures, currents and underwater hazards can make a fall into these bodies of water dangerous.
- If you go boating, wear a life jacket! Most boating fatalities occur from drowning.
- Avoid alcohol use. Alcohol impairs judgment, balance and coordination; affects swimming and diving skills; and reduces the body's ability to stay warm.

## Prevent Unsupervised Access to the Water

- Install and use barriers around your [home pool or hot tub](#). Safety covers and pool alarms should be added as additional layers of protection.
- Ensure that pool barriers enclose the entire pool area, are at least 4-feet high with gates that are self-closing, self-latching and open outward, and away from the pool. The latch should be high enough to be out of a small child's reach.
- If you have an above-ground or inflatable pool, remove access ladders and secure the safety cover whenever the pool is not in use.
- Remove any structures that provide access to the pool, such as outdoor furniture, climbable trees, decorative walls and playground equipment.
- Keep toys that are not in use away from the pool and out of sight. Toys can attract young children to the pool.

## Maintain Constant Supervision

- Actively supervise kids whenever around the water—even if lifeguards are present. Do not just drop your kids off at the public pool or leave them at the beach—designate a responsible adult to supervise.
- Always stay within arm's reach of young children and avoid distractions when supervising children around water.

## Know What to Do in an Emergency. If a child is missing, check the water first. Seconds count in preventing death or disability.

- Know how and when to **CALL 9-1-1**.
- If you own a home pool or hot tub, have appropriate equipment, such as reaching or throwing equipment, a cell phone, life jackets and a first aid kit.

# Salem Police Department

Where else would you want to spend August 1, 2017 than at a police department? Ok, a million other places. But, this isn't one of those nights!

This is actually a FUN night, where communities and their local police can get together and build stronger relationships, where you can get to know us and we can get to know you. Please join us at the Salem Police Department for National Night Out on August 1, from 5:30 to 8 pm. We will have K9 demonstrations, cops getting tasered and dunked in water (who doesn't want to see that), motorcycle demonstrations, Salem Fire smokehouse, SWAT team and armored vehicle, petting zoo, bounce house, raffles, and a lot more. This is a free family fun night, so everyone of all ages are welcome.

Well, If all that didn't convince you, we have FREE food!

Everyone who wishes to attend is welcome. If you do not live in the greater Salem community and Salem, NH is too far for you, please check with your local police to see if they are holding a National Night Out event on August 1.



## SALEM POLICE DEPARTMENT INVITES YOU TO JOIN US FOR THE



FOOD  
BEVERAGES  
DJ  
DUNK TANK  
K9 DEMO  
GIVEAWAYS



BOUNCE HOUSE  
TASER DEMO  
FACE PAINTING  
MOTORS DEMO  
PETTING ZOO  
SWAT

### *A POLICE & COMMUNITY EVENT*

**WHEN:** August 1, 2017 5:30pm - 8:00pm

**WHERE:** Salem Police Department  
9 Veteran's Memorial Parkway

**COST:** FREE!

# Finance Department

- Finance is busy preparing for the 2018 budget season. The budget begins with departments submitting their FY 2018 operating budgets to the Finance Department. Finance will compile the information from all of the departments into one document. Finance then submits the entire operating budget to the Town Manager. The Town Manager will meet with department heads to review and discuss their budget requests. The Town Manager will make necessary adjustments to the budget in order to maintain a reasonable tax rate. From there the Town Manager will present his budget to the Board of Selectmen. At that point the budget is the responsibility of the Board of Selectmen to adjust as they see fit. They will meet with department heads and then determine if any additional cuts or additions should be made. After they make their final votes on the FY 2018 budget, it goes to the Budget Committee. The Budget Committee will meet with department heads to discuss their budgets and make any

adjustments they see necessary. The Budget Committee does preliminary and final votes to the budget. In January, both the Budget Committee and the Board of Selectmen review and vote on warrant articles including Citizen's Petitions and bond articles. The budget process begins in July when departments begin to work on their budget and ends at the end of January. From there it is up to residents to authorize and approve the budget and warrant articles at deliberative session (February) and elections (March).

- Utility Clerk Lucina Garland's 3<sup>rd</sup> anniversary with the Town is on August 4<sup>th</sup>. Congratulations Lucinda!
- The Finance Department is hard at work processing payroll, paying vendor invoices, answering utility billing questions, ensuring departmental purchases comply with the town's purchasing and procurement policy, and providing support for all departments in town.



# SALEM MUNICIPAL SERVICES

Roy E. Sorenson - *Director*

## ENGINEERING DIVISION

We're in the middle of a busy construction season and we thank you for your patience as you travel through a number of work zones around town. Full depth roadway reconstruction is occurring on Haverhill Road and Klein Drive. Final paving is complete on Bradford Drive and Woodland Avenue. Drainage work is underway on Stanley Brook Drive and Commercial Drive. Mill and overlay operations are ongoing around town. Construction on the first 50-acres of the Tuscan Village project continues, as well on many other private development projects. Demolition of the former Waste Water Treatment Facility on SARL Drive is ongoing. Removal of concrete panels and installation of new water main on South Broadway near the Post Office will begin soon.



## PUBLIC WORKS DIVISION



Speed humps were installed on Shore Drive at the beach at Arlington Pond. The main road catch basin cleaning will begin the end of this month and go through August. Catch basin repairs are underway along with the neighborhood street painting program for stop bars. Preventive maintenance continues on equipment in the fleet with street staff assisting when necessary due to employees out due to injuries. The same can be said for the cemetery as seasonal staff has been filling the void. Catch basin repairs and cleaning are ongoing. Milling and overlaying program has been ongoing but delayed due to rainy weather. Both the turf wide management program and sidewalk weed control program have been started with the initial treatments.

## UTILITIES DIVISION

Canobie Lake is at 219.28' as the end of July approaches versus the level at this time last year of 217.32' – what a difference a year makes. Daily plant operations have been running smoothly with the water demand just reaching the 3 MGD mark. Staff attended Cyanobacteria Training in Nashua and Concord to gain a better understanding of best practices after the spring breakout in Arlington Pond. JP Cardillo has started test pits on Haigh Avenue to determine best location for the new water main. All trenches to date have been temporary paved on the roads that have already been completed. The driveway at the Howard Street water tank was paved and the equipment shelter roof replaced. Staff has assisted with utility location review for the next 120 acre development at Tuscan Village.





## Town of Salem, NH

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Town Hall Times will be published biweekly  
and will be available on the [Town website](#).

Please [subscribe](#) to receive notification of  
each new issue!



**INDUSTRY - COMMERCE - RECREATION**

# SCTV Moving Toward Next Phase for the Studio

Salem Community Television has completed their move to a temporary office while the Salem High School renovation takes place.

The TV studio renovations are underway, and we expect to be able to move back into the area by early February. Then comes the hard part. Rebuilding and rewiring equipment to bring the studio back online.

It was a challenge dismantling a 45 year old studio and prioritizing what needs to go into the temporary office, the outside pods, and controlled storage. In late June, we relocated our headend and channel racks, and with Comcast's help, we were only off air for 15 minutes.

Our new office space is in one of the Portable classrooms outside the High School. We've kept some of our day to day equipment we need to produce shows with us, but much has been stored until we can move back in to the refurbished areas.

You can still contact the station at 603 893-7069 x-5118 or go to the [SCTV17](#) or [SGC23](#) websites.

