

Town of Salem **Hedgehog Park – Phase III Q & A Sheet**

Listed below are the questions we have received for sealed bid #2013-011-1

1. Q – In the sealed bid, you request a 18 x 24 poster. Please explain

A – We are seeking a drawing/rendering of what you anticipate the structure could look like. The hope with this is to get an idea of whether the CONSULTANT has the same vision of what would fit into Hedgehog Park with the current make up or feel. I know this is something that would usually be part of the scope for the bid winner, but we do not want to award the bid to a CONSULTANT and then continually argue over the look of the structure.

2. Q – Please confirm that the design “shall commence in September and be completed by October”.

A – This was our originally plan when the bid was first posted. However, we had to re-post and should have adjusted our dates. Our commencement will now be in October with a completion by the end of November.

3. Q – Does concession include cooking facilities or refrigeration?

A – The plan with the concession area is to annually lease out the space for concessions. We want to include plenty of power for multiple refrigerators and/or freezers. It should also include an area to store surplus merchandise. We do not want to install cooking apparatus with the building, but would like to have the foresight that it could be added in the future if required (inclusive of fire suppression equipment).

4. Q – Can you confirm your written dimensions of 30 X 100? The sketch shows about 26 X 50.

A – I can confirm we are seeking a building approximately 30 X 100. This could be modified slightly if savings could be shown, (i.e. 28 feet X 108 will save money because of fewer cuts for plywood... I have no idea if that would be true). The initial sketch did not necessarily include the concession, storage, and as large of a pavilion area.

5. Q - It is not clear to me what the Town requests for item 2.m, “Assist the town during construction”. We plan to provide an hourly rate for this task, because it is not readily quantified – it could range from a phone call per week to three on-site inspections per week. Is the hourly rate acceptable to you for this task?

A-The "assist the town during construction" is to ensure the construction is being done as designed. No one in the Recreation Department is certified or has the knowledge in construction that the CONSULTANT would/does. Because of our recognition of this, we are asking the CONSULTANT to work with the town while the facility is being constructed to ensure it is being done correctly. An hourly rate in this area would be acceptable, but please include an estimated time for this as well.