

# **TOWN MEETING WARRANT**

**February 17, 2024**  
**Deliberative Session**



**TOWN OF SALEM,**  
**NEW HAMPSHIRE**

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# 2024 TOWN MEETING WARRANT SALEM, NEW HAMPSHIRE

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To the inhabitants of the Town of Salem in the County of Rockingham and the State of New Hampshire qualified to vote in Town affairs:

## **FIRST SESSION OF ANNUAL MEETING – DELIBERATIVE**

You are hereby notified to meet at Salem High School in said Salem on Saturday, February 17, 2024 at 9:00 a.m. The session shall consist of explanation, discussion and debate on warrant articles 8 through 15. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended, and (c) no warrant article shall be amended to eliminate subject matter of the article.

## **SECOND SESSION OF ANNUAL MEETING – VOTING**

Voting on warrant articles 1 through 15 shall be conducted by official ballot to be held in conjunction with Town Meeting voting on Tuesday, March 12, 2024. You are hereby notified to meet at your respective polling places as follows:

- District 1 Fisk School
- District 2 Soule School
- District 3 Barron School
- District 4 Ingram Senior Center
- District 6 North Salem School

The polls will open at 7:00 a.m. and will not close before 7:00 p.m.

### **Article 1: Choose All Necessary Town Officers for Ensuing Year**

*(To be considered at the March 12, 2024 Ballot Voting)*

### **Article 02: Charter Amendment 1:**

Shall the Town of Salem approve Charter Amendment 1 below relative to amending Article 3 of the Charter by adding the position of “recording secretary” to the Town Council, adding items to be voted on by official ballot consistent with state law and modifying current language for the Town Council’s ability to sale, lease, transfer, mortgaging, pledging or conveyance of Town property?

The amendment relates to Article 3 of the Town Charter by adding the position of recording secretary to the Town Council where one Council member will be selected for a one-year term and will be responsible for record keeping during non-public sessions. Furthermore, the amendment adds items to the official ballot, which would now include Collective Bargaining Agreements, statutory citations for bond articles and debt, increasing the amount for considering the sale, lease, transfer, mortgaging, pledging and conveying town property; items placed on the ballot by the Library Trustees, initiative petitions moved to the ballot by the Town Council in accordance with §7.3, items related to the expenditure of utility surplus funds, and any item related to the establishment of, expenditure from, transfer to or from, or discontinuance of, a Capital Reserve Fund, according to RSA 35.

Recommendations: Town Council: With

Budget Committee: N/A

## 2024 TOWN MEETING WARRANT

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**Please note new language is in bold *italics*, deleted language is strikethrough.**

Full Text of Proposed changes:

### §3.2 Organization Meeting

The Councilors shall meet in their capacity as the Council within ten (10) calendar days following their election for the purpose of taking their respective oaths of office, adopting rules and for the transaction of business required by law or ordinance to be transacted in such meeting. The Council shall, by the affirmative vote of at least five (5) of its members, at its first regular meeting following each election, choose one of its members as Chair for a term of one (1) year. The Council shall choose one of its members as Vice Chair, for a term of one (1) year, who shall act in the absence or disability of the Chair. ***The Council shall also choose one of its members, for a term of one (1) year, who shall act as a Recording Secretary, who will be responsible for record keeping during non-public sessions.*** In the event of a vacancy occurring in the office of the Chair, the Vice Chair shall serve out the unexpired term. The Chair shall be the official head of the Town for all ceremonial purposes, shall preside at all meetings of the Council, and may speak and vote at such meetings.

### ***§3.7.1 Matters that must Be Acted on By Official Ballot***

The following matters must be placed on the Official Ballot. All official ballot requirements shall apply to both regular and special elections.

- A. The annual operating budget and amendments thereto.
- B. Bond articles and issuance of debt, in accordance with RSA ~~33:8-d, H 33:7, 33:8 and 33:8-a.~~
- C. Collective bargaining agreements***
- D. Expenditure of surplus funds from any general fund, or from any surplus in utility accounts exceeding \$100,000 in any year, or any amount for new sewer or water systems ***that would impact rates*** (other than replacement of existing elements thereof, such as may be required to maintain service).
- E. Sale, lease, transfer, mortgaging, pledging or conveyance by any other means, of any real property or fixed improvements to said property, or conveyance of any right or exclusive franchise associated with such property, to any party under terms that are not available to every other party that may apply for such right if the value of said property exceeds ***\$25,000.*** ~~\$10,000.~~ This excludes any tax sales. ***This provision shall not apply to any current arrangement for use of town property.***
- F. Sale, or conveyance by any other means, of any right to collect or charge any fee or rent, related to any part of the publicly owned utility system, public property, or any street or road system or any part thereof, or to grant any such right that is not available without charge to every citizen of Salem.
- G. Adoption or rescinding the adoption of provisions of general laws which are optional for towns.
- H. Charter amendments, and other subjects required by general law to be placed on the official ballots for towns; procedures and schedules which shall not be affected by this charter.
- I. Increase in salaries of councilors.
- J. Items placed on the ballot by the Library Trustees***
- K. Initiative petitions moved to the ballot by the Town Council in accordance with §7.3.***
- L. Any item related to the establishment of, expenditure from, transfer to or from, or discontinuance of a Capital Reserve Fund, according to RSA 35.***

## 2024 TOWN MEETING WARRANT

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### **Article 03: Charter Amendment 2**

Shall the Town of Salem approve Charter Amendment 2 by amending Article 4 of the Charter by clarifying who shall fill the Town Manager's responsibilities if the Town Manager is unable to do so. Further, to clarify the Library Budget procedures consistent with New Hampshire state law?

The amendment relates to Article 4 of the Town Charter by adding that the Assistant Town Manager, or such designee as the Town Council selects, shall take over the duties of the Town Manager where the Town Manager is unable to do so and until such time as an Acting Manager is appointed by the Town Council. Further, Article 4 is amended to require the Library Trustees submit their budget requests through the Town Council as appropriate but shall also have the ability to bring separate petitions for capital expenditures or employee agreements directly to the Budget Committee for review. The Budget Committee may, at its discretion, pass those articles on to the voters with or without amendment or recommendation.

Recommendations: Town Council: With

Budget Committee: N/A

**Please note new language is in bold *italics*, deleted language is strikethrough.**

Full Text of Proposed changes:

#### **§4.5 Acting Town Manager**

If the Manager is determined by a vote of at least six (6) members of the Council to be temporarily incapacitated or unable to act for any cause, or the office is temporarily or permanently vacant, the Council shall, within thirty (30) days from such determination, appoint an Acting Manager in the same manner as in §4.3, who shall serve for not more than one hundred twenty (120) days or such lesser time until the disability or vacancy has been resolved. *Until such time as an Acting Manager is appointed, the duties of the Town Manager shall fall to the Assistant Town Manager or such designee that the Town Council shall determine.* The Acting Manager shall have all the powers and perform all the duties of the Manager except to the extent that said powers and duties may be specifically restricted by Council resolution. Said Acting Manager shall be paid a salary for services hereunder as may be prescribed by the Council. The Acting Manager may be reappointed for one (1) additional term of one hundred twenty (120) days. The Town Council may, if desired, appoint a Town Councilor to serve in this capacity. By a vote of at least five (5) Councilors, the Council may determine from credible medical or other evidence that the Manager is incapacitated and unable to perform any or all duties, and the office may be declared vacant.

#### ***§4.12.1: Library Budget Procedures***

*The Library Trustees shall submit their budget requests through the Town Council as appropriate but shall also have the ability to bring separate petitions for capital expenditures or employee agreements directly to the Budget Committee for review. The Budget Committee may, at its discretion, pass those articles on to the voters with or without amendment or recommendation.*

## 2024 TOWN MEETING WARRANT

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### Article 04: Charter Amendment 3

Shall the Town of Salem approve the Charter Amendments relative to Article 5 of the Charter and reflecting changes consistent with NH statutes regarding the default budget, when the deliberative session will be held, what can be placed on the ballot and the issuance of bonds?

The amendment relates to Article 5 and seeks to follow the statutory process of municipal finance and budget law, regarding how the default budget is calculated pursuant RSA 40:13, following the issuance of bonds and notes pursuant to RSA 33:7, RSA 33:8 and RSA 33:8-a, and including collective bargaining agreements as part of the official ballot vote.

Recommendations: Town Council: With

Budget Committee: N/A

**Please note new language is in bold *italics*, deleted language is strikethrough.**

Full Text of Proposed changes:

#### §5.3.1 Default Budget

The Council shall prepare a default budget which shall be the final budget if the general budget article in the warrant is not approved. The amount of the default budget shall be *determined in accordance with the procedures laid out in RSA 40:13*. ~~identified in the budget article on the warrant. In accordance with the Municipal Budget Act, the total value of the default budget shall be the sum of the following appropriations and adjustments of the budget of the previous year and shall not be based on any other appropriations:~~

- ~~A. The annual operating budget from the previous year, based on the approved budget article or the default budget, increased or decreased based on debt service for outstanding bond issues, less any extraordinary one time items or "earmarked" items that were included in the operating budget that is the basis for the default budget.~~
- ~~B. The amount of any appropriations by special or separate warrant articles that were identified on the ballot for purposes that will be continued in subsequent budget years.~~
- ~~C. The cost effect for the budget year of previously approved collective bargaining agreements.~~

#### §5.6 Finalizing the Budget by Official Ballot

~~C. The first session of the Annual Meeting, which shall be for the transaction of all business other than voting by official ballot shall be held *in accordance with the rules set forth in RSA 40:13*, between the second Tuesday of February and the Saturday following the second Tuesday in February, at a time prescribed by the Town Council. The second Tuesday in March shall be deemed the Annual Meeting date for purposes of all applicable statutes pertaining to hearings, notice, petitioned articles, and warrants, including, but not limited to, RSA 31:95-d, RSA 32:5, RSA 33:8-a, RSA 39:3 and RSA 39:5. RSA 39:3 shall only be used for the purpose of petitioned warrant articles for appropriations.~~

~~M. Warrant articles concerning the issuance of bonds or notes, *or collective bargaining agreements*, shall be placed on the official ballot for approval by the voters. Approval of all warrant articles shall be as provided by New Hampshire State Law.~~

#### §5.12 Issuance of Bonds and Notes

~~The Council shall follow the procedures set out in RSA 33:8-d, II 33:7, 33:8 and 33:8-a for the issuance of bonds and notes. The questions shall be acted upon by official ballot in accordance with §3.7.1 and shall require an affirmative vote of 3/5 of the votes cast.~~

## 2024 TOWN MEETING WARRANT

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### Article 05: Charter Amendment 4

Shall the Town of Salem approve the Charter Amendments relative to Article 6 of the Charter by revising language to be more cohesive and clarifying expectations of public officials; the proposed amendments will also aid the Ethics Committee in their responsibilities and carrying out the initial intent of the charter commission?

The amendment relates to Article 6 of the Town Charter by defining Elected/Appointed Officials (EAOs) throughout the Code of Ethics, removing employees from the requirements of this Article 6, and adding annual training requirements for EAOs by the Ethics Committee.

Recommendations: Town Council: With

Budget Committee: N/A

**Please note new language is in bold *italics*, deleted language is strikethrough.**

Full Text of Proposed changes:

#### ARTICLE 6 - Conduct of Officials/Code of Ethics

##### §6.1 Preamble

It is the policy of the Town of Salem to uphold, promote and demand the highest standards of ethics and conduct from all of its ~~employees and~~ officials, whether elected *or*, appointed ~~or~~ hired. ~~The Town Council, all Town employees and a~~ All members of *the* Town **Council, Boards, Commissions, and Committees (**hereafter Elected / Appointed Officials (EAOs)**) shall maintain the highest standards of personal integrity, truthfulness, honesty, and fairness in is charging their public duties, and never abuse their positions or powers for improper or personal gain.**

##### §6.2 Purpose

The purpose of this code is to establish guidelines for the ethical standards of conduct for **Elected / Appointed Officials (EAOs)** ~~Town officials, board members and employees~~. The citizens expect public servants and volunteers to act in the best interest of the Town. The citizens expect **EAOs** ~~Town officials, board members and employees~~ to disclose any personal, financial, or other interests in matters affecting the Town that come before them for action. The citizens expect **EAOs** ~~Town officials, board members and employees~~ to remove themselves from decision making if they have a conflict of interest. The citizens expect **EAOs** ~~Town officials, board members and employees~~ to be independent, impartial, and responsible to their fellow townspeople in their actions. The citizens expect that the Town's official decisions and policies be made through the proper channels of government. The citizens expect that public office or a volunteer position in the Town not be used for personal gain. It is important that the public has confidence in the integrity of its government and that **EAOs** ~~Town officials, board members, volunteers and employees~~ have an opportunity to protect their personal reputation. This code establishes a process by which one may obtain guidance regarding potential ethical issues, and it establishes a course of action for resolving disputes in a manner that is fair to all of the parties involved.

## 2024 TOWN MEETING WARRANT

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### Article 06: Charter Amendment 5

Shall the Town of Salem approve Charter Amendment 5 relative to Article 7.3 Initiative Petitions clarifying the process of initiative petitions with budgetary impacts?

The amendment relates to Article 7.3 of the Town Charter by requiring any initiative petition which would require that the expenditure of Town funds cannot be passed, except at the annual Municipal Election, and only after being reviewed by the Budget Committee, so that they can provide a recommendation, and the tax impact of said petition be appropriately calculated.

Recommendations: Town Council: With

Budget Committee: N/A

**Please note new language is in bold *italics*, deleted language is strikethrough.**

Full Text of Proposed changes:

§7.3 Initiative Petitions

*C. Budgetary Review: Any initiative petition which would require the expenditure of Town funds cannot be passed, except at the annual Municipal Election, and only after being reviewed by the Budget Committee, so that they can provide a recommendation, and the tax impact of said petition be appropriately calculated.*

### Article 07: Charter Amendment 6

Shall the Town of Salem approve Charter Amendment 6 relative to Article 9 of the Charter increasing the number of alternates on the planning board and regular and alternate members of the conservation commission?

The amendment relates to Article 9 of the Town Charter and would increase the number of alternates on the Planning Board from 3 to 5. Further, the number of Conservation Commission members would increase from 6 to 7 members, while the alternates for the Conservation Commission would increase from 3 to 5 alternate members.

Recommendations: Town Council: With

Budget Committee: N/A

**Please note new language is in bold *italics*, deleted language is strikethrough.**

Full Text of Proposed changes:

#### 9.1.1 Planning Board

There shall be a Planning Board, whose powers and duties are provided by State Law. The Planning Board shall consist of seven (7) members, of whom six (6) are elected and one (1) is ex officio. The six (6) elected members shall be elected for staggered three (3) year terms. The one (1) ex officio member shall consist of a Councilor designated by the Council for a one-year term. There shall also be up to ~~three (3)~~ *five* (5) alternate appointed members appointed by the Board for terms of three (3) years, except those initial appointments shall be staggered so that no more than two (2) appointed members shall have terms that expire in a single year. The Board shall fill any vacancy for the period of the unexpired term pursuant to the provisions of RSA 673:12, I.

## 2024 TOWN MEETING WARRANT

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### 9.1.2 Conservation Commission

There shall be a Conservation Commission which shall consist of ~~six~~seven (67) members, of whom ~~five~~six (56) shall be appointed by the Council and one (1) is ex officio. There shall also be up to ~~three~~(3) ~~five~~ (5) alternate appointed members appointed in the same way as regularly appointed members, except no more than one alternate appointed member's term shall expire in a single year. A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.

### **Article 08: Construct New Police Station (Bond) \$38,600,000**

Shall the Town vote to raise and appropriate the sum of Thirty-Eight Million Six Hundred Thousand Dollars (\$38,600,000) for the final design, permitting, engineering, construction, and fit up of a new police station on the existing site, and other related costs, including the costs for any temporary relocation of current police operations, whether in whole or in part, including storage costs, and to cover the costs associated with obtaining a bond issue for said project, and to authorize the issuance of not more than Thirty-Eight Million Six Hundred Thousand Dollars (\$38,600,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended); to authorize the Town Council to apply for, obtain and accept any and all Federal, State or other Aid or other revenue source that may become available for said project, and to comply with all laws applicable to said project; to authorize the Town Council to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Town Council to take any and all actions necessary to carry out any vote hereunder or take any other action relative thereto, including acquiring or conveying interests in real property necessary to complete this work? Requires a 3/5 Ballot Vote.

Recommendations: Town Council: With

Budget Committee: With

### **Article 09: Millville Lake Dam Rehabilitation (Bond) \$2,200,000**

Shall the Town vote to raise and appropriate the sum of Two Million Two Hundred Thousand Dollars (\$2,200,000) for the rehabilitation of Millville Lake Dam, and to cover the costs associated with obtaining a bond issue for said project, and to authorize the issuance of not more than Two Million Two Hundred Thousand Dollars (\$2,200,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended), to authorize the Town Council to apply for, obtain and accept any and all Federal, State or other Aid or other revenue source that may become available for said project, and to comply with all laws applicable to said project; to authorize the Town Council to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Town Council to take any and all actions necessary to carry out any vote hereunder or take any other action relative thereto, including acquiring or conveying interests in real property necessary to complete this work? Requires a 3/5 Ballot Vote. This project is contingent upon receiving any available grant award.

Recommendations: Town Council: With

Budget Committee: With

## 2024 TOWN MEETING WARRANT

**Article 10: Senior Center HVAC Replacement (NHCDDA Loan) \$808,000**

Shall the Town vote to raise and appropriate the sum of Eight Hundred Eight Thousand Dollars (\$808,000) for the replacement of the heating, ventilation, and air conditioning (HVAC) system at the Ingram Senior Center located at 1 Sally Sweets Way, Salem, NH; and to authorize the issuance of not more than \$686,800 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended), and to authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to further authorize the Town Council to offset a portion of said appropriation by applying for a New Hampshire Community Development Finance Authority (NHC DFA) Community Center Investment Program (CCIP) forgivable loan, it being understood that, if the application is successful, the Town would receive \$686,800 from the forgivable loan, and that the repayment of the loan may include up to 100% principal forgiveness; and the remaining \$121,200 to come from available funds in the American Rescue Plan Act (ARPA)? This project is contingent upon successful award of any available grant and/or loan and approval of this warrant article. Requires a 3/5 ballot vote.

Recommendations: Town Council: With Budget Committee: With

**Article 11: Captain's Pond Watershed Management Plan (CWSRF Loan) \$100,000**

Shall the Town vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for the purpose of stormwater planning work relative to management of the municipal storm drain system in accordance with the 2017 NH Small MS4 General Permit, and to authorize the issuance of not more than \$100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended), and to authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to further authorize the Town Council to offset a portion of said appropriation by applying for a Clean Water State Revolving Fund (CWSRF) loan, it being understood that repayment of the loan may include up to 100% principal forgiveness. This project is contingent upon approval of a CWSRF loan application. Requires a 3/5 ballot vote.

Recommendations: Town Council: With Budget Committee: With

**Article 12: 2024 Operating Budget** **\$62,174,684**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$62,174,684? Should this article be defeated, the default budget shall be \$57,848,906, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Town Council may hold one (1) special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommendations: Town Council: With Budget Committee: With

## 2024 TOWN MEETING WARRANT

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**Article 13: 2024 Road Construction and Engineering Program \$3,400,000**

Shall the Town vote to raise and appropriate the sum of Three Million Four Hundred Thousand Dollars (\$3,400,000) to be added to the Roadway Capital Reserve Fund previously established in 1990 for the purpose of repair and/or reconstruction of existing roads, associated drainage improvements, right-of-way work as necessary, and engineering? Shall the Town further authorize the Town Council to accept any and all State Aid or other revenue source that may become available for this work and to take any other action relative thereto including acquiring or conveying interests in real property necessary to complete the work? The funds will be used for the improvement, reconstruction, maintenance, crack sealing, drainage, and engineering of roads as outlined in the Annual Road Program.

Recommendations: Town Council: With

Budget Committee: With

**Article 14: IAFF Local 2892 Collective Bargaining Agreement \$438,890**

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Town Council and the members of the Professional Firefighters of Salem, IAFF, Local 2892 which call for the following changes to salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase/Decrease	Explanation
2024	\$438,890 Increase	Placement in new wage schedule April 1, 2024 and buydown sick leave
2025	\$470,122 Increase	4.00% salary adjustment April 1, 2025
2026	\$558,288 Increase	4.00% salary adjustment April 1, 2026

and further to raise and appropriate the sum of \$438,890, such sum representing the anticipated increase in salaries and benefits required by the new agreement from what would be paid under the current agreement at current staffing levels?

Recommendations: Town Council: With

Budget Committee: With

**Article 15: Other Post-Employment Benefits (OPEB) Trust Fund \$50,000**

Shall the Town vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the Other Post Employment Benefits (OPEB) Trust Fund, previously established in accordance with New Hampshire RSA Chapter 31:19-c for the purpose of paying for other post-employment benefits to employees and their beneficiaries after their termination of service as provided in the law and administrative expenses, with \$40,000 to come from taxation, \$5,000 from the sewer fund, and \$5,000 from the water fund?

Recommendations: Town Council: With

Budget Committee: With

**GIVEN UNDER OUR HANDS AND SEAL THIS TWENTY-NINETH (29<sup>TH</sup>) DAY OF JANUARY, 2024.**

DocuSigned by:

  
Robert Bryant

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Robert Bryant, Chair

DocuSigned by:

  
Joseph Sweeney

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Joseph Sweeney, Vice-Chair

DocuSigned by:

  
Bonnie Wright

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Bonnie Wright, Secretary

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D.J. Bettencourt, Councilor

DocuSigned by:

  
James Keller

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James Keller, Councilor

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Paul Pelletier, Councilor

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Cathy Ann Stacey

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Cathy Ann Stacey, Councilor

DocuSigned by:

  
Keith Stramaglia

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Keith Stramaglia, Councilor

DocuSigned by:

  
Lisa Withrow

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Lisa Withrow, Councilor

**New Hampshire**  
Department of  
Revenue Administration



**2024**  
**MS-737**

**Proposed Budget**

**Salem**

For the period beginning January 1, 2024 and ending December 31, 2024

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jeff Boyer	Chairman	 7EC88A336133443B1... DocuSigned by: Jeff Boyer
Steven Goddu	Vice-Chairman	 7328E42BF74D47C... DocuSigned by: Steven Goddu
Jon Stark	Secretary	 8077F2C98434BF... DocuSigned by: Jon Stark
Tanya Donnelly	Member	 854011ECC4B4C8... DocuSigned by: Tanya Donnelly
Sean Lewis	Member	 3AA8A24C06BD4D8... DocuSigned by: Sean Lewis
Donna Loranger	Member	 68FC0D040478840... DocuSigned by: Donna Loranger
Brian Thornock	Member	 719AFF0281DF4F2... DocuSigned by: Brian Thornock
Robert F. Bryant	Town Council Representative	 719AFF0281DF4F2... DocuSigned by: Robert F. Bryant
Bernard H. Campbell	School Board Representative	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**

NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2024**  
**MS-737**

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Not Recommended)
							12/31/2023	12/31/2024 (Recommended)
<b>General Government</b>								
4130	Executive	12	\$643,115	\$613,768	\$674,581	\$0	\$674,581	\$0
4140	Election, Registration, and Vital Statistics	12	\$347,861	\$284,520	\$379,843	\$0	\$379,843	\$0
4150	Financial Administration	12	\$2,563,583	\$3,064,657	\$3,135,015	\$0	\$3,084,441	\$50,574
4152	Property Assessment		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	12	\$180,768	\$158,700	\$163,700	\$0	\$163,700	\$0
4155	Personnel Administration	12	\$1,678,499	\$1,931,720	\$1,752,325	\$0	\$1,752,325	\$0
4191	Planning and Zoning	12	\$656,931	\$716,810	\$567,740	\$0	\$567,740	\$0
4194	General Government Buildings	12	\$225,547	\$205,525	\$249,167	\$0	\$249,167	\$0
4195	Cemeteries	12	\$667,831	\$691,556	\$739,704	\$0	\$739,704	\$0
4196	Insurance Not Otherwise Allocated	12	\$505,706	\$482,927	\$523,196	\$0	\$523,196	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	12	\$785,691	\$902,100	\$1,060,649	\$0	\$1,060,649	\$0
		<b>General Government Subtotal</b>	<b>\$8,255,532</b>	<b>\$9,052,283</b>	<b>\$9,245,920</b>	<b>\$0</b>	<b>\$9,195,346</b>	<b>\$50,574</b>
<b>Public Safety</b>								
4210	Police	12	\$12,969,329	\$14,133,160	\$14,374,196	\$0	\$14,374,196	\$0
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0
4220	Fire	12	\$14,483,790	\$14,940,428	\$14,991,664	\$0	\$14,991,664	\$0
4240	Building Inspection	12	\$877,765	\$909,180	\$945,364	\$0	\$945,364	\$0
4290	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Public Safety Subtotal</b>	<b>\$28,330,884</b>	<b>\$29,982,768</b>	<b>\$30,311,224</b>	<b>\$0</b>	<b>\$30,311,224</b>	<b>\$0</b>



**2024**  
**MS-737**

**New Hampshire**  
**Department of**  
**Revenue Administration**

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
							12/31/2024	12/31/2024
<b>Airport/Aviation Center</b>								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Airport/Aviation Center Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>								
4311	Highway Administration	12	\$547,185	\$289,168	\$543,459	\$0	\$543,459	\$0
4312	Highways and Streets	12	\$2,873,938	\$3,407,367	\$3,654,305	\$0	\$3,654,305	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	12	\$715,934	\$668,797	\$647,998	\$0	\$647,998	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Highways and Streets Subtotal</b>	<b>\$4,137,057</b>	<b>\$4,365,332</b>	<b>\$4,845,762</b>	<b>\$0</b>	<b>\$4,845,762</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	12	\$1,531,519	\$1,667,343	\$1,781,467	\$0	\$1,781,467	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Sanitation Subtotal</b>	<b>\$1,531,519</b>	<b>\$1,667,343</b>	<b>\$1,781,467</b>	<b>\$0</b>	<b>\$1,781,467</b>	<b>\$0</b>

**New Hampshire**  
Department of  
Revenue Administration



**2024**  
**MS-737**

**Appropriations**

Account	Purpose	Article	Actual	Appropriations	Selectmen's	Committee's	Budget
			Expenditures for period ending 12/31/2023	for period ending 12/31/2023	Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)
<b>Water Distribution and Treatment</b>							
4331	Water Administration		\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0
		<b>Water Distribution and Treatment Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>							
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0
		<b>Electric Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>							
4411	Health Administration		\$0	\$0	\$0	\$0	\$0
4414	Pest Control	12	\$61,395	\$10,752	\$11,511	\$0	\$11,511
4415	Health Agencies and Hospitals		\$0	\$0	\$0	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0
		<b>Health Subtotal</b>	<b>\$61,395</b>	<b>\$10,752</b>	<b>\$11,511</b>	<b>\$0</b>	<b>\$11,511</b>

**New Hampshire**  
Department of  
Revenue Administration

**2024**  
**MS-737**



**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's period ending 12/31/2024 (Not Recommended)
<b>Welfare</b>								
4441	Welfare Administration	12	\$125,505	\$171,582	\$0	\$0	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$173,248	\$0	\$173,248	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare	12	\$59,000	\$113,000	\$106,300	\$0	\$106,300	\$0
	<b>Welfare Subtotal</b>		<b>\$184,505</b>	<b>\$284,582</b>	<b>\$279,548</b>	<b>\$0</b>	<b>\$279,548</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520	Parks and Recreation	12	\$536,964	\$864,709	\$626,601	\$0	\$626,601	\$0
4550	Library	12	\$1,528,649	\$1,670,006	\$1,673,723	\$0	\$1,673,723	\$0
4583	Patriotic Purposes	12	\$22,311	\$12,600	\$12,600	\$0	\$12,600	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$2,087,924</b>	<b>\$2,547,315</b>	<b>\$2,312,924</b>	<b>\$0</b>	<b>\$2,312,924</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611	Conservation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**2024**  
**MS-737**

**New Hampshire**  
**Department of**  
**Revenue Administration**

**Appropriations**

Account	Purpose	Article	Actual	Expenditures for	Appropriations	Appropriations for	Appropriations for	Selectmen's	Committee's	Budget
			period ending	for period ending	12/31/2023	12/31/2024	12/31/2024	period ending	12/31/2024	Committee's
<b>Debt Service</b>										
4711	Principal - Long Term Bonds, Notes, and Other Debt	12	\$642,019	\$1,981,620		\$688,602		\$0	\$688,602	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	12	\$165,808	\$165,808		\$21,786		\$0	\$21,786	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$1		\$0		\$0	\$0	\$0
4790	Other Debt Service Charges		\$4,406	\$250		\$0		\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$812,233</b>	<b>\$2,147,679</b>		<b>\$710,388</b>		<b>\$0</b>	<b>\$710,388</b>	<b>\$0</b>
<b>Capital Outlay</b>										
4901	Land		\$0	\$0		\$0		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	12	\$2,171,047	\$2,107,395		\$1,209,973		\$0	\$1,209,973	\$0
4903	Buildings		\$355,197	\$536,850		\$0		\$0	\$0	\$0
4909	Improvements Other than Buildings	12	\$317,614	\$243,700		\$750,000		\$0	\$650,000	\$100,000
	<b>Capital Outlay Subtotal</b>		<b>\$2,843,858</b>	<b>\$2,887,945</b>		<b>\$1,959,973</b>		<b>\$0</b>	<b>\$1,859,973</b>	<b>\$100,000</b>
<b>Operating Transfers Out</b>										
4911	To Revolving Funds		\$0	\$0		\$0		\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0		\$0		\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0		\$0		\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0		\$0		\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0		\$0		\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0		\$0		\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	12	\$3,596,115	\$9,268,358		\$4,679,493		\$0	\$4,679,493	\$0
4914W	To Water Proprietary Fund	12	\$5,571,362	\$6,161,078		\$6,187,048		\$0	\$6,187,048	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0		\$0		\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0		\$0		\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$9,167,477</b>	<b>\$15,429,436</b>		<b>\$10,866,541</b>		<b>\$0</b>	<b>\$10,866,541</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>					<b>\$62,325,258</b>		<b>\$0</b>	<b>\$62,174,684</b>	<b>\$150,574</b>

**New Hampshire**  
 Department of  
 Revenue Administration



**2024**  
**MS-737**

**Special Warrant Articles**

Account	Purpose	Article	Selectmen's	Selectmen's	Budget
			Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's period ending 12/31/2024 (Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4903	Buildings	08	\$38,600,000	\$0	\$38,600,000
		<i>Purpose: Construct New Police Station (Bond)</i>			
4903	Buildings	10	\$808,000	\$0	\$808,000
		<i>Purpose: Senior Center HVAC Replacement (NHCDFA Loan)</i>			
4909	Improvements Other than Buildings	09	\$2,200,000	\$0	\$2,200,000
		<i>Purpose: Millville Lake Dam Rehabilitation (Bond)</i>			
4909	Improvements Other than Buildings	11	\$100,000	\$0	\$100,000
		<i>Purpose: Captain's Pond Watershed Management Plan (CWSRF Lo</i>			
4915	To Capital Reserve Funds	13	\$3,400,000	\$0	\$3,400,000
		<i>Purpose: 2024 Road Construction and Engineering Program</i>			
4916	To Expendable Trusts	15	\$50,000	\$0	\$50,000
		<i>Purpose: OPEB Trust Fund</i>			
		<b>Total Proposed Special Articles</b>	<b>\$45,158,000</b>	<b>\$0</b>	<b>\$45,158,000</b>
					<b>\$0</b>



**2024**  
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**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (12/31/2024 Recommended) (Not Recommended)
4155	Personnel Administration	14	\$46,912	\$0	\$46,912
4220	Fire	14	\$391,978	\$0	\$391,978
<b>Total Proposed Individual Articles</b>			<b>\$438,890</b>	<b>\$0</b>	<b>\$438,890</b>

**New Hampshire**  
Department of  
Revenue Administration

**2024**  
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**Revenues**

Account	Source	Revenues			Budget Committee's Estimated Revenues for period ending 12/31/2024
		Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024	
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund	12	\$0	\$1,500	\$1,500
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$2,242	\$0	\$0
3186	Payment in Lieu of Taxes	12	\$89,595	\$70,000	\$70,000
3187	Excavation Tax		\$661	\$0	\$0
3189	Other Taxes	12	\$24,553	\$25,000	\$25,000
3190	Interest and Penalties on Delinquent Taxes	12	\$145,717	\$130,000	\$130,000
	<b>Taxes Subtotal</b>		<b>\$262,768</b>	<b>\$226,500</b>	<b>\$226,500</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	12	\$62,055	\$56,700	\$56,700
3220	Motor Vehicle Permit Fees	12	\$7,542,804	\$7,250,000	\$7,250,000
3230	Building Permits	12	\$1,171,943	\$1,210,000	\$1,210,000
3290	Other Licenses, Permits, and Fees	12	\$423,820	\$411,800	\$411,800
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$9,200,622</b>	<b>\$8,928,500</b>	<b>\$8,928,500</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	<b>From Federal Government Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	12	\$2,880,890	\$2,880,000	\$2,880,000
3353	Highway Block Grant	12	\$665,566	\$580,696	\$580,696
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0

**New Hampshire**  
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**Revenues**

Account	Source	Revenues			Budget Committee's Estimated Revenues for period ending 12/31/2024
		Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024	
<b>State Sources</b>					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	12	\$0	\$72,000	\$72,000
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	09	\$103,368	\$1,000,000	\$1,000,000
	<b>State Sources Subtotal</b>		<b>\$3,649,824</b>	<b>\$4,532,696</b>	<b>\$4,532,696</b>
<b>Charges for Services</b>					
3401	Income from Departments	12	\$3,718,006	\$3,204,000	\$3,204,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$3,718,006</b>	<b>\$3,204,000</b>	<b>\$3,204,000</b>
<b>Miscellaneous Revenues</b>					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property	12	\$83,690	\$1,000	\$1,000
3502	Interest on Investments	12	\$514,971	\$125,000	\$125,000
3503	Other	12	\$1,134,981	\$1,236,617	\$1,236,617
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$0	\$0	\$0
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$1,733,642</b>	<b>\$1,362,617</b>	<b>\$1,362,617</b>
<b>Interfund Operating Transfers In</b>					
3911	From Revolving Funds		\$0	\$0	\$0

**New Hampshire**  
**Department of**  
**Revenue Administration**



**2024**  
**MS-737**

**Revenues**

Account	Source	Revenues	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024	Selectmen's Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Interfund Operating Transfers In</b>						
3912	From Special Revenue Funds	10	\$0	\$121,200	\$121,200	\$121,200
3913	From Capital Projects Funds		\$0	\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0	\$0
3914O	From Other Proprietary Fund	12	\$0	\$4,000	\$4,000	\$4,000
3914S	From Sewer Proprietary Fund	12, 15	\$4,991,813	\$4,684,493	\$4,684,493	\$4,684,493
3914W	From Water Proprietary Fund	12, 15	\$5,212,000	\$6,192,048	\$6,192,048	\$6,192,048
3915	From Capital Reserve Funds		\$0	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			\$10,203,813	\$11,001,741	\$11,001,741	\$11,001,741
<b>Other Financing Sources</b>						
3934	Proceeds from LT Notes/Bonds/Other Sources	11, 09, 03, 10	\$0	\$40,586,800	\$40,586,800	\$40,586,800
9998	Amount Voted from Fund Balance	12	\$0	\$8,678	\$8,678	\$8,678
9999	Fund Balance to Reduce Taxes	12	\$0	\$1,500,000	\$1,500,000	\$1,500,000
<b>Other Financing Sources Subtotal</b>			\$0	\$42,095,478	\$42,095,478	\$42,095,478
<b>Total Estimated Revenues and Credits</b>			<b>\$28,768,675</b>	<b>\$71,351,532</b>	<b>\$71,351,532</b>	<b>\$71,351,532</b>

**New Hampshire**  
 Department of  
 Revenue Administration



**2024**  
**MS-737**

**Budget Summary**

<b>Item</b>	<b>Selectmen's Period ending 12/31/2024 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2024 (Recommended)</b>
Operating Budget Appropriations	\$62,325,258	\$62,174,684
Special Warrant Articles	\$45,158,000	\$45,158,000
Individual Warrant Articles	\$438,890	\$438,890
Total Appropriations	\$107,922,148	\$107,771,574
Less Amount of Estimated Revenues & Credits	\$71,351,532	\$71,351,532
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$36,570,616</b>	<b>\$36,420,042</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2024**  
**MS-737**

**Supplemental Schedule**

<b>1. Total Recommended by Budget Committee</b>	<b>\$107,771,574</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$1,847,603
3. Interest: Long-Term Bonds & Notes	\$446,681
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$2,294,284
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$105,477,290</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$10,547,729
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$438,890
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
<b>(Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$118,319,303</b>



**New Hampshire**  
Department of  
Revenue Administration

**2024**  
**MS-DTB**

## Default Budget of the Municipality

### Salem

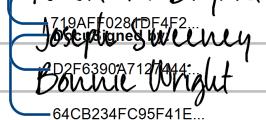
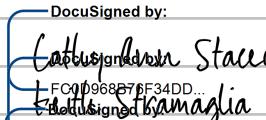
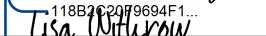
For the period beginning January 1, 2024 and ending December 31, 2024

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: January 29, 2024

#### GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert F. Bryant	Town Council - Char	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
Joseph F. Sweeney	Town Council - Vice-Chair	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
Bonnie Wright	Town Council - Secretary	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
James S. Keller	Town Councilor	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
Paul Pelletier	Town Councilor	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
Cathy Ann Stacey	Town Councilor	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
Keith Stramaglia	Town Councilor	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
Lisa Withrow	Town Councilor	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...
DJ Bettencourt	Town Councilor	DocuSigned by:  1719AFF028CDF4F2... D2F6390A712714... 64CB234FC95F41E...

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



## Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
4130	Executive	\$613,769	\$0	\$0	\$613,769
4140	Election, Registration, and Vital Statistics	\$273,320	\$102,015	(\$1,950)	\$373,385
4150	Financial Administration	\$2,880,530	\$18,851	(\$11,739)	\$2,887,642
4152	Property Assessment	\$0	\$0	\$0	\$0
4153	Legal Expense	\$158,700	\$0	\$0	\$158,700
4155	Personnel Administration	\$1,931,720	(\$165,765)	\$0	\$1,765,955
4191	Planning and Zoning	\$716,810	(\$25,762)	(\$150,000)	\$541,048
4194	General Government Buildings	\$205,525	\$0	(\$8,000)	\$197,525
4195	Cemeteries	\$671,321	\$33,432	\$0	\$704,753
4196	Insurance Not Otherwise Allocated	\$482,927	\$25,269	\$0	\$508,196
4197	Advertising and Regional Associations	\$0	\$0	\$0	\$0
4198	Contingency	\$0	\$0	\$0	\$0
4199	Other General Government	\$902,100	\$57,742	\$0	\$959,842
<b>General Government Subtotal</b>		<b>\$8,836,722</b>	<b>\$45,782</b>	<b>(\$171,689)</b>	<b>\$8,710,815</b>
<b>Public Safety</b>					
4210	Police	\$13,857,182	\$160,038	\$0	\$14,017,220
4215	Ambulances	\$0	\$0	\$0	\$0
4220	Fire	\$14,697,472	(\$17,736)	(\$3,265)	\$14,676,471
4240	Building Inspection	\$909,180	\$35,484	\$0	\$944,664
4290	Emergency Management	\$0	\$0	\$0	\$0
4299	Other Public Safety	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$29,463,834</b>	<b>\$177,786</b>	<b>(\$3,265)</b>	<b>\$29,638,355</b>
<b>Airport/Aviation Center</b>					
4301	Airport Administration	\$0	\$0	\$0	\$0
4302	Airport Operations	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Highway Administration	\$289,168	\$314,596	(\$18,000)	\$585,764
4312	Highways and Streets	\$3,387,168	\$90,030	(\$20,199)	\$3,456,999
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$668,797	\$0	(\$50,000)	\$618,797
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$4,345,133</b>	<b>\$404,626</b>	<b>(\$88,199)</b>	<b>\$4,661,560</b>



## Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Sanitation Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$1,589,038	\$5,140	\$0	\$1,594,178
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$1,589,038</b>	<b>\$5,140</b>	<b>\$0</b>	<b>\$1,594,178</b>
<b>Water Distribution and Treatment</b>					
4331	Water Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338	Water Conservation	\$0	\$0	\$0	\$0
4339	Other Water	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351	Electric Administration	\$0	\$0	\$0	\$0
4352	Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Health Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$10,752	\$0	\$0	\$10,752
4415	Health Agencies and Hospitals	\$0	\$0	\$0	\$0
4419	Other Health	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$10,752</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,752</b>
<b>Welfare</b>					
4441	Welfare Administration	\$171,582	\$1,692	\$0	\$173,274
4442	Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445	Vendor Payments	\$0	\$0	\$0	\$0
4449	Other Welfare	\$105,500	\$0	\$0	\$105,500
<b>Welfare Subtotal</b>		<b>\$277,082</b>	<b>\$1,692</b>	<b>\$0</b>	<b>\$278,774</b>



## Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Culture and Recreation</b>					
4520	Parks and Recreation	\$653,864	(\$31,528)	(\$3,000)	\$619,336
4550	Library	\$1,637,589	\$26,216	\$0	\$1,663,805
4583	Patriotic Purposes	\$12,600	\$0	\$0	\$12,600
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$2,304,053</b>	<b>(\$5,312)</b>	<b>(\$3,000)</b>	<b>\$2,295,741</b>
<b>Conservation and Development</b>					
4611	Conservation Administation	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$0	\$0	\$0	\$0
4652	Economic Development	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>					
4711	Principal - Long Term Bonds, Notes, and Other Debt	\$2,100,793	(\$1,412,191)	\$0	\$688,602
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$46,886	(\$25,100)	\$0	\$21,786
4723	Interest on Tax and Revenue Anticipation Notes	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$2,147,679</b>	<b>(\$1,437,291)</b>	<b>\$0</b>	<b>\$710,388</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1,287,299	(\$479,178)	(\$25,000)	\$783,121
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$1,287,299</b>	<b>(\$479,178)</b>	<b>(\$25,000)</b>	<b>\$783,121</b>



### Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Operating Transfers Out</b>					
4911	To Revolving Funds	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$9,168,358	(\$5,323,998)	(\$266,558)	\$3,577,802
4914W	To Water Proprietary Fund	\$6,161,078	(\$36,513)	(\$537,145)	\$5,587,420
4915	To Capital Reserve Funds	\$0	\$0	\$0	\$0
4916	To Expendable Trusts	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$15,329,436</b>	<b>(\$5,360,511)</b>	<b>(\$803,703)</b>	<b>\$9,165,222</b>
<b>Total Operating Budget Appropriations</b>		<b>\$65,591,028</b>	<b>(\$6,647,266)</b>	<b>(\$1,094,856)</b>	<b>\$57,848,906</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
4240	Salary and Benefits
4195	Salary and Benefits
4140	Salary and Benefits and more elections and Credit Card Processing Device
4150	Salary and Benefits and MDT's for police
4220	Salary and benefits and Service ramps and Flagpole Replacement
4194	Front concrete pad replacement
4311	Salary and benefits and Millville Dam Engineering
4312	Salary and Benefits and Mower
4196	Premium Increase
4721	Debt Service
4550	Salary and Benefits
4902	Town Wide Flyover
4199	Premium Increase/Salary and Benefits
4520	Salary and Benefits and Replace locks/handles in building
4155	Benefits
4191	Salary and benefits and Master Plan
4210	Salary and Benefits
4711	Debt Service
4324	Salary and Benefits
4316	Streetlight changeovers
4914S	PCB/PFOS open channel investigation and removal and town wide flyover
4914W	Water Pump replacement, Arlington Pond Station PLC, vehicle, North Main water improvements
4441	Salary and Benefits

**2024**

**TOWN MEETING**

**WARRANT**