

**Request for Qualifications**  
**Maintenance and Repair of Emergency Generators**  
**Town of Salem, NH**  
**June 2018**  
**RFQ (2018-022)**

**ADDENDUM No. 1**

**QUESTIONS: Answers in bold italic**

**July 09, 2018:**

1. **QUESTION:** What are the kw sizes model numbers of the 26 generators?

*This is NOT a services proposal and while costs will be considered the basis of the award will be made proportionately and predominately to the qualifications*

***Section 4: Evaluation Process***

*Proposals will be evaluated based on the following criteria:*

**A. Qualifications and Experience 70%**

*1. Appropriateness and qualifications of the personnel, experience, licensing, training, and certifications.*

*2. Equipment and facilities for the specified services.*

*3. Ability to perform services described in the required manner and time frame.*

**B. References 20%**

*Comments from references regarding proposer's responsiveness to customer requirements, compliance with the contract terms, conditions, and work quality.*

**C. Costs 10%**

*Based on the costs indicated in the submitted Proposal Rate Sheet described in Section 3-H.*

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**3- H. Proposal Rate Sheet**

1. *Provide a comprehensive Rate Sheet with Unit Rates which shall include: labor, equipment, and any related costs to complete work in strict compliance with the specifications, terms, and conditions set forth in the Scope of Services (Section 2). Attach a Rate Sheet.*
2. *Provide an Active Account/Contract maintenance agreement with major/minor PM costs per unit type.*
3. *Include both Straight Time and Overtime rates per hour.*
4. *Emergency Rates and Minimums if applicable*
5. *Include a Materials Markup Percentage (Actual Cost Plus).*

## **July 13, 2018:**

2. **QUESTION:** Could you provide more detailed information on the generators such as model #, serial #, fuel type, size (kw) ?

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