



**TOWN OF SALEM, NEW HAMPSHIRE**  
**By the Salem Town Council**

**Resolution #2024-16**  
**To Update the Capital Improvement Plan (CIP) Bylaws and**  
**Appointment of a Designee**

**WHEREAS:** The Town Council last reviewed and approved the Capital Improvement Plan (CIP) Committee Bylaws on June 26, 2023; and

**WHEREAS:** The Town Council has the authority to appoint certain vacancies under Article B, Section 2a of the CIP Bylaws; and

**WHEREAS:** The Town Council has the authority to amend the CIP Bylaws per the fourth paragraph in Article A of the CIP Bylaws; and

**WHEREAS:** The CIP Committee is currently meeting throughout the summer of 2024 to assemble a 2025 CIP recommendation report in advance of the 2025 budget season; and

**WHEREAS:** The addition of verbiage in the CIP Bylaws to allow a designee in place of the Assistant Town Manager membership position is helpful to achieve a full committee and quorum.

**NOW, THEREFORE, BE IT RESOLVED BY THE SALEM TOWN COUNCIL THAT:**

The Salem Town Council hereby amends Article A and B of the Capital Improvement Plan (CIP) Committee Bylaws to include the verbiage of "*Assistant Town Manager or designee*" in the membership descriptions on pages 1 and 2; and appoints the Community Development Program Manager as the designee to fill in for the remainder of the 2024 CIP process.


*First Reading:* June 17, 2024

*Second Reading:* Waived

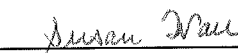
*Approval:* June 17, 2024

VOTING RECORD			
Date of Vote: 6/17/24	YES	NO	ABSTAIN
Councilor Hatch	✓		
Councilor Wright	✓		
Councilor Pelletier	✓		
Councilor Bryant	✓		
Councilor Stramaglia	✓		
Councilor Stacey	✓		
Secretary Withrow	✓		
Vice-Chair Bettencourt			
Chair Sweeney	✓		
Total Votes:	8		
Resolution: <u>Does</u> Does Not pass.			

Approved:

  
Joseph Sweeney, Chair Town Council

A True Copy Attest:

  
Susan Wall, Town Clerk