

TOWN MEETING WARRANT

January 30, 2021 – First Informational Meeting
February 6, 2021 – Second Informational Meeting
March 9, 2021 – Election and Ballot Voting



TOWN OF SALEM,

NEW HAMPSHIRE

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**2021 TOWN MEETING WARRANT
SALEM, NEW HAMPSHIRE**

To the inhabitants of the Town of Salem in the County of Rockingham and the State of New Hampshire qualified to vote in Town affairs:

**INFORMATIONAL VIRTUAL MEETINGS
SATURDAYS, JANUARY 30, 2021 & FEBRUARY 6, 2021
9:00 a.m.**

You are hereby notified the Town of Salem will be holding two informational virtual meetings to review the 2021 warrant articles that will be voted upon on Tuesday, March 9, 2021. The virtual meetings are scheduled for Saturday, January 30, 2021 and Saturday, February 6, 2021, both beginning at 9:00 a.m. The virtual informational meetings may be watched on the local cable access channel (Channel 23), via Livestream (<https://livestream.com/salemnh/21meeting>), or online at sgc23.com.

ANNUAL MEETING – VOTING

Voting on warrant articles 1 through 23 shall be conducted by official ballot to be held in conjunction with Town Meeting voting on March 9, 2021. You are hereby notified to meet at your respective polling places as follows:

District 1	Fisk School
District 2	Soule School
District 3	Barron School
District 4	Ingram Senior Center
District 6	North Salem School

The polls will open at 7:00 a.m. and will not close before 7:00 p.m.

Article 1: Approve Virtual Meeting Procedure and Format

Shall the Town vote to approve the optional town meeting format and procedures, as authorized by NH House Bill 1129, which allows the Town to hold two virtual meetings on the proposed warrant articles, due to the Town's inability to hold in-person meetings during the state of emergency declared in response to the novel coronavirus disease (Covid-19)? If the optional procedures are not approved, all other warrant articles shall be deemed disapproved. However, the election of officers and action on other items on the initial ballot will be effective. If the optional voting procedures are approved, then all other votes on warrant articles shall be deemed the final action of the meeting, provided that if the operating budget warrant article is not approved, the governing body may vote to convene a meeting before September 1 to adopt an operating budget or elect to deem that the meeting has adopted the previous year's operating budget article, not including separate warrant articles.

Article 2: Choose All Necessary Town Officers for Ensuing Year

(To be considered at the March 9, 2021 Ballot Voting)

Articles 3-8: Zoning Amendments

(To be considered at the March 9, 2021 Ballot Voting)

ZONING AMENDMENTS (new text in *italics*, deleted text in ~~strikethrough~~)

Complete text available on Town website and at Town Hall.

Article 3: Revise Sign Ordinance

Shall the Town vote to adopt Amendment #1, as proposed by the Planning Board, to amend the Salem Zoning Ordinance as follows:

Revise Section 490-702 as follows:

Deletions in ~~strikethrough~~, additions in *italics*

- A. Purpose. The ~~purpose~~ *intent* of this section is to regulate the erection of signs for the purpose of *protecting the health, safety and welfare of the public* by providing information and advertising in an orderly, effective and safe manner. Restrictions on type, location and size of signs *promote traffic safety, protecting proteet the public from hazardous and distracting displays. And Furthermore, restrictions* create an attractive environment which is conducive to business, industry, and tourism.
- B. Definitions. *See All terms used in this section shall have the same meaning as defined in §490-107.*
- C. Administration and enforcement.
 - (1) A permit shall be applied for and received from the Building Department prior to erecting, (re)placing, rebuilding, reconstructing, or moving any sign *subject to this ordinance. Applicants shall use the permit form approved by the Building Department.* A permit is not necessary for sign repair and maintenance.
 - (4) In accordance with RSA 676:17, any person who violates any part of this section shall be guilty of a misdemeanor and is subject to a fine of ~~\$100 for each day the violation continues after written notification. \$275 for the first offense, and \$550 for subsequent offenses, for each day that such violation is found to continue after the conviction date or after the date on which the violator receives written notice from the municipality that the violator is in violation, whichever is earlier.~~
 - (5) *Notwithstanding anything in this Ordinance, no sign or sign structure shall be subject to any limitation based upon the content or viewpoint of the message contained on such sign or displayed on such sign structure.*
 - (6) *Whenever a sign permit or other approval is subject to discretion, such discretion shall not be exercised as to message content or viewpoint, but instead shall be directed to structural and location factors, including, as applicable:*

- a. Whether the location and placement of the sign will endanger pedestrians or vehicle traffic by interfering with vision or by obscuring a clear view or by confusion or by some other means;*
 - b. Whether the sign will cover, blanket or interfere with any prominent view of a structure or façade of historical or architectural significance;*
 - c. Whether the sign will obstruct views of users or adjacent buildings to side yards, front yards or open space;*
- D. Permitted signs. Notwithstanding any provisions of this section to the contrary, to the extent that this section permits a sign containing commercial copy, it shall permit a noncommercial sign to the same extent.

 - (1) Within any Residential, Rural, Recreational, or Garden Apartment District, signs or nameplates ~~advertising those uses permitted in the respective district~~ are permitted with a thirty-foot setback as follows:
 - (a) *For single-family structures, one identification sign for which the display area shall not exceed four square feet or eight square feet per duplex.*
 - (c) ~~identification sign not exceeding a total of 16 square feet.~~
 - (2) Within any Commercial-Industrial, Business Office or Industrial District, or Limited Community Shopping District, signs are permitted in accordance with the following table¹² and as restricted by the following subsections:
 - (f) ~~Commercial temporary signs. [Amended by the 2009 Town Meeting]~~
 - (1) ~~A poster or banner that does not exceed 20 square feet in size is permitted on a building or wall or on an existing freestanding sign, or one A frame/sandwich board sign up to nine square feet in size and no taller than three feet is permitted up to 14 days at a time up to three times per calendar year. Permits are required for these temporary signs.~~
 - (2) ~~A sign described in Subsection D(2)(f)[1] above, or a portable or wheeled sign, is allowed for 30 days upon the opening of a new business. [Amended by the 2011 Town Meeting]~~

12. Editor's Note: The Table of Permitted Signs is included as an attachment to this chapter.

- (h) Directional signs. *In order to maintain public safety and address adverse effects that signs may have on traffic and pedestrian safety one such *directional* sign is permitted near each driveway path (i.e., lane). The area of each sign may not exceed four square feet. Such signs shall be limited to "in," "out," "enter," "exit," etc. Directional signs shall not be used to advertise the business or products on site.*
- (j) ~~Signs allowed without permits (provided all other provisions of this section are met):~~
 - (1) ~~Real estate signs. One real estate "for sale," "for rent" or "for lease" sign is permitted, provided that:~~
 - (a) ~~The size of the sign shall not exceed six square feet in area in districts zoned Residential, Rural, or Recreational or 20 square feet in all other districts.~~
 - (b) ~~The sign advertises only the premises on which it is located and is removed promptly after completion of the sale or rental.~~
 - (2) ~~Construction signs. Construction signs are permitted, provided that:~~
 - (a) ~~The total area of all signs shall not exceed 20 square feet per lot in districts zoned residential or rural or 32 square feet in all other districts.~~
 - (b) ~~The signs are to be maintained on the premises during actual construction and must be removed two days after issuance of a certificate of occupancy.~~
 - (3) ~~Political signs shall conform to all New Hampshire state statutes. [Amended 2011 Town Meeting]~~
 - (4) ~~Nameplates for residential uses, but not exceeding four square feet per single-family residence or eight square feet per duplex.~~
- (k) ~~Temporary signs relating to a qualifying event, subject to the following restrictions: [Added by the 2014 Town Meeting]~~
 - (1) ~~Signs shall be no greater than three feet in height and nine square feet in size.~~

- (2) ~~No more than two signs shall be displayed on a single property at any time.~~
- (3) ~~Signs may not be illuminated.~~
- (4) ~~For qualifying events occurring three times per calendar year or less, signs may be displayed for up to two weeks prior to the event plus the duration of the event but shall be removed within 48 hours after the event concludes. For qualifying events occurring more than three times per calendar year, signs may be displayed for six hours prior to the event plus the duration of the event but shall be removed within six hours after the event concludes. [Amended by the 2015 Town Meeting]~~
- (5) ~~Signs may be located off site and shall be placed at grade level. Signs may be placed on private property in any zoning district with the permission of the private property owner.~~
- (6) ~~Signs shall not be located in the public right of way or on Town-owned property, on fences, boulders, planters, trees, other signs, vehicles, utility facilities, or any structure.~~
- (7) ~~For the purposes of this section, a qualifying event shall be a special event taking place in the Town of Salem and occurring no more than three times per calendar year. Qualifying events shall include festivals, craft fairs, farmers' markets, and similar activities which are organized by or for the benefit of a not for profit organization registered with, or eligible to be registered with, the State of New Hampshire Attorney General's Office, Division of Charitable Trusts, or that is duly organized, or eligible to be organized, pursuant to RSA 292 et seq.~~
- (8) ~~Permits are required for these signs.~~

E. Prohibited signs and materials.

- (1) ~~Animated, moving, flashing, and intensely lighted signs and signs that emit audible sound, noise, or visible matter. This includes scrolling, flashing, or repeating messages, images or displays. Electronic reader boards and electronic changeable copy signs are prohibited. except that the Planning Board may grant a conditional use permit under § 490-702H for static electronic price change signs for gas stations. [Amended by the 2020 Town Meeting]~~

- (4) Signs located on public property or over or across any public street or right-of-way. Special permission for such signs may be granted by the Board of Selectmen where a public benefit can be ascertained. *An applicant seeking such special permission shall submit a request to the Building Department. In such situations the sign shall be at an adequate height so as not to interfere with pedestrians, vehicular traffic, or snow removal in the right-of-way.*
- (6) *In order to maintain public safety*, signs which imitate, and may be confused with, an official traffic control sign or signal or an emergency or road equipment vehicle.
- (7) ~~Signs which bear or contain statements, words or pictures of an obscene, pornographic or immoral character or which contain advertising matter, which is untruthful, or as otherwise prohibited by state law.~~

G. Nonconforming signs.

- (1) A sign shall immediately lose its legal nonconforming status when:
 - (d) ~~The sign advertises or calls attention to any products, businesses or activities which have not been carried on or sold at the premises for the past six months.~~

I. *Temporary Signs*

- a. *Temporary signs are permitted in accordance with the attached table¹³.*
- J. *No discrimination against non-commercial signs or speech. The owner of any sign which is otherwise allowed under this section may substitute non-commercial copy in lieu of any other commercial or non-commercial copy. This substitution of copy may be made without any additional approval or permitting. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over non-commercial speech or favoring of any particular non-commercial message over any other non-commercial message. This provision prevails over any more specific provision to the contrary. This provision does not create a right to increase the total amount of signage on a parcel or allow the substitution of an off-site commercial message in place of an on-site commercial message.*
- K. *Severability Clause. The invalidity of any section or provision of this chapter shall not invalidate any other section or provision thereof.*

13. Editor's Note: The Table of Permitted Temporary Signs is included as an attachment to this chapter.

Table of Permitted Temporary Signs

Residential, Rural, Recreational, Garden Apartment District, or Manufactured Housing Park District	Max number & square feet (SF) area	Maximum duration (days)
Additional sign(s) when there is a construction project or maintenance, as sign advises the public of construction or maintenance and associated hazards.	Combined area 20 SF	From the issuance of the construction permit until two days after issuance of a certificate of occupancy.
Additional sign when lot is for sale, lease or rent, as sign provides essential wayfinding, enhancing traffic safety.	1 at 6 SF	While for sale, lease or rent.
Additional sign when there is a onetime event, as sign will notify traveling public of event and possible increased activity.	2 ground-mounted signs, each no greater than 3 feet in height and 9 SF in size	14 days at a time up to three times per calendar year.

Commercial-Industrial, Business Office or Industrial District, Limited Community Shopping District, or Town Center District	Max number & square feet (SF) area	Maximum duration (days)
Ground mounted sign, or poster or banner on a building, wall or an existing freestanding sign, or A-frame/sandwich board*	1 ground mounted sign at 9 SF, or 1 poster/banner at 20 SF, or 1 A-Frame/Sandwich Board at 9 SF	14 days at a time up to four times per calendar year
Additional sign(s) when there is a construction project or maintenance, as sign advises the public of construction or maintenance and associated hazards.	Combined area of 32 SF	From the issuance of the construction permit until two days after issuance of a certificate of occupancy.
Additional sign when lot is for sale, lease or rent as sign provides essential wayfinding, enhancing traffic safety.	1 at 20 SF	While for sale, lease or rent
Additional sign when there is a onetime event, as sign will notify traveling public of event and possible increased activity.	2 ground-mounted signs, each no greater than 3 feet in height and 9 SF in size	14 days at a time up to three times per calendar year.

NOTES: *Permits are required for these signs.

§ 490-107. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

~~SIGN, CONSTRUCTION: A temporary sign identifying an architect, contractor, lender and/or material supplier participating in construction on the property on which the sign is located.~~

~~SIGN, NAMEPLATE: A nonelectric on-premises residential identification sign giving only the name, address, and/or occupation of an occupant or group of occupants.~~

~~SIGN, REAL ESTATE: A temporary sign advertising the real estate upon which the sign is located as being for rent, lease, or sale.~~

Article 4: Add New Solar Energy Ordinance

Shall the Town vote to adopt Amendment #2, as proposed by the Planning Board, to amend the Salem Zoning Ordinance as follows:

Add Section 490- as follows:

- A. *Authority. This ordinance is enacted pursuant to RSAs 672:1 III-a, 674:17 I.(j), and 674:36 II. (k), as amended.*
- B. *Purpose. The purpose of this section is to accommodate solar energy collection systems and distributed generation resources in appropriate locations, while protecting the public's health, safety and welfare, and the environment. The Town intends to facilitate the State and National goals of developing clean, safe, renewable energy resources in accordance with the enumerated policies of NH RSA 374-G and 362-F.*
- C. *Definitions. See § 490-107.*
- D. *Categories of Use.*
 - (1) *Municipal Solar Energy Systems. All solar collection systems for municipal use are exempt from land use regulations pursuant to NH RSA 674:54.*
 - (2) *Roof- or Building-Mounted Systems*
 - (a) *Roof- or building-mounted systems are permitted on all buildings in all districts, regardless of primary building use, subject to the issuance of a building permit and compliance with the following.*
 - i. *All roof- or building-mounted systems shall comply with all relevant building and fire codes.*

- ii. *The amount of energy that can be generated with roof top systems shall comply with the limits prescribed by the New Hampshire Public Utilities Commission. Generation levels will be limited by available roof area and limitations associated with building and fire standards.*
- iii. *Roof- or building-mounted systems are exempt from building height standards. However, systems that extend above the roofline shall be located and designed to minimize visual impacts to abutting properties.*

(3) Freestanding Solar Energy Systems (Ground-Mounted)

(a) General standards that apply to all Freestanding Solar Energy Systems:

- i. *Systems shall comply with applicable state and federal laws and regulations and local ordinances, including the State Building Code, the State Electrical code and the State Fire Code.*
- ii. *Systems shall be considered structures and shall comply with building setback requirements from lot lines for the entire system.*
- iii. *Systems shall be considered impervious surface. Systems shall be subject to maximum lot coverage addressed in accordance with the Town of Salem Zoning Dimension Restrictions Table.*
- iv. *To the maximum extent practical all wiring associated with the utility connection shall be underground.*
- v. *Systems shall be located to minimize visual impacts to abutting properties and the road. To the greatest extent possible, sites shall be designed to preserve and take advantage of existing vegetation, topography or structures to screen the freestanding system from abutting properties and roads. If existing vegetation or other site characteristics cannot be preserved or do not exist to adequately screen the system, additional landscape screening shall be provided.*
- vi. *Solar panels shall have anti-reflective coatings.*

(b) Single-Family or Duplex Residential Solar Energy Systems - an onsite, accessory use - are permitted in all districts subject to issuance of a building permit and the following:

- i. *Systems shall be designed at a scale that balances energy generation with the projected energy needs of the principal residential use and any permitted accessory uses.*
- ii. *Systems shall be sited on relatively level ground and in locations that minimize the need for clearing of forest and site grading. All disturbed soils shall be properly stabilized and revegetated.*

iii. *Systems shall be located to rear of the property between the rear of the building and the rear property line when feasible and shall provide screening to minimize adverse visual impacts from the street and abutting residential properties.*

(c) *Multiunit Residential or Nonresidential Solar Energy Systems - an onsite accessory use serving the primary uses of the property - are permitted in all districts, subject to Planning Board Site Plan Review, issuance of a building permit, and the following:*

- i. *System shall be designed at a scale that balances energy generation with the projected energy needs of the principal uses of the property.*
- ii. *Systems shall be sited to minimize the need for clearing of forest and site grading and all disturbed soils shall be properly stabilized and revegetated.*
- iii. *Systems shall be located in the rear of the property between the building and rear property line when feasible and shall provide screening to minimize adverse visual impacts from the street and abutting residential properties. Systems may not be sited in the front of a building unless adequately screened, as determined during site plan review.*
- iv. *Systems are permitted to be mounted on the roof structure of carports over parking areas.*

(d) *Commercial Solar Energy Systems – a principal use - are permitted in the Rural, Commercial-Industrial, Business Office or Industrial District, subject to Planning Board Site Plan Review, issuance of a building permit, and the following:*

- i. *Systems shall be sited to minimize the need for clearing of forest and site grading and all disturbed soils shall be properly stabilized and revegetated.*
- ii. *Lighting. On site lighting shall be minimal and limited to access and safety requirements only. All lighting shall be downcast and shielded from abutting properties.*
- iii. *Emergency Response. In order to ensure sufficient emergency response, the following shall be provided.*
 - *Access to the site for emergency response shall be detailed on the plan. Aisle width should be reviewed by the fire department for access for emergency vehicles with a turnaround.*

- *A narrative or manual for the fire department detailing response guidance and disconnection locations necessary for fire response.*
- *Additional industry guidance documents that provide information about safety procedures for specific equipment on site shall be provided as needed to ensure adequate public safety.*
- *Contact information for the solar collection system owner/operator shall be posted on site at the access way and provided and updated to the municipality.*

(e) *Maintenance.*

- A solar energy system shall be maintained in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. A solar energy system must be kept free of all hazards, including but not limited to, faulty wiring, lose fastenings, being in an unsafe condition or detrimental to public health, safety or general welfare. Site access shall be maintained to a level acceptable to the Town fire chief.*

(f) *Abandonment and Decommissioning*

- The owner of a solar system shall remove panels, ground-mounted structures, anchors, underground utility lines, equipment shelters, security fencing, and other facilities from the site within one hundred and twenty (120) days of discontinuance or abandonment of the system. The site must be restored and left in a stable, noneroding, litter-free, and attractive condition.*
- In order to ensure that such removal takes place, a decommissioning bond for Multiunit Residential or Nonresidential Solar Energy Systems, and Commercial Solar Energy Systems, shall be provided for in a form, and an amount that is acceptable to the Planning Board, equal to the estimated cost of removal of the approved facilities. The performance guarantee can be used by the owner of the facility, with prior written approval of the Town, to pay removal costs. Any remaining funds will be returned to the owner upon the successful removal of discontinued or abandoned facilities. If the owner fails to remove the facilities or to properly restore the site, the Town may utilize these funds to pay for such removal, thirty (30) days after sending written notification by certified mail of the Town's intent to remove.*

(g) *Violation. It is unlawful for any person to construct, install or operate a Solar Energy System that is not in compliance with this section. Solar Energy Systems installed prior to adoption of this section are exempt from this section except when modifications are proposed to the Solar Energy System.*

(h) *Penalties. Any person who fails to comply with any provision of this section or a building permit issued pursuant to this section shall be subject to enforcement and penalties allowed by RSA 676:17.*

(i) *Severability Clause. The invalidity of any section or provision of this chapter shall not invalidate any other section or provision thereof.*

§ 490-107. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

COMMERCIAL SOLAR ENERGY SYSTEM—A freestanding solar energy system serving as a principal use designed to generate energy for use off site.

FREESTANDING SOLAR ENERGY SYSTEM—A ground-mounted solar energy system, including but not limited to fixed, passive or active tracking racking systems. These systems include a system mounted on top of a freestanding car port designed and constructed specifically for mounting a system over a parking lot.

MULTIUNIT RESIDENTIAL OR NONRESIDENTIAL SOLAR ENERGY SYSTEM—A freestanding solar energy systems serving an accessory use that is designed to provide energy for all uses other than single-family or duplex residences – multiunit developments, commercial uses, other nonresidential uses, mixed uses, and shared systems.

ROOF- OR BUILDING-MOUNTED SOLAR ENERGY SYSTEM—A solar energy system that is attached to and supported by a building. These systems may include limited accessory equipment that is ground-mounted. For purposes of calculating solar land coverage, if the system is made up of both roof- and ground-mounted systems, the roof-mounted portions shall be excluded.

SINGLE-FAMILY OR DUPLEX RESIDENTIAL SOLAR ENERGY SYSTEM—A freestanding solar energy system serving as an accessory use that is designed to provide energy for the property.

SOLAR ENERGY—Radiant energy received from the sun at wavelengths suitable for conversion into thermal or electrical energy.

SOLAR ENERGY SYSTEM—a structure and the related components used to transform solar energy into electricity (through solar photovoltaic system) or heat (through a solar thermal system).

Article 5: Revise Open Space Preservation Ordinance

Shall the Town vote to adopt Amendment #3, as proposed by the Planning Board, to amend the Salem Zoning Ordinance as follows:

Revise Section 490-704 as follows:

- A. General description. This section applies to the Residential and Rural Districts.
- (3) Authority. In order to allow OSPD under the powers granted under RSA 674:21, the Planning Board may waive the restrictions in § 490-202 (except maximum height) ~~and § 490-804~~ in the Residential or Rural Districts for new subdivisions on lots of 15 acres or more, provided that the criteria in this section are met.
- B. Purposes. The purposes of OSPD are to:
 - (1) *Preserve large, contiguous parcels of open space throughout the Town as described in the Salem Master Plan and Open Space Report. Preserve this undeveloped land in its existing natural state in order to protect valuable land and water resources for conservation, forestry, agriculture, aquifer recharge, watershed protection, wildlife habitat, outdoor recreation, and scenic and historic values beyond the extent provided by existing regulations.*
- C. Review and approval process.
 - (2) Preapplication meetings. Prior to the submission of any final plans, applicants are encouraged to prepare conceptual plans under both conventional and OSPD regulations, review these plans with the Planning Director, then review the plans with the Planning Board *and Conservation Commission* at a regularly scheduled meeting.
 - (3) *Proposed use. The proposed use of the open space shall be specified in the application. If several uses are proposed, the plans shall specify what uses will occur in what areas. The Planning Board shall have the authority to approve or disapprove particular uses proposed for the open space.*
- D. Density standards.
 - (3) ~~Incentive provision. To encourage the preservation of open space within the remaining large undeveloped parcels in the community, the Planning Board may, at its discretion, award a density bonus not to exceed 20% of the conventional number of lots allowed in a subdivision (rounded to the highest number after 0.6) if the following criteria are met:~~
 - (a) ~~Initial parcel size of 40 acres or greater; and~~
 - (b) ~~The Planning Board determines that the location of open space and house lots demonstrates conformance with the purposes and site design guidelines in Subsections B and G of this section.~~

Incentive provision. If the initial parcel size is 40 acres or greater; and the proposed development meets or exceeds three (3) of the following five (5) criteria, the Salem Planning Board may award the development a density bonus not to exceed 10% of the conventional number of lots allowed in a subdivision. Development density bonuses shall only be awarded to applicants that have reviewed conceptual plans with the Planning Board and Conservation Commission.

- (a) *Where the proposed development designates 70% or more of the total parcel as open space protected as such in perpetuity.*
- (b) *Public access bonus. Where the public is granted access to the open space. The nature of public access required to trigger this bonus is pedestrian traffic. The instrument granting access, acceptable to the Planning Board, may reasonably restrict the use of motorized vehicles.*
- (c) *Agricultural lands and use bonus. Where the development protects agriculturally valuable lands and provides permission for their use as such in perpetuity. The open space portion preserved for agricultural use must amount to a minimum of 10 acres and must either have been historically farmed or contain good soils for farming and be reasonably accessible. The instrument granting use, acceptable to the Planning Board, may reasonably restrict the type or intensity of farming to occur to prevent nuisances. This provision only requires that permission is reasonably available, the fact that agricultural uses are not pursued at any particular time does not affect the validity of the bonus.*
- (d) *Existing roadway buffer. Where the development has more than 250 feet of frontage on existing public roadways, and at least 200 feet of undisturbed buffer is provided in perpetuity.*
- (e) *Open fields. Where existing open fields are visible from public roadways and greater than 5 acres in size, and the site preserves these fields in perpetuity.*

E. Open space standards.

- (2) Minimum required open space. At least 50% of the *upland portion of the* site must be reserved in perpetuity as common open space. Of the minimum open space required, at least 50% must consist of ~~nonwetland soils and~~ soils with slopes less than 25%. Open space dedicated in excess of the minimum required area may contain any percentage of wetland soils or steep slopes. ~~Open water may not be used to meet more than 25% of the open space requirement.~~
- (3) Protection, ownership and management. All common open space shall be permanently protected by covenants and restrictions in perpetuity, approved by *the Planning Board after review by the Conservation Commission, and:*

F. Dimensional standards for building lots.

(1) Zoning dimensions.

(b) Frontage. The minimum lot frontage shall be 75 100 feet. Individual lot frontages may be further reduced ~~to 75 feet when fronting on curved streets, or~~ when the Planning Board determines that the purposes and standards of this section are better met, provided that in no case shall there be less than 100 feet of lot width at the building line.

G. Site design guidelines.

(3) *External Buffer.* A minimum buffer of undisturbed vegetation of at least 50 feet in width from the outer perimeter of the parcel shall be established. This external buffer shall be maintained in a naturally vegetated state to screen and buffer the development and may account for up to 25% of the minimum required open space. This setback may be eliminated where the proposed development abuts existing permanent open space.

Article 6: Revise Depot Village Overlay Ordinance

Shall the Town vote to adopt Amendment #4, as proposed by the Planning Board, to amend the Salem Zoning Ordinance as follows:

Revise Section 490-602 as follows:

Deletions in ~~strike~~~~through~~, additions in *italics*

A. Purpose. It is the purpose of this ~~overlay~~ district to:

6) Allow for more compact development ~~than may be permitted in other zoning districts~~ to reduce the impacts of sprawl and traffic congestion.

B. Applicability and administration.

1) The Depot Village District is hereby established and consists of those areas shown on the Town of Salem Zoning Map on file with the Town Clerk. The district boundaries are as indicated on the Zoning Map. ~~The Depot Village Overlay District encompasses land located within the following underlying zoning districts: Commercial Industrial A, B and C, Business Office I, Industrial, and Residential. The provisions of this overlay district are superimposed over the underlying existing zoning districts. Applicants are encouraged, but not required, to use the provisions of this overlay district.~~

2) ~~The Planning Board shall be the permit granting authority for the Depot Village Overlay District and is responsible for administering this section as an innovative land use pursuant to RSA 674:21.~~

C. Review procedure.

- 1) Applicants seeking approval to develop a project pursuant to this section are ~~encouraged~~ *required* to meet with the Planning Board prior to submitting a formal application to the Board. The purpose of the meeting is to present the proposed project informally and to understand the development standards established pursuant to this section.

D. Allowed and prohibited uses.

- 1) The following shall be permitted uses:
 - b) Multifamily housing in a mixed-use development with no more than ~~12~~ 20 units per acre *for market-rate housing and 30 units per acre for workforce housing.*
 - p) *On-site craft production and retail sale, where production and assembly of goods involves the use of hand tools and/or other small-scale equipment.*
- 2) The following shall be prohibited uses:
 - h) *Adult sexually oriented businesses.*
 - i) *Facilities offering games of chance for charitable organizations, as defined in RSA 287-D.*

E. Restrictions.

- 3) Maximum residential density shall be ~~12~~ 20 units per acre *for market-rate housing and 30 units per acre for workforce housing.*

F. Parking areas. The following guidelines are included to ensure that new and renovated off-street parking areas are constructed in accordance with the district's desired design character, the provisions of this section, and other ~~city~~¹ Town ordinances pertaining to parking. ~~1. Editor's Note: So in original.~~

- 1) Parking lots for new construction are prohibited within the front yard ~~unless no other location is feasible.~~ Parking lots that abut public rights-of-way or grade parking under the building shall be screened with one or a combination of the following:
 - a) A low wall made of concrete, masonry or other suitable material not exceeding a height of ~~2.5~~ 4 feet.
- 5) Shared or reduced parking.
 - b. Conditional use permit.
 - iii. A determination shall be made by the Planning Board that:
 - a. The shared parking is no more than ~~500~~ 1,000 feet from each use sharing the parking facility;

G. Curb cuts.

- 1) Developments shall be designed in a manner that minimizes the number of curb cuts on primary streets. ~~To the extent feasible,~~ Access to businesses shall be provided through one of the following methods:

H. Performance standards.

- 1) Pedestrian and bicycle access. Provision for safe and convenient pedestrian access shall be incorporated into plans for new construction of buildings and parking areas and should be designed in concert with landscaping plans noted below. Site plans in the Depot Village District should provide for continuity from sidewalks in public streets to all pedestrian entrances on the site, and walkability should be given primary importance over road speed and other access criteria. New construction should improve pedestrian access to buildings, sidewalks and parking areas and should be completed with consideration of pedestrian safety, handicapped access and visual quality. Where appropriate, applicants are encouraged to provide pedestrian and/or bicycle paths ~~(or connection to the proposed bicycle rail trail)~~ connecting the site with abutting areas in order to promote pedestrian and bicycle circulation and safety in the Depot Village. When parking is located in the rear, pedestrian access via a pedestrian-oriented alley or walkway through to the primary street is encouraged. Bicycle and pedestrian access that provides connections between developments should be established. Connections with the ~~rail trail~~ *Salem Bike-Ped Corridor* should also be ~~provided~~ prioritized.
- 3) Design regulations.
 - i) Signs.
 - vi. All sign illumination shall be external. ~~Neon, fluorescent, and LED lighting is not allowed.~~ Sign lighting shall comply with § 490-702D(2)(i).

Article 7: Require Workforce Housing in New Multi-Family Projects

Shall the Town vote to adopt Amendment #5, as proposed by the Planning Board, to amend the Salem Zoning Ordinance as follows:

Add a new Section 490-817 as follows:

At least 10% of the total dwelling units in all new multifamily housing projects which exceed the density allowed in the underlying zoning district shall be dedicated as affordable to moderate-income households, defined as being available at a cost of no more than 30% of gross household income of households at or below 60% of the Lawrence, MA PMSA - NH Portion median income as reported by the U.S. Department of Housing and Urban Development.

Article 8: Combine In-Law and Accessory Apartment Provisions

Shall the Town Vote to adopt Amendment #6, as proposed by the Planning Board, to amend the Salem Zoning Ordinance as follows:

Revise Section 490-801 and eliminate Section 490-802 as follows:

Section 490-801. Accessory apartments.

B.

- (4) Only two bedrooms are permitted in the accessory apartment, and the apartment may not exceed 950 square feet of floor space. ~~The limit of 950 square feet shall not apply to conversion of in-law apartments having a permit as of December 28, 1988, provided they meet all other requirements of this section.~~

Section 490-802. In law apartments.

A. In law apartments are allowed in the Residential, Rural and Recreational Districts.

B. In law use within a single family dwelling shall meet the following criteria:

- (1) In law use shall be recorded by deed addendum.
- (2) Separate utility service connections shall not be allowed.
- (3) Common access between units shall be provided.
- (4) The structure's exterior appearance and the entrances to the dwelling shall be consistent with a single family residence.
- (5) Where municipal sewer is not provided, the septic system shall meet requirements for the combined use. In new construction, the septic system shall be designed for duplex use.
- (6) Use shall be by members of the immediate family of the principal owner occupant of the dwelling.
- (7) It shall be contrary to this chapter to provide in law use in duplexes or multifamily dwellings.
- (8) The apartment shall not exceed 950 square feet of floor space.

C. In the Recreational District, the following additional criteria shall be met:

- (1) A septic system site assessment which meets the requirements of RSA 485-A:39 and Part Env Ws 1025¹⁴ shall be submitted to the Engineering Department prior to issuance of a permit for the in law apartment.
- (2) In law use may occur only on those lots having not less than 10,000 square feet.

Article 9: Rezone Portion of Land on Hagop Road and South Broadway

Shall the Town vote to adopt Amendment #7, as proposed by the Planning Board, to amend the Salem Zoning Ordinance and Zoning Map as follows:

Rezone that portion of the parcel of land designated as Map 127, Lot 9066, that lies within two hundred seventy-four feet (274') of the Westerly sideline of South Broadway (Route 28) from Garden Apartment District to Commercial-Industrial C District.

Article 10: Rezone Portion of Land off Delaware Drive

Shall the Town vote to adopt Amendment #8, as proposed by citizen petition, to amend the Salem Zoning Ordinance and Zoning Map as follows:

Rezone that portion of Map 125, Lot 10935, at 18 Delaware Drive, zone Rural, adjacent to the ReEnergy Construction and Demolition Debris business to Commercial Industrial B (The lot is currently partially Rural and partially Commercial Industrial B).

The Planning Board recommends approval of this amendment.

BONDS AND OTHER ARTICLES

Article 11: Various Town Vehicles Lease/Purchase \$957,837

Shall the Town vote to authorize the Board of Selectmen to enter into long-term/purchase agreements payable over a term of 36 months in the amount of Nine Hundred Fifty-Seven Thousand Eight Hundred Thirty-Seven Dollars (\$957,837) for the purchase/lease of an ambulance and a truck for the Fire Department, two utility command vehicles for the Police Department, a front-line utility truck, a large dump truck, and a large six-wheel multipurpose truck for the Municipal Services Department, and to raise and appropriate the sum of Three Hundred Thirty-Six Thousand Two Hundred Forty-Nine Dollars (\$336,249) for the first year's payment?

Requires a 3/5 Ballot Vote.

Recommendations: Board of Selectmen: With

Budget Committee: With

Article 12: BY PETITION: Samoset Drive Neighborhood Water (Bond) \$4,000,000

By Petition: Shall the Town vote to raise and appropriate the sum of Four Million Dollars (\$4,000,000) for the purpose of water improvements in the Samoset Drive neighborhood, including but not limited to a portion of Lake Street, all of Samoset Drive, Penobscot Avenue, Mascoma Road and Kiowa Road, and to cover the costs associated with obtaining a bond issue for said project, to authorize the issuance of not more than Four Million Dollars (\$4,000,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended); to authorize the Board of Selectmen to apply for, obtain, and accept any and all Federal, State or other Aid or other revenue source that may become available for said project and to comply with all laws applicable to said project; to authorize the Board of Selectmen to issue, negotiate, sell, and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Board of Selectmen to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto, including acquiring or conveying interests in real property necessary to complete this work? Requires a 3/5 ballot vote.

Recommendations: Board of Selectmen: Without

Budget Committee: Without

Article 13: Stormwater Planning Project (CWSRF Loan) \$75,000

Shall the Town vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) for the purpose of stormwater planning work relative to management of the municipal storm drain system in accordance with the 2017 NH Small MS4 General Permit, and to authorize the issuance of not more than \$75,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended); to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to further authorize the Board of Selectmen to offset a portion of said appropriation by applying for a Clean Water State Revolving Fund (CWSRF) loan, it being understood that repayment of the loan may include up to 100% principal forgiveness? This project is contingent upon approval of a CWSRF loan application. Requires a 3/5 ballot vote.

Recommendations: Board of Selectmen: With

Budget Committee: With

Article 14: 2021 Operating Budget

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$53,937,337? (\$2,179,265 to come from unassigned fund balance as a revenue offset). Should this article be defeated, the default budget shall be \$52,761,846, which is the same as last year, with certain adjustments required by previous action of the town or by law.

Recommendations: Board of Selectmen: With Budget Committee: With

Article 15: 2021 Road Construction and Engineering Program **\$3,630,677**

Shall the Town vote to raise and appropriate the sum of Three Million Six Hundred Thirty Thousand Six Hundred Seventy-Seven Dollars (\$3,630,677) to be added to the Roadway Capital Reserve Fund previously established in 1990 for the purpose of repair and/or reconstruction of existing roads and associated drainage improvement and engineering? Shall the Town further authorize the Board of Selectmen to accept any and all State Aid or other revenue source that may become available for this work and to take any other action relative thereto including acquiring or conveying interests in real property necessary to complete the work? The funds will be used for the improvement, reconstruction, maintenance, crack sealing, and engineering of roads as outlined in the 10-year road program.

Recommendations: Board of Selectmen: With Budget Committee: With

Article 16: Salem Administrative and Technical Employees Union (SEA) Collective Bargaining Agreement \$24,245

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the members of the State Employees Association (SEA), Local 1984, which call for the following changes to salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase/Decrease	Explanation
2021	\$24,245 Increase	1.3% salary adjustment April 1, 2021

and further to raise and appropriate the sum of Twenty-Four Thousand Two Hundred Forty-Five Dollars (\$24,245), such sum representing the anticipated increase in salaries and benefits required by the new agreement from what would be paid under the current agreement at current staffing levels? (Majority vote)

Recommendations: Board of Selectmen: With Budget Committee: With

**Article 17: Salem Public Administrators Association Union (SPAA) \$35,056
Collective Bargaining Agreement**

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the members of the Salem Public Administrators Association (SPAA), which call for the following changes to salaries and benefits at the current staffing level:

Fiscal year	Estimated Increase/Decrease	Explanation
2021	\$35,056	1.3% salary adjustment April 1, 2021

and further to raise and appropriate the sum of Thirty-Five Thousand, Fifty-Six Dollars (\$35,056), such sum representing the anticipated increase in salaries and benefits required by the new agreement from what would be paid under the current agreement at current staffing levels? (Majority vote)

Recommendations: Board of Selectmen: With Budget Committee: With

Article 18: OPEB Trust Fund \$50,000

Shall the Town vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the OPEB Trust Fund, previously established in accordance with New Hampshire RSA Chapter 31:19-c for the purpose of paying for other post-employment benefits to employees and their beneficiaries after their termination of service as provided in the law and administrative expenses?

Recommendations: Board of Selectmen: With Budget Committee: With

Article 19: Establishment of a Capital Reserve Fund for Town Facility Maintenance and Improvement \$100,000

Shall the Town vote to authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) for future repairs, improvements, and/or replacement for all municipal facilities and to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) towards this purpose, and to designate the Board of Selectmen as agents to expend?

Recommendations: Board of Selectmen: With Budget Committee: Without

Article 20: Conservation Commission Forest Maintenance **9.00**

Shall the Town vote to amend action taken at the 1993 Town Meeting, Article 50, by amending the language of that article and authorizing the Conservation Commission to retain, in a Forest Maintenance Fund, 100% of the net profit realized from any timber harvest activities?

Recommendations: Board of Selectmen: With Budget Committee: N/A

Article 21: Authorize Board of Selectmen to Sell Tax Deeded Property \$0.00

Shall the Town vote to authorize the Board of Selectmen to transfer tax liens and to convey any real estate acquired by the Town by Tax Collector's deed?. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids or may be otherwise disposed of as justice may require, pursuant to RSA 80:80. This authorization will remain in effect until rescinded by a vote of the legislative body at an annual town meeting.

Recommendations: Board of Selectmen: With

Budget Committee: N/A

Article 22: BY PETITION: Fund Kelley Library Employees' Economic Benefits \$14,304

By Petition: Shall the Town vote to raise and appropriate a sum of Fourteen Thousand Three Hundred and Four Dollars (\$14,304) being a 1.9% increase, such sum representing the cost of increased economic benefits for the employees of the Kelley Library, the amount being set by the cost-of-living increase determined for other similar municipal employees?

Recommendations: Board of Selectmen: With

Budget Committee: With

Article 23: BY PETITION: Fund Cost to Mail a Voters' Guide to All Residences At Least One Week Prior to Deliberative Session \$14,000

Shall the Town raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) for the purpose of mailing the Town Meeting Voters Guide to all residences at least a week before the deliberative session?

Recommendations: Board of Selectmen: Without

Budget Committee: Without

2021 TOWN MEETING WARRANT

GIVEN UNDER OUR HANDS AND SEAL THIS TWENTY-FIFTH DAY (25TH) DAY OF JANUARY, 2021.

DocuSigned by:

Michael Lyons

5422C3134003431...

Michael J. Lyons, Chairman

DocuSigned by:

Cathy Ann Stacey

FC0D968B76F34DD...

Cathy A. Stacey, Vice-Chairman

DocuSigned by:

James Keller

3C76339EE9B6419...

James S. Keller, Secretary

DocuSigned by:

Robert Bryant

719AFF02811DF4E2

Robert F. Bryant, Selectman



Proposed Budget

Salem

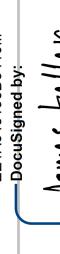
For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 25, 2021

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
D.J. Bettencourt	Chairman	 DocuSigned by: 7928F43BF74D47C...
Steven Goddu	Vice-Chair	 DocuSigned by: 83A011EE0222B4C8...
Tanya Donnelly	Secretary	 DocuSigned by: 25EAFB8F03814FB...
Sean Lewis	Member	 DocuSigned by: EE1A643196D9410...
Peter Edgerly	Member	 DocuSigned by: 9622F57E5D154D1...
Paul Huard	Member	
Dane Hoover	Member	
James S. Keller	Selectmen Representative	
Bernard H. Campbell	School Board Representative	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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New Hampshire Department of Revenue Administration

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Committee's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
							12/31/2021	12/31/2021
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	14	\$563,993	\$590,319	\$648,925	\$0	\$639,924	\$9,001
4140-4149	Election, Registration, and Vital Statistics	14	\$339,748	\$297,838	\$253,889	\$0	\$252,699	\$1,190
4150-4151	Financial Administration	14	\$2,381,406	\$2,540,654	\$2,498,031	\$0	\$2,524,235	\$0
4152	Revaluation of Property	14	\$0	\$0	\$275,000	\$0	\$275,000	\$0
4153	Legal Expense	14	\$106,591	\$168,360	\$148,700	\$0	\$148,700	\$0
4155-4159	Personnel Administration	14	\$1,555,020	\$1,743,849	\$1,922,337	\$0	\$1,868,356	\$53,981
4191-4193	Planning and Zoning	14	\$590,597	\$609,483	\$611,973	\$0	\$606,552	\$5,421
4194	General Government Buildings	14	\$181,466	\$196,168	\$192,503	\$0	\$192,503	\$0
4195	Cemeteries	14	\$507,590	\$573,752	\$578,059	\$0	\$571,099	\$6,960
4196	Insurance	14	\$347,380	\$363,531	\$412,153	\$0	\$412,153	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	14	\$528,248	\$706,843	\$689,719	\$0	\$684,271	\$5,448
	General Government Subtotal		\$7,102,039	\$7,790,797	\$8,231,289	\$0	\$8,175,492	\$82,001
Public Safety								
4210-4214	Police	14	\$10,694,673	\$12,310,127	\$12,565,494	\$0	\$12,476,403	\$89,091
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	14	\$12,990,728	\$13,182,654	\$13,849,340	\$0	\$13,723,482	\$125,858
4240-4249	Building Inspection	14	\$779,706	\$875,409	\$897,474	\$0	\$889,730	\$7,744
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$24,465,107	\$26,368,190	\$27,312,308	\$0	\$27,089,615	\$222,693
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Committee's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's period ending 12/31/2021 (Recommended)
Highways and Streets								
4311	Administration	14	\$532,159	\$528,502	\$521,416	\$0	\$517,544	\$3,872
4312	Highways and Streets	14	\$2,478,026	\$2,995,629	\$3,007,848	\$0	\$2,988,801	\$19,047
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	14	\$624,759	\$654,710	\$606,693	\$0	\$606,693	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$3,634,944	\$4,178,841	\$4,135,957	\$0	\$4,113,038	\$22,919
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	14	\$1,099,852	\$1,018,607	\$1,039,044	\$0	\$1,037,318	\$1,726
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$734,633	\$880,000	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$1,834,485	\$1,898,607	\$1,039,044	\$0	\$1,037,318	\$1,726
Water Distribution and Treatment								
4331	Administration		\$677,963	\$750,000	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$677,963	\$750,000	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

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Appropriations

Account	Purpose	Appropriations			Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Committee's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
		Article	Expenditures for period ending 12/31/2020	Actual Appropriations for period ending 12/31/2020			
Health							
4411	Administration		\$0	\$0	\$0	\$0	\$0
4414	Pest Control	14	\$67,667	\$108,303	\$102,555	\$0	\$101,005
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$67,667	\$108,303	\$102,555	\$0	\$101,005
Welfare							
4441-4442	Administration and Direct Assistance	14	\$123,930	\$172,294	\$167,796	\$0	\$166,684
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	14	\$57,875	\$113,500	\$113,500	\$0	\$113,500
	Welfare Subtotal		\$181,805	\$285,794	\$281,296	\$0	\$280,184
							\$1,112
Culture and Recreation							
4520-4529	Parks and Recreation	14	\$552,716	\$584,072	\$633,761	\$0	\$604,706
4550-4559	Library	14	\$1,362,454	\$1,582,730	\$1,615,836	\$0	\$1,602,361
4583	Patriotic Purposes	14	\$0	\$23,250	\$23,250	\$0	\$23,250
4589	Other Culture and Recreation	14	\$5,000	\$51,995	\$42,616	\$0	\$42,616
	Culture and Recreation Subtotal		\$1,920,170	\$2,242,047	\$2,315,463	\$0	\$2,272,933
							\$42,530
Conservation and Development							
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$0	\$0	\$0	\$0



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Committee's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's period ending 12/31/2021 (Recommended)	Budget Committee's period ending 12/31/2021 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4550-4559	Library	22	\$14,304	\$0	\$14,304	\$0
		<i>Purpose: BY PETITION: Fund Kelley Library Employees' Economic</i>				
4909	Improvements Other than Buildings	12		\$4,000,000	\$0	\$4,000,000
		<i>Purpose: BY PETITION: Samoset Drive Neighborhood Water (Bo</i>				
4909	Improvements Other than Buildings	13	\$75,000	\$0	\$75,000	\$0
		<i>Purpose: Stormwater Planning Project (CWSRF Loan) \$75,000</i>				
4915	To Capital Reserve Fund	15	\$3,630,677	\$0	\$3,630,677	\$0
		<i>Purpose: 2021 Road Construction and Engineering Program \$3</i>				
4915	To Capital Reserve Fund	19	\$100,000	\$0	\$0	\$100,000
		<i>Purpose: Establishment of a Capital Reserve Fund for Town F</i>				
4916	To Expendable Trusts/Fiduciary Funds	18	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: OPEB Trust Fund</i>				
		Total Proposed Special Articles	\$3,869,981	\$4,000,000	\$3,769,981	\$4,100,000

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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4130-4139 Executive		23	\$0	\$14,000	\$0	\$14,000
4140-4149 Election, Registration, and Vital Statistics		16	\$629	\$0	\$629	\$0
4150-4151 Financial Administration		17	\$2,339	\$0	\$2,339	\$0
4150-4151 Financial Administration		16	\$7,868	\$0	\$7,868	\$0
4191-4193 Planning and Zoning		17	\$1,203	\$0	\$1,203	\$0
30 4191-4193 Planning and Zoning		16	\$3,604	\$0	\$3,604	\$0
4199 Other General Government		17	\$4,393	\$0	\$4,393	\$0
4210-4214 Police		17	\$16,760	\$0	\$16,760	\$0
4210-4214 Police		16	\$3,436	\$0	\$3,436	\$0
4220-4229 Fire		17	\$3,437	\$0	\$3,437	\$0
4220-4229 Fire		16	\$783	\$0	\$783	\$0
4240-4249 Building Inspection		17	\$1,255	\$0	\$1,255	\$0
4240-4249 Building Inspection		16	\$4,735	\$0	\$4,735	\$0
4311 Administration		17	\$1,323	\$0	\$1,323	\$0

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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4311	Administration	16	\$783	\$0	\$783	\$0
4441-4442	Administration and Direct Assistance	17	\$965	\$0	\$965	\$0
4520-4529	Parks and Recreation	17	\$1,174	\$0	\$1,174	\$0
4520-4529	Parks and Recreation	16	\$2,407	\$0	\$2,407	\$0
4902	Machinery, Vehicles, and Equipment	11	\$336,249	\$0	\$336,249	\$0
31 4914W	To Proprietary Fund - Water	17	\$2,207	\$0	\$2,207	\$0
Total Proposed Individual Articles			\$395,550	\$14,000	\$395,550	\$14,000

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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021	Selectmen's Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes						
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0	\$0
3185	Yield Tax	14	\$5,929	\$1,000	\$1,000	\$1,000
3186	Payment in Lieu of Taxes	14	\$59,680	\$70,000	\$70,000	\$70,000
3187	Excavation Tax		\$0	\$0	\$0	\$0
3189	Other Taxes	14	\$39,506	\$12,000	\$12,000	\$12,000
3190	Interest and Penalties on Delinquent Taxes	14	\$226,776	\$162,100	\$162,100	\$162,100
9991	Inventory Penalties		\$0	\$0	\$0	\$0
	Taxes Subtotal		\$331,891	\$245,100	\$245,100	\$245,100
Licenses, Permits, and Fees						
3210	Business Licenses and Permits	14	\$54,355	\$51,583	\$51,583	\$51,583
3220	Motor Vehicle Permit Fees	14	\$7,145,920	\$6,600,000	\$6,600,000	\$6,600,000
3230	Building Permits	14	\$1,172,848	\$1,105,000	\$1,105,000	\$1,105,000
3290	Other Licenses, Permits, and Fees	14	\$319,613	\$322,600	\$322,600	\$322,600
3311-3319	From Federal Government		\$0	\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$8,692,736	\$8,079,183	\$8,079,183	\$8,079,183
State Sources						
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	14	\$1,515,905	\$1,437,112	\$1,437,112	\$1,437,112
3353	Highway Block Grant	14	\$659,353	\$489,474	\$489,474	\$489,474
3354	Water Pollution Grant		\$0	\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0	\$0
3379	From Other Governments	14	\$722,086	\$30,000	\$30,000	\$30,000
	State Sources Subtotal		\$2,897,344	\$1,956,586	\$1,956,586	\$1,956,586

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Revenues

Account	Source	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021	Selectmen's Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Charges for Services					
3401-3406	Income from Departments	14	\$3,374,466	\$3,001,989	\$3,001,989
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$3,374,466	\$3,001,989	\$3,001,989
Miscellaneous Revenues					
3501	Sale of Municipal Property	14	\$6,570	\$1,000	\$1,000
3502	Interest on Investments	14	\$49,885	\$70,000	\$70,000
3503-3509	Other	14	\$1,591,043	\$1,225,033	\$1,212,033
	Miscellaneous Revenues Subtotal		\$1,647,498	\$1,296,033	\$1,283,033
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	14	\$3,234,572	\$3,204,706	\$3,201,337
3914W	From Enterprise Funds: Water (Offset)	14	\$3,965,122	\$5,632,766	\$5,616,450
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$7,199,694	\$8,837,472	\$8,817,787
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	13	\$0	\$75,000	\$75,000
9998	Amount Voted from Fund Balance	14	\$15,918	\$2,234,262	\$2,234,262
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$15,918	\$2,309,262	\$2,309,262
	Total Estimated Revenues and Credits		\$24,159,547	\$25,725,625	\$25,692,940



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Budget Summary

Item	Selectmen's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$54,305,349	\$53,937,337
Special Warrant Articles	\$3,869,981	\$3,769,981
Individual Warrant Articles	\$395,550	\$395,550
Total Appropriations	\$58,570,880	\$58,102,868
Less Amount of Estimated Revenues & Credits	\$25,725,625	\$25,692,940
Estimated Amount of Taxes to be Raised	\$32,845,255	\$32,409,928

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Supplemental Schedule

1. Total Recommended by Budget Committee	\$58,102,868
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,292,392
3. Interest: Long-Term Bonds & Notes	\$241,847
4. Capital outlays funded from Long-Term Bonds & Notes	\$75,000
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$1,609,239
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$56,493,629
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$5,649,363
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$59,301
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
<i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	
	\$63,752,231



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Default Budget of the Municipality

Salem

For the period beginning January 1, 2021 and ending December 31, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 25, 2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael J. Lyons	Board of Selectmen	DocuSigned by: 80BB490C6780426...
Cathy A. Stacey	Board of Selectmen	DocuSigned by: FC0D968B76F34DD...
James S. Keller	Board of Selectmen	DocuSigned by: 9622F37F5D154D1...
Lisa S. Withrow	Board of Selectmen	DocuSigned by: 6EBCE1A3F0D948D...
Robert F. Bryant	Board of Selectmen	DocuSigned by: 719AFF0281DF4F2...

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$590,319	\$32,601	\$0	\$622,920
4140-4149	Election, Registration, and Vital Statistics	\$297,838	(\$45,414)	\$0	\$252,424
4150-4151	Financial Administration	\$2,540,654	\$11,596	(\$215,509)	\$2,336,741
4152	Revaluation of Property	\$0	\$275,000	\$0	\$275,000
4153	Legal Expense	\$168,360	\$0	\$0	\$168,360
4155-4159	Personnel Administration	\$1,743,849	\$217,183	\$0	\$1,961,032
4191-4193	Planning and Zoning	\$609,483	\$14,960	\$0	\$624,443
4194	General Government Buildings	\$196,168	\$0	(\$10,977)	\$185,191
4195	Cemeteries	\$573,752	(\$13,567)	(\$25,416)	\$534,769
4196	Insurance	\$363,531	\$48,622	\$0	\$412,153
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$706,843	(\$2,151)	(\$19,000)	\$685,692
General Government Subtotal		\$7,790,797	\$538,830	(\$270,902)	\$8,058,725
Public Safety					
4210-4214	Police	\$12,310,127	\$272,228	(\$154,524)	\$12,427,831
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$13,182,655	\$409,927	(\$2,080)	\$13,590,502
4240-4249	Building Inspection	\$875,409	\$5,731	\$0	\$881,140
4290-4298	Emergency Management	\$0	\$0	\$0	\$0
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$26,368,191	\$687,886	(\$156,604)	\$26,899,473
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$528,502	\$9,862	\$0	\$538,364
4312	Highways and Streets	\$2,995,629	\$29,915	(\$2,955)	\$3,022,589
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$654,710	\$0	(\$51,004)	\$603,706
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$4,178,841	\$39,777	(\$53,959)	\$4,164,659



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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$1,018,607	\$2,744	(\$8,200)	\$1,013,151
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$1,018,607	\$2,744	(\$8,200)	\$1,013,151
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$108,303	(\$7,722)	\$0	\$100,581
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
	Health Subtotal	\$108,303	(\$7,722)	\$0	\$100,581
Welfare					
4441-4442	Administration and Direct Assistance	\$172,294	(\$5,610)	\$0	\$166,684
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$113,500	\$0	\$0	\$113,500
	Welfare Subtotal	\$285,794	(\$5,610)	\$0	\$280,184
Culture and Recreation					
4520-4529	Parks and Recreation	\$584,072	\$24,143	(\$3,000)	\$605,215
4550-4559	Library	\$1,562,408	\$44,251	\$0	\$1,606,659
4583	Patriotic Purposes	\$23,250	\$0	\$0	\$23,250
4589	Other Culture and Recreation	\$51,995	(\$2,496)	(\$3,000)	\$46,499
	Culture and Recreation Subtotal	\$2,221,725	\$65,898	(\$6,000)	\$2,281,623



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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$0	\$0	\$0	\$0
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$711,000	(\$2,500)	\$0	\$708,500
4721	Long Term Bonds and Notes - Interest	\$171,469	\$45,046	\$0	\$216,515
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$250	\$50,000	\$0	\$50,250
Debt Service Subtotal		\$882,720	\$92,546	\$0	\$975,266
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1,653,107	(\$292,328)	(\$795,080)	\$565,699
4903	Buildings	\$200,000	\$0	\$0	\$200,000
4909	Improvements Other than Buildings	\$306,500	\$0	(\$158,000)	\$148,500
Capital Outlay Subtotal		\$2,159,607	(\$292,328)	(\$953,080)	\$914,199
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$3,395,468	\$539,840	(\$586,324)	\$3,348,984
4914W	To Proprietary Fund - Water	\$4,103,978	\$1,276,014	(\$654,991)	\$4,725,001
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$7,499,446	\$1,815,854	(\$1,241,315)	\$8,073,985
Total Operating Budget Appropriations		\$52,514,031	\$2,937,875	(\$2,690,060)	\$52,761,846



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4311	Salary/benefits
4441-4442	Salary/benefits
4240-4249	Salary/benefits
4195	Salary/benefits
4140-4149	Salary/benefits and fewer elections
4130-4139	Salary/benefits
4150-4151	Salary/benefits, phone system upgrade, software upgrades, and replace hardware
4220-4229	Salary/benefits and LifePak 1000
4194	Flooring improvements
4312	Salary/benefits and trench compactor
4909	Bridge engineering
4196	Premium increase
4721	Debt service
4711	Debt service
4902	Contract, communication equipment and vehicles
4589	Salary/benefits and carpet cleaning/restoration
4790-4799	Debt service
4199	Salary/benefits, premium increase, bridge engineering, and plotter
4520-4529	Salary/benefits and playground fiber mulch
4155-4159	Salary/benefits
4414	Salary/benefits
4191-4193	Salary/benefits
4210-4214	Salary/benefits, commission on accreditation of law enforcement agencies, administrative chief services, equipment, and K-9
4152	Revaluation
4324	Salary/benefits and PFOS, PFAS testing
4316	Traffic cameras and ITS/ATMS system evaluation
4914S	Salary/benefits, premium changes, GLSD, change in debt service, remediation action plan, upgrades to pump stations, and remediation to former WWTP
4914W	Salary/benefits, premium changes, contract, change in debt service, equipment, parking lot expansion, and extend water main

~ NOTES ~

2021

TOWN MEETING

WARRANT