

ADDENDUM NO. 1

SOUTH SHORE ROAD IMPROVEMENTS
Salem, New Hampshire
January 15, 2016

The following changes and information are hereby incorporated into the Contract Documents (Project Manual and Drawings)

CONTRACT SPECIFICATIONS

BIDDING REQUIREMENTS

Section 00100, Pg. 00100-9, Par. 24.3

Replace Paragraph 24.3 with the following:

24.3 The Owner reserves the right to award either Base Bid A **or** Base Bid B. The basis of award is dependent on Town appropriation of funds (March 2016).

Statement of Bidders Qualifications

Add Section 00420, Attachment "A" (pages 00420-1 to 00420-6)

Bid Bond (Penal Sum Form

Add Section 00430, Attachment "B" (pages 00430-1 to 00430-2)

TECHNICAL SPECIFICATIONS

Special Attenions

Delete Special Attention "ASPHALT CEMENT ADJUSTMENT AND ASPHALT CEMENT ADJUSTMENT FOR EMULSION" in entirety. Refer to Item 1010.2 included in Special Provisions for Asphalt Cement Adjustment.

DRAWINGS

PRE-BID MEETING NOTES

Meeting notes (Attachment C) and the information provided within is included in the documents by addendum.

UNDERWOOD ENGINEERS

UNDERWOOD ENGINEERS, INC.
Philip D. MacDonald, P.E.

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ATTACHMENT “A”

SECTION 00420

STATEMENT OF BIDDERS QUALIFICATIONS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes information related to the Contractor's qualifications to complete the work in accordance with the Specifications.
- B. List all Subcontractor's that you propose to use, with a brief description of their qualifications in Section 1.6.
- C. Refer to Document 00100 - Instructions to Bidders for additional requirements in completing this form.

1.2 GENERAL INFORMATION

A. Name: _____

Principal Office Address: _____

Telephone: _____

B. If a Corporation, answer this:

When incorporated: _____

In what State? _____

Director's names (s) _____

President's Name: _____

Vice President's Name: _____

Secretary's Name: _____

Treasurer's Name: _____

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C. If a partnership, answer this:

Date of Organization: _____

State whether partnership is general or limited: _____

Name and Address of Partners: _____

1.3 QUALIFICATIONS

To demonstrate Contractor's qualifications to perform the Work, within five days of OWNER's request Bidder shall submit written evidence such as financial data, previous experience, present commitments, and such other data as may be called for below.

- A. Each Bid must contain evidence of the Contractor's qualification to do business in the State of New Hampshire or covenant to obtain such qualifications prior to award of the contract. The following shall be provided upon request:
 1. Latest Financial Statement
 2. Additional Bank References
 3. Contact information for Client References
- B. If the Contractor is pre-qualified for road work by the New Hampshire Department of Transportation and/or the New Hampshire Department of Environmental Services, then please state so in the Bid.
- C. No award will be made to any Contractor who cannot meet all of the following requirements:
 1. Contractor shall have not defaulted nor turned work over to the bonding company on any contract within three (3) years prior to bid date.
 2. Contractor shall maintain a permanent place of business.
 3. Contractor shall have adequate personnel and equipment to perform the work expeditiously and within the required time limits established by the contract.
 4. Contractor shall have suitable financial status to meet obligations incidental to the work.
 5. Contractor shall have the appropriate technical expertise satisfactory to the OWNER and the ENGINEER in the class of work involved.

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6. Contractor shall be registered with the Secretary of State to do business in New Hampshire.
7. Contractor shall have performed to the satisfaction of the ENGINEER on previous contracts of a similar nature.
8. Contractor shall not have failed to complete previous contracts on time except for approved extensions of a contract.

1.4 EXPERIENCE

A. How many years has your organization been in business as contractor under your present business name? _____

B. What are the prior names of organization? _____

C. How many years experience in this type of construction work has your organization had as a contractor? _____ As a Sub-Contractor? _____

D. List below the largest projects your organization has completed.

<u>Contract Amount</u>	<u>Project Title</u>	<u>Owner</u>	<u>When Completed</u>
------------------------	----------------------	--------------	-----------------------

1. _____
2. _____
3. _____
4. _____
5. _____

Name, Address and Phone Number of References for respective projects listed above:

1. _____
2. _____
3. _____
4. _____
5. _____

STATEMENT OF BIDDERS QUALIFICATIONS
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Any other references: _____

E. List below two (2) completed projects which agree most similar to the proposed work.

<u>Contract Amount</u>	<u>Project Title</u>	<u>Owner</u>	<u>When Completed</u>
1. _____			
2. _____			

F. Have you ever failed to complete any work awarded to you? _____

If yes, give name of OWNER, name of Bonding Company and circumstances: _____

G. State approximately the largest dollar volume of work you have done in any one year. _____

Remarks: _____

1.5 FINANCIAL REFERENCES

A. Name one (1) banking institution reference:

Name: _____

Address: _____

B. Name two (2) credit references other than the bank listed above.

Name: _____

Address: _____

Name: _____
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Address: _____

If requested by the OWNER, the CONTRACTOR shall authorize the named Banks to release financial information to the OWNER to the extent necessary to verify the CONTRACTOR'S financial ability.

1.6 SUBCONTRACTOR INFORMATION

List all Subcontractors you propose to use on this project. Provide a brief description of the qualifications of each proposed subcontractor, and the type of work that they will be performing.

A. Name and address of Subcontractor:

Qualifications of Subcontractor and type of work to be performed:

B. Name and address of Subcontractor:

Qualifications of Subcontractor and type of work to be performed:

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(use additional sheets as needed; the number of attached sheets herewith is)

1.7 CERTIFICATION

I hereby certify that the information submitted herewith, including any attachment, is true to the best of my knowledge and belief.

Firm Name

By: _____

Signature

Title: _____

Date: _____

END OF SECTION 00420

STATEMENT OF BIDDERS QUALIFICATIONS
00420-6

Road Improvement Program
(rev Jan 2015)

South Shore Road Improvements – Addendum No.1
ATTACHMENT "B"

PENAL SUM FORM

BID BOND

BIDDER (Name and Address):

SURETY (Name and Address of Principal Place of Business):

OWNER (Name and Address):

BID

BID DUE DATE: _____

PROJECT (Brief Description Including Location):

BOND

BOND NUMBER: _____

DATE (Not later than Bid due date): _____

PENAL SUM: _____

(Words)

(Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

SURETY

Bidder's Name and Corporate Seal

(Seal)

Surety's Name and Corporate Seal

(Seal)

By: _____
Signature and Title

By: _____
Signature and Title
(Attach Power of Attorney)

Attest: _____
Signature and Title

Attest: _____
Signature and Title

Note: (1) Above addresses are to be used for giving required notice.
(2) Any singular reference to Bidder, Surety, Agent, OWNER or other party shall be considered plural where applicable.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by OWNER, or
 - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power or Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer or proposal as applicable.

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ATTACHMENT "C"

Pre-Bid Meeting Notes

Salem, NH

January 6, 2016

1. Introductions

James Danis, Project Manager Town of Salem

Philip MacDonald, Project Manager Underwood Engineers, Inc.

pmac@underwoodengineers.com Tel. 603.436.6192

Those present please provide contact information on sign in sheet, circulated.

2. Bidding Requirements

- Pre-Bid Meeting: This is a non-mandatory pre-bid meeting.
- Qualification of Contractors: A Statement of Bidders Qualifications is to be provided by Addendum.
- Bid Alternates: Two base bid alternates, Owner may award on either Base Bid A or Base Bid B. The Town will not award until funding for roadway is approved, March 2016.
- Bids will be received at the office of the building department, until **3:00 p.m., January 21, 2015**

3. Project Area

The project is located near Canobie Lake off Brookdale Road including:

- Northeastern Boulevard, approximately 700 feet
- Brookdale Road (off pavement), approximately 300 feet
- Lake Shore Road, approximately 1,100 feet
- Lake Shore Road, approximately 3,000 feet

4. Schedule

Completion time for the project will be as follows:

Substantial Completion: Work is expected to begin in April, 2016 and be completed by September 14, 2016 (*approx. 140 calendar days*). Construction Layout may precede construction mid April.

Final Completion: All work is expected to be completed by October 14, 2016. (*approx. 170 calendar days*)

5. Project Overview

The project generally includes the following items:

Sewer Installations:

- Gravity sewers – approx. 660' mainline
- Low pressure sewers - approx. 4,000' mainline
- Directional bore – across Brookdale Road
- Sewer service laterals (6" gravity and 1-1/4" LPS)
- Sewer manhole structures (including air/vacuum relief and cleanout manholes)
- Pavement & property restorations
- Other work specified on drawings and/or included in Schedule 1

Road & Drainage Improvements (pending voter approval, March 2016):

- Storm Drains – approx. 500' pipe
- Underdrains – approx. 600' to 800' aggregate underdrains and perforated pipe
- Drainage structures
- Roadway construction (including excavation, gravels, reclaimed stabilized base & paving
- Complete Property restoration, public and private
- Other work specified on drawings and/or included in Schedule 2

6. Traffic Management

The work area on South Shore Road is limited. The roadway is dead-ended so detours are not possible. The Contractor will endeavor to maintain passable condition, to the extent possible. Refer to Section 01850 for general requirements. *Traffic is generally very light, excepting morning commute. Contractors may bale to side of road or into trucks, providing trucks can be moved if residents need to get in or out. Residents can not be held up for more than 5 minutes, waiting for equipment to move or for trench to be made passable.*

7. Work Hours

The contract time for completion is based on work hours from 7am to 3:30pm, Monday through Fridays. Work beyond these hours will not be permitted without Town approval.

8. Temporary Facilities & Environmental Controls

Canobie Lake is a public water supply and much of the work along South Shore Road is within the Shoreland Protection Zone. Contractor is required to provide and monitor controls, to prevent degradation to the public water supply. Temporary controls and general housekeeping during construction include but may not be limited to:

- Preparation and implementation of SWPPP
- Dust Control
- Continuous maintenance and cleanup of uncompleted work areas
- Safe passage of traveling public
- General housekeeping

9. Community Information

The Contractor is required to provide the following information on a weekly basis:

- A brief narrative of upcoming work areas and schedule (2 week projection)
- Address or provide status updates relating to property owners complaints
- Provide a 24-hour contact person for emergencies
- Attend a public informational meeting prior to construction

10. Staging Areas

The Contractor is responsible for obtaining adequate staging areas for the project. The Town owns a small area at the top of South Shore Road and another area near the large culvert crossing. These areas are available for staging pipe and structures but space may be limited.

Pre-Bid Meeting Agenda, January 6, 2016
South Shore Road Improvements Project
Salem, NH

11. Wetlands Permit

Work within jurisdictional wetlands is limited to grading around headwalls. A wetland permit application will be secured by the Town in advance of the work.

12. Utility Poles

The Town is coordinating with utility companies to re-locate the poles indicated on the drawings. Pole re-location by utility companies is expected in spring 2016. Some coordination with utility companies can be anticipated.

13. Addendum

Comments and questions will be received by Underwood Engineers, Inc. (addressed to the attention of Phil MacDonald) until Wednesday January 13, 2016. An addendum, including pre-bid meeting notes will be issued at least five (5) days prior to the bid date.

14. Questions (Q) & Responses (R)

Q: What is the Engineers estimate?

R: *\$1.25 Million including both sewer and road work*

Q: Will you be able to work from 7am to 5pm?

R: *Permission to extend work hours to 5pm will be reviewed on a case by case basis.*

Additional notes/comments on work hours (not part of meeting) are provided as follows:

There will have to be a clear benefit to the project and/or residents to permit extension of work hours such as:

- Residential impacts and Project completion time is reduced
- Construction Quality Control is not diminished
- General housekeeping and environmental controls (Item 8) are improved.

Q: What will asphalt cement adjustment be based on?

R: *The monthly price of asphalt, furnished by NHDOT, at the time of bidding (January 21, 2016).*

Q: The borings are dated 1998. Is there anything more recent?

R: *No. Borings indicate refusal. Possible boulders were reported.*

Additional questions following meeting (not part of meeting) as follows:

Q: Is an Engineers Field Trailer required?

R: *No.*

South Shore Road Improvements
Salem, New Hampshire

Pre-Bid Meeting Attendance
Salem Town Offices
January 6, 2016 @ 2:00 PM

Name	Company & Address	Phone	Email
Mike Desrosiers	Brown Industrial Group PO Box 638 Berwick, ME 03901	207-698-5598	mike@brownindustrialgroup.com
Henry Albro	F.R. Mahoney & Associates 273 Weymouth Street Rockland, MA 02370 American Excavating Corp. 5 Meadow Road Derry, NH 03038	781-982-9300 X2222 603-235-1082	henryalbro@frmahoney.com steve@americanexcavating.com
Steve Cassamassino	Busby Construction 71 Route 111 Atkinson, NH 03881	603-898-4800	bgood@busbyconstruction.com
Brian Good	Jamco Excavators 84 Exeter Road So. Hampton, NH	603-394-7664	dan@jamcoexcavators.com
Bob Marcello	Target Construction, LLC 14 Pinewood Road Salem, NH 03079	603-893-2229	targetwbc@aol.com
Lisa Green	Albanese Brothers, Inc. PO Box 518 Diracut, MA 01826	978-454-8850	dwhitney@albanesebros.com
Dave Whitney	PJ Keating Co. 998 Reservoir Road Lunenburg, MA 01462	978-582-5200	shughes@pikeating.com
Steve Hughes	Underwood Engineers, Inc. 25 Vaughn Mall Portsmouth, NH 03801	603-436-6192	pmac@underwoodengineers.com
Philip MacDonald	Town of Salem, Engineering Department 33 Geremonty Drive Salem, NH 03079	(603) 890-2038	idanis@ci.salem.nh.us