

JULY 31, 2018

ADDENDUM NUMBER 1

**REQUEST FOR QUALIFICATIONS
RFQ 2018-021**

**Environmental Consulting Services
Related to the Assessment and Remediation of
The Former Waste Water Treatment Facility**

Town of Salem

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1. INSTRUCTIONS

Interested applicants are reminded of the instructions for submittal of qualification statements as specified in the RFQ documents:

RFQ applications shall be received by 10:00 a.m. on Thursday, August 2, 2018. Five (5) hardcopies and one (1) PDF copy of the application must be submitted in a sealed envelope marked "RFQ for Environmental Consulting Services for the Former WWTF." One copy of the proposed Rate Schedule shall be included in a separate sealed envelope inside the application envelope and marked "Rate Schedule for Environmental Consulting Services."

All applications will be reviewed for administrative requirements and then evaluated and scored by the Town in accordance with the criteria specified herein. The Town shall consider short-listing up to three (3) firms for interviews before selection of the most qualified and responsive firm to proceed with the project.

2. QUESTIONS, ANSWERS, & CLARIFICATIONS

Questions submitted by Sanborn, Head & Associates, Inc.:

1. Q: For RFQ Responses to Sections 3 (Scope of Services) and 4 (Qualifications Criteria), do tables and figures as attachments count towards the 4-page and 2-page limits, respectively, stated in the RFQ?

A: Tables and Figures will not be counted towards the page limits of their respective sections.

2. Q: There is a W-9 form attached to the RFQ. Is this form a requirement of the statement of qualifications submittal?

A: The W9 is not a required form for the purposes of the RFQ.

3. A Remedial Action Plan (RAP) and RAP Addendum were conditionally approved by NHDES in 2015 but have not yet been implemented. The record is unclear as to what has transpired since these approvals but subsequent correspondence from NHDES has included a request as to why the RAP implementation has not started. Could you please clarify the reasons why the RAP hasn't been implemented?

A: The Town's objective is to select a new environmental consultant to evaluate remedial action alternatives. The selected firm shall evaluate the need for additional site assessment and remedial activities and then prepare a revised RAP Addendum that documents the findings of the additional site assessment activities, completes a comparative analysis of remedial action alternatives, and provides a professional recommendation for the remedial action alternative that addresses the Town's objectives and applicable regulatory requirements. The schedule for implementation of the revised RAP would be coordinated with the Town and NHDES.

Questions submitted by Ensafe, Inc.:

1. Q: Review of the NH Department of Environmental Services OneStop website indicates a Groundwater Data Submittal for the former WWTF was submitted on March 12, 2018, and approved by NHDES on May 18, 2018. Could you please identify the firm who completed the field and reporting efforts associated with the March 2018 GW Data Submittal on behalf of the town?

A: The March 2018 GW Data Submittal referenced was for the November 2017 Water Quality Sampling Round performed by GZA GeoEnvironmental, Inc. on behalf of the Town.

2. Q: The NHDES OneStop website indicates that groundwater sampling at the site was scheduled for June 2018. Could you please tell us if that sampling event was completed and, if so, who completed the sampling on behalf of the town?

A: The June 2018 Water Quality Sampling Round was completed by EnviroTrac on behalf of the Town.

3. Q: The Board of Selectmen meeting minutes for February 26, 2018 mentions that the town is having a firm complete a peer review of GZA's work at the site. Could you please identify the firm completing the peer review?

A: The peer review was completed by GeoInsight, Inc. on behalf of the Town. The peer review memorandum will be made available to the selected firm.

4. Q: Is the firm that completed the peer review of GZA's work allowed to submit a response to the town for this RFQ?

A: Yes.

Questions submitted by GeoInsight, Inc.:

1. Q: Section 2 Background- Hydrogeology - With regards to the 30 bedrock water supply wells located within an approximate 2-mile radius of the site, it is unclear whether PFAS have been included and whether they should be included as contaminants of concern (COCs). Private wells are not considered at risk from the site but could be if PFAS are found to be COCs. PFAS have been recently documented at municipal waste water treatment facilities (North Conway and Peterborough).

A: *A recommendation to the Town for evaluation of potential contaminants of concern, both known and unknown, will be part of developing the scope for additional site assessment activities recommended by the selected firm.*

2. Q: Section 6 Project References - RFQ shall include up to 5 project references but "highly advantageous" ranking for experience with CVOC sites requires documentation of more than 10 sites. Can we include up to and more than ten case studies?

A: *A tabular list of CVOC site experience can be provided to document compliance with the evaluation criteria. However, detailed case studies shall be kept to no more than 5 project references.*

3. Q: Section 7 Evaluation Criteria - Are all selection criteria weighted equally?

A: Yes.

[End of Addendum No. 1]