

**Salem Open Space Plan Update
Task Force Meeting #1
February 20, 2025 – 5 PM**

Community Development Conference Room
Salem Town Hall - 33 Geremonty Drive, Salem NH

1) Welcome & Introductions

Task Force Members	Salem Town Staff	Rockingham Planning Commission Staff
Georgia Brust, Con Com Rep	Jacob Lafontaine, Planning Director	Jenn Rowden, Land Use Prg. Manager
Caitlin Fitzpatrick, Con Com Rep	John Vogl, GIS Manager	Rob Pruyne, GIS Manager
Alan Lord, Con Com Rep	Crayton Brubaker, Community Development Prg. Manager	Theresa Walker, RPC Consultant
Sean Lewis, Planning Board Rep		
Keith Stramaglia, Town Council Rep		

- 2) Review of Scope of Work - see attached.
- 3) Stakeholder Engagement Strategy Review
- 4) Proposed Meeting Schedule

	Meeting Date	Meeting Purpose
#1	2/20/2025	Kick off meeting to review scope of work, review draft stakeholder engagement strategy, and establish meeting schedule.
#2	Proposed 3/27/2025 or 4/3/2025	Review of draft maps with associated data and data narrative. Discussion of established Salem planning goals and recommendations for open space planning. Draft prioritization criterion based established.
#3	Proposed 5/8/2025 or 5/15/2025	Review and finalize prioritization criterion for parcels; RPC to provide draft based on meeting #2 discussion. Review draft updates to maps and data narratives as needed.
#4	6/5/2025 or 6/16/2025	Review final draft Open Space Plan. Review implementation toolkit – public outreach, funding options, and policy options.
	Alternate – July?	Review and coordination of presentation of Plan to town boards.
	TBD – Recommend August/Sept	Review Plan with Town Council, Planning Board and Conservation Commission

5) Next Steps/Follow up Needed