

Request for Qualifications
Maintenance and Repair of Emergency Generators
Town of Salem, NH
June 2018
RFQ (2018-022)

ADDENDUM No. 1

QUESTIONS: <i>Answers in bold italic</i>

July 09, 2018:

1. **QUESTION:** What are the kw sizes model numbers of the 26 generators?

This is NOT a services proposal and while costs will be considered the basis of the award will be made proportionately and predominately to the qualifications

Section 4: Evaluation Process

Proposals will be evaluated based on the following criteria:

A. *Qualifications and Experience* 70%

- 1. *Appropriateness and qualifications of the personnel, experience, licensing, training, and certifications.***
- 2. *Equipment and facilities for the specified services.***
- 3. *Ability to perform services described in the required manner and time frame.***

B. *References* 20%

Comments from references regarding proposer's responsiveness to customer requirements, compliance with the contract terms, conditions, and work quality.

C. *Costs* 10%

Based on the costs indicated in the submitted Proposal Rate Sheet described in Section 3-H.

3- H. *Proposal Rate Sheet*

1. *Provide a comprehensive Rate Sheet with Unit Rates which shall include: labor, equipment, and any related costs to complete work in strict compliance with the specifications, terms, and conditions set forth in the Scope of Services (Section 2). Attach a Rate Sheet.*
2. *Provide an Active Account/Contract maintenance agreement with major/minor PM costs per unit type.*
3. *Include both Straight Time and Overtime rates per hour.*
4. *Emergency Rates and Minimums if applicable*
5. *Include a Materials Markup Percentage (Actual Cost Plus).*

July 13, 2018:

2. **QUESTION:** Could you provide more detailed information on the generators such as model #, serial #, fuel type, size (kw) ?

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- B. *References* **20%**
Comments from references regarding proposer's responsiveness to customer requirements, compliance with the contract terms, conditions, and work quality.

- C. *Costs* **10%**
Based on the costs indicated in the submitted Proposal Rate Sheet described in Section 3-H.

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